

**Regular School Board Meeting  
May 19, 2014**

**Minutes of the Regular School Board Meeting of the Board of Trustees of the San Felipe Del Rio Consolidated Independent School District held Monday, May 19, 2014, in the Administrative Office Board Room, 205 Memorial Drive, Del Rio, Texas.**

Trustees present: Dr. Fernando Quiz; Joshua D. Overfelt; Amy Haynes; Charles A. Garabedian; Cecilia Martinez-Lozano; Raymond P. Meza; and Roberto Chavira

Trustees absent: None

Others present: Dr. Carlos H. Rios; Dr. Jorge Garza; Aidee Garcia; Yanakany Valdez; Dr. Patricia McNamara; Miguel A. Salinas; Abelardo Casillas; news media and others

The meeting opened at 6:00 p.m.

Charles A. Garabedian determined that with seven members in attendance, a quorum was present, confirmed by Joshua D. Overfelt.

A few minutes of silence was observed for personal reflection.

The Pledge of Allegiance to the Flag of the United States of America was given.

**CANVASSING OF THE VOTES OF THE REGULAR BOARD OF TRUSTEES ELECTION HELD ON MAY 10, 2014**

Recommended Action: Approval

Yanakany Valdez introduced Mrs. Janie Ramon, Val Verde County Clerk and Elections Administrator who entered into a contract with the school board to conduct the May 10, 2014 elections. Mrs. Ramon presented to the board reports to include the total number of voters by location, daily cumulative summary report, summary report by precinct, information of the provisional ballots and valid and invalid mail in ballots. Mrs. Ramon was thanked for the thoroughness of the reports.

There was discussion regarding the low number of voters, request for copy of mail in ballot report, and situations surrounding the timeline of releasing results.

Charles A. Garabedian then read the Order of Canvassing Election Returns and the Certificate for Order.

Joshua D. Overfelt made the motion to accept the votes as canvassed.

(Overfelt, Meza) all seven board members present voted "Aye"

**A. Statement of Elected Official**

Each elected official (Cecilia Martinez-Lozano, Raymond P. Meza, Fernando Quiz, and Roberto Chavira) read the Statement of Elected Official.



B. Oath of Office

Estela Ortiz presented the Oath of Office to each elected official.

**ORGANIZATION OF THE BOARD OF TRUSTEES – ELECTION OF OFFICERS**

(Pursuant to Board Policy BDAA Legal and Local)

Cecilia Martinez-Lozano nominated Charles A. Garabedian for President

Haynes; Overfelt; Garabedian; Martinez-Lozano; Chavira voted "Aye"; Meza voted "Nay"; Quiz "Abstained"; motion/nomination carried 5-1-1 for Charles A. Garabedian as President

Charles A. Garabedian nominated Cecilia Martinez-Lozano for Vice President

All seven members voted "Aye"; motion/nomination carried for Cecilia Martinez-Lozano as Vice President

Roberto Chavira nominated Joshua D. Overfelt for Secretary, seconded by Charles A. Garabedian

All seven members voted "Aye"; motion/nomination carried Joshua D. Overfelt as Secretary

**RECOGNITIONS**

- A. Del Rio High School – Family Career and Community Leaders of America (FCCLA) Students Advance to Nationals – Roger Gonzalez

Mr. Roger Gonzalez presented to the Board of Trustees and members of the audience the FCCLA Advisors and students that participated in the STAR (Students Taking Action with Recognition) events and earned medals for their scores. These students have advanced to represent the State of Texas at the FCCLA National Leadership Conference to be held July 6-10, 2014 in San Antonio.

- B. Secondary UIL Students and Sponsors at Regional UIL – Patricia Brown

Mrs. Patricia Brown presented to the Board of Trustees and members of the audience the accomplishments of the secondary UIL academic program for the 2013-2014 school year.

- C. National Honor Student Councils 2014 Texas – Patricia Brown

Mrs. Patricia Brown presented to the Board of Trustees and members of the audience the campuses that were awarded the Honor Student Council Excellence Award in Texas for 2014, they are Ruben Chavira Elementary, Garfield Elementary, Dr. Lonnie Green Elementary, and North Heights Elementary. The goal of the program is to recognize student councils for their outstanding participation in the areas of community service, student leadership, citizenship and school spirit.



- D. Fine Arts recent Dance, Mariachi, Jazz Band and University Interscholastic League (UIL) accomplishments – Juan Nanez

Mr. Juan Nanez presented to the Board of Trustees and members of the audience the recent Fine Arts Dance, Mariachi, Jazz Band and University Interscholastic League (UIL) accomplishments. Students, directors and sponsors were recognized.

- E. 2014 Media Honor Roll – Dr. Carlos H. Rios

Mr. Charles A. Garabedian read a Resolution naming Orlando Vicuna and Christopher Hadorn on the statewide Media Honor Roll. Dr. Rios presented a plaque to Mr. Vicuna and Mr. Hadorn and thanked them for their balanced reporting as well as providing valuable information to the public regarding the school district.

### **Board Members' Report**

- A. Board Member Tier II Training Requirement – Charles A. Garabedian

Mr. Charles Garabedian disseminated to each board member the Overview of Continuing Education Requirements for School Board Members and addressed the board regarding Tier II training requirements. There was discussion regarding the topics of board self-assessment, Team of 8 training, and possible dates of Tier II training. Mr. Garabedian will contact ESC Region 15 to confirm date of training.

### **REPORTS**

- A. Buena Vista Elementary Gym Project Update – Miguel Salinas and Tom Ferrell

Mr. Miguel Salinas and Mr. Tom Ferrell presented to the Board of Trustees and members of the audience the following:

- Exterior masonry work is now complete. The mason is to clean and seal the masonry prior to the metal wall panels being installed.
- Metal wall panels and the parapet cap metal trim can be installed as soon as the masonry is cleaned and sealed.
- The roof structure for the connecting canopy is almost complete. This week, the plaster contractor will be working on the porch plaster soffits.
- Air conditioning ductwork is almost all installed and has been painted as specified.
- The electricians will begin installing light fixtures this week.
- The ceramic tile in the restrooms is being installed now with the plumbing fixtures and toilet partitions to immediately flow.
- The contractor has poured approximately half of the new concrete paved parking areas and will complete the rest by mid-June.
- The new west side fire lane will be installed as soon as school is out for the summer.
- The project completion date is now set as July 11 as the contractor lost a week



due to the existing building steel framing not being as what was shown on the original plans. This required a modification of the design for the new connecting porch canopy via the addition of four support columns and a steel beam. The existing steel framing was undersized from a standpoint of being able to support the new connecting canopy framing.

There was discussion regarding the porch canopy framing and drainage, and the fire lane.

B. Attendance Report – Dr. Jorge Garza

Dr. Carlos Rios indicated to the Board of Trustees that the attendance report is included in the board packet and asked if there were any questions. There were none.

### CONSENT AGENDA

Charles A. Garabedian requested Item #F5. – Consideration to approve Purchase Order over \$25,000.00 with Templeton Demographics in the amount of \$25,000.00 for demographic services to conduct an attendance zone planning and enrollment forecasting study, be pulled for further discussion.

There was discussion regarding the use of a demographic study before - no, student population, overcrowding at schools, and construction.

Raymond Meza requested Item #G1. – Consideration to approve contract with Weaver Technologies, LLC in the amount of \$22,400.00 for services to the district System Center Configuration Manager (SCCM), be pulled for discussion.

Raymond Meza requested Item #G3. – Consideration to approve contract with Weaver Technologies, LLC in the amount of \$12,000.00 for SharePoint Development Project – Curriculum Site, be pulled for discussion.

There was discussion regarding district personnel's ability to perform certain jobs, services provided by Weaver Technologies, LLC, expectations of technology department plan, and request for report of amount paid to Weaver Technologies, LLC in the last 3 years.

A. Minutes from the Meetings

Recommended Action: Approval

1. April 21, 2014 – Regular School Board Meeting
2. May 3, 2014 – Special Called Board Meeting

B. Financial Statements

(Yanakany Valdez)

Recommended Action: Approval

1. Consideration to approve Amendment for all funds as of April 30, 2014.



C. Awarding of Bid/RFP's Items  
(Paula Johnson)  
Recommended Action: Approval

1. Bid 15-05 Nursing and Medical Catalog Discount
2. Bid 15-06 Incentives Catalog Discount
3. Bid 15-07 Classroom and Office Supplies Catalog Discount
4. Bid 15-08 Fine Arts Music Discount Catalog

D. Tax Refunds  
(Yanakany Valdez)  
Recommended Action: Approval

1. Consideration to approve Tax Collection Refunds in the amount of \$2,773.70 for the month of April 2014.

E. Donations  
(Yanakany Valdez)  
Recommended Action: Approval

1. American Welding Society Houston Section - \$1,500.00 – Del Rio High School Metal Trades
2. First in Texas - \$300.00 – Del Rio Middle School Robotics
3. Goldbeck Panoramic - \$229.00 – Del Rio High School Senior Class
4. Jesus Limon - \$37.56 – Del Rio High School Boys & Girls Track
5. Ladies Auxiliary VFW - \$1,000.00 – North Heights Elementary
6. Lifetouch - \$1,583.80 – Irene C. Cardwell Elementary
7. Lifetouch - \$75.15 – Del Rio Middle School
8. Lifetouch - \$892.79 – Dr. Fermin Calderon Elementary
9. Lifetouch - \$1,438.55 – Dr. Lonnie Green Elementary
10. Lifetouch - \$764.66 – Lamar Elementary
11. Lifetouch - \$1,743.27 – North Heights Elementary
12. Lifetouch - \$696.03 – Ruben Chavira Elementary
13. Ricardo Torres - \$37.56 – Del Rio High School Boys & Girls Track
14. Texas Community Bank - \$50.00 – Del Rio High School
15. The Bank & Trust - \$200.00 – North Heights Elementary
16. The Spot - \$232.00 – Dr. Lonnie Green Elementary
17. The Spot - \$186.00 – North Heights Elementary
18. The Spot - \$226.00 – North Heights Elementary Student Council
19. The Spot - \$196.00 – Ruben Chavira Elementary
20. The Spot - \$64.00 – San Felipe Memorial Middle School Robotics
21. Monica Ramos – Live Oak Tree for the 4<sup>th</sup> Annual Tree Planting, valued at \$25.00 – Del Rio High School Eco Action & FCCLA

F. Purchase Orders over \$25,000.00

1. Consideration to approve payment of Purchase Order over \$25,000.00 to 911 Security Cameras in the amount of \$36,865.00 for cameras to be installed at District Campuses.  
(Raymond Haynes)  
Recommended Action: Approval



The funds used for this purchase are included in the General Fund Police/Security Department Budget.

2. Consideration to approve payment of Purchase Order over \$25,000.00 to Antonio Mendoza in the amount of \$26,916.00 for the freezer slab at the District Warehouse.  
(Miguel Salinas)  
Recommended Action: Approval

The funds used for this purchase are included in the General Fund Facility Budget.

3. Consideration to approve Purchase Order over \$25,000.00 to Brokerage Store in the amount of \$63,139.00 for UIL Student Participation Catastrophic Insurance.  
(Yanakany Valdez)  
Recommended Action: Approval
4. Consideration to approve Purchase Order over \$25,000.00 to SuccessEd, LLC in the amount of \$26,480.06 for the special education data management program.  
(Dr. Diana Aguirre)  
Recommended Action: Approval

The funds used for this purchase are included in the General Fund Facility Budget (184 E 21 6296 00 830 099 000).

5. Consideration to approve Purchase Order over \$25,000.00 with Templeton Demographics in the amount of \$25,000.00 for demographic services to conduct an attendance zone planning and enrollment forecasting study.  
(Yanakany Valdez)  
Recommended Action: Approval

G. Contracts over \$5,000.00

1. Consideration to approve contract with Weaver Technologies, LLC in the amount of \$22,400.00 for services to the district Systems Center Configuration Manager (SCCM) and approval for the Superintendent to sign the contract.  
(Abelardo Casillas)  
Recommended Action: Approval

The funds used for this purchase are included in the General Fund Technology Budget.

2. Consideration to approve the extension of contract with VST Services, LLC in the amount of \$9,900.00 annually for E-Rate consultant services for the Biennium 2014-2016.  
(Abelardo Casillas)  
Recommended Action: Approval
3. Consideration to approve contract with Weaver Technologies, LLC in the amount of \$12,000.00 for SharePoint Development Project – Curriculum Site and



approval for the Superintendent to sign the contract.  
 (Dr. Jorge Garza)  
 Recommended Action: Approval

The budget for this project is included in the General Fund Curriculum & Instruction Budget.

4. Consideration to approve contract with Dr. Nancy Amodei in the amount of \$10,458.00 to provide mental health assessment and evaluation services in accordance with Head Start Program performance standards and approval for the Superintendent to sign the contract.  
 (Linda Guanajuato-Webb)  
 Recommended Action: Approval

The contract will be paid with the approved Head Start Budget and General Fund Campus Allocation.

#### H. Second Reading and Adoption of Policy Revisions

1. Consideration to approve the Second Reading of Revisions to DEC (Local) Policy.  
 (Miguel Salinas and Yanakany Valdez)  
 Recommended Action: Approval

(Martinez-Lozano, Haynes) all seven board members present voted "Aye"

#### **CITIZENS TO BE HEARD**

John I Wardlaw – World Geography  
 Miguel De Hoyos – Usage of cell phone in school

#### **ADMINISTRATION**

- A. Proposed Board of Trustees 2014-2015 Calendar for the Evaluation of the Superintendent.  
 (Charles A. Garabedian)  
 Recommended Action: Approval

Charles A. Garabedian disseminated to each board member a proposed copy of the Board of Trustees Calendar for the 2014-2015 Superintendent Evaluation and noted the changes made to the calendar. Mr. Garabedian further stated this item could be considered at a later date after further review by the board.

There was discussion regarding the AEIS Report, and multiple formative evaluations.

Charles A. Garabedian made the motion to table this item and include on the agenda of the May 29, 2014 workshop/special meeting.



(Overfelt, Garabedian) all seven board members present voted "Aye"

## CURRICULUM AND INSTRUCTION

- A. Consideration to approve an agreement between Southwest Texas Junior College and San Felipe Del Rio CISD for Career and Technical Education (CTE) Technical Dual Credit Courses and approve the Superintendent to sign the agreement.  
(Dr. Jorge Garza and Roger Gonzalez)  
Recommended Action: Approval

There was a grade level change in our Automotive Program: Automotive Tech Dual (Grade Level 10-11) and Advanced Auto Tech Dual (Grade Level 11-12). The technical dual credit course sequence schedule is shown under separate cover. Advanced courses in Automotive and Welding for the 2014-2015 school year are shown below:

<u>Southwest Texas Jr. College</u>	<u>Title</u>	<u>HS Course Name</u>
AUMT 2434	Engine Performance II	Advanced Auto Tech
AUMT 1416	Suspension and Steering	
AUMT 1445	Climate Control System	
<b>Total Hrs. 12</b>		
WLDG 1457	Intermediate Shielded Metal Arc	Advanced Welding
WLDG 1317	Intro to Layout and Fabrication	
WLDG 1435	Intro to Pipe Welding	
WLDG 1453	Intermediate Layout and Fabrication	
<b>Total Hrs. 15</b>		

(Meza, Chavira) all seven board members present voted "Aye"

- B. Consideration to approve Memorandum of Understanding in accordance with Section 642(e)(5) of the Head Start Act, Head Start Agencies (grantees) are required to enter into a Memorandum of Understanding (MOU) with appropriate local entities.  
(Linda Guanajuato-Webb)  
Recommended Action: Approval

MOU's include; Sul Ross State University, Domestic Violence Program, Bible Way Academy, Southwest Texas Jr. College, Laughlin Air Force Base, Sacred Heart School, Del Rio Fire and Rescue Department, Casa De La Cultura, BCFS STAR, Avance, Achieving Change for Tomorrow-Criminal Justice, Early Childhood Intervention ESC XV, and Occupational Therapy Department of the University of Texas Health Science Center.

(Garabedian, Martinez-Lozano) all seven board members present voted "Aye"

## FACILITIES AND OPERATIONS

- A. Consideration to approve the Design Development Phase of the Del Rio High School Walter Levermann Ram Stadium Restroom and Concessions Renovations and



Additions.  
 (Miguel Salinas and John Graves)  
 Recommended Action: Approval

There was discussion regarding the concession and restroom floor plans.

Joshua Overfelt made the motion to table this item until the June regular school board meeting.

(Overfelt, Meza) all seven board members present voted "Aye"

- B. Consideration to approve the Design Development Phase of the Del Rio High School/Freshman New Restroom and Concession Building.  
 (Miguel Salinas and John Graves)  
 Recommended Action: Approval

This item was tabled until the June regular school board meeting.

(Garabedian, Martinez-Lozano) all seven board members present voted "Aye"

- C. Consideration to approve the First Reading of Revisions to EIF (Local) Policy.  
 (Miguel Salinas and Dr. Jorge Garza)  
 Recommended Action: Approval

(Garabedian, Chavira) all seven board members present voted "Aye"

- D. Consideration to approve the First Reading of Update 99, affecting Local Policies BDD, BP, CFEA, CK, DAC, EHDC, FFF, & FFH.  
 (Miguel Salinas)  
 Recommended Action: Approval

(Garabedian, Chavira) all seven board members present voted "Aye"

## **BUSINESS AND FINANCE**

- A. Consideration to approve submission of 2014 Summer Food Service Program (SFSP) application.  
 (Diane Hernandez)  
 Recommended Action: Approval

There was discussion regarding stop dates of certain sites.

(Martinez-Lozano, Chavira) all seven board members present voted "Aye"

## **HUMAN RESOURCES AND STUDENT SERVICES**

- A. Consideration to approve revised 2013-2014 District-Wide Stipend and Substitute/Part-Time Temporary Pay Listings.  
 (Dr. Patricia McNamara)



## Recommended Action: Approval

- Signing Bonus - \$3,000 (Funding EEIP Grant)
  - Critical Shortage Content Areas: Secondary Math; Secondary Science; Special Education; Bilingual (Elementary); ESL (Secondary)
- Hard-to-Staff Campus: DRMS and TEA Designated TTL I Priority and Focus School Campuses: Garfield, North Heights, Calderon and SFFMS - \$2,000 (Funding EEIP Grant)
- Staff Retention
  - Additional certification for the following Critical Shortage Content Areas: Secondary Math; Secondary Science; Special Education; Bilingual (Elementary); ESL (Secondary) - \$2,000 (Funding – EEIP Grant)
  - Additional certification for Special Education staff in Content Areas - \$500 (Funding EEIP Grant)
- Miscellaneous – Part-Time Temporary Pay
  - Addition of In-service for District Initiatives - \$25 per your hour (Funding: 199 Local)

There was discussion regarding part-time temporary pay, stipends for new teachers as a sign on bonus, number of applicants for DRMS, and staff retention stipend.

(Garabedian, Martinez-Lozano) all seven board members present voted "Aye"

- B. Consideration to approve the New Position, Job Description/Evaluation Forms and the Revised Administrative Job Classification Listing to include:  
(Dr. Patricia McNamara)  
Recommended Action: Approval

- Director, Human Resources
  - New Position
  - No change to Pay Grade: 7A226
  - Funding Source: 199 General Fund

There was discussion regarding consideration of human resources degree under qualifications.

(Chavira, Overfelt) Quiz, Haynes, Garabedian, Martinez-Lozano voted "Aye"; Meza "Abstained"; motion carried 6-0-1

The board adjourned into executive session at 9:30 p.m.

### CLOSED SESSION

If, during the course of any duly posted meeting, the Board of Trustees determines that a closed or executive session is required regarding an item posted on the Agenda, that session will be held on any or all subjects and purposes permitted by Sections 551.071,



551.072, 551.073, 551.074, 551.076, 551.082, 551.084 of the Government Code (The Texas Open Meetings Act). If a final vote is required on any matter considered in the closed or executive session, it shall be taken either upon the reconvening of the public session covered by this notice or at a subsequent, duly posted, public meeting as the Board shall determine.

A. Pursuant to 551.072 Deliberation regarding Real Property

1. Discussion of selling old Garfield Elementary South site

B. Pursuant to 551.074 Discussion of Personnel or to Hear Complaints Against Personnel:

1. Discussion of Personnel Report to include the following:
  - New Hires
  - District Vacancies: Retirements/Resignations
2. Discussion of Salary Adjustments to include the following justifications:
  - Service Credit – Instructional Aides
  - Adoption of Resolution to be in full compliance with 19 T.A.C. § 153.1021(m) for current and former teacher aides
3. Discussion of approval of Early Literacy Coordinator
4. Discussion of approval of Construction Manager
5. Discussion of approval of Athletic Director

The board reconvened into open session at 10:51 p.m.

**RECONVENE TO OPEN SESSION**

The Board may vote upon, and/or take action as to, any or all of the items considered under "Closed Session".

A. Consideration to approve the Personnel Report to include the following:

- New Hires
- District Vacancies: Retirements/Resignations

(Dr. Patricia McNamara)

Recommended Action: Approval

Laurie Candela – North Heights Elem – Grade 5 Teacher	Probationary
Diana Segovia – Lonnie Green Elem – Grad 4 Bilingual Teacher	Probationary
Joanna A. DeWitt – Lonnie Green Elem – Grade 1 Teacher	Probationary
Marleen Hinojosa – Buena Vista Elem – Grade 1 Teacher	Probationary
Adriana Vasquez – Lamar Elem – Grade 2 Teacher	Probationary
Jesus Hernandez – Lamar Elem – Music Teacher	Probationary
Katrina Bozo – SFMMS – Mathematics Teacher	Probationary
Sarah Martinez – Freshman School – English/Lang Arts Teacher	Probationary
Karla Pohl – DRHS – Science (Physics) Teacher	Probationary



Sandra Garza – Lamar Elem – Librarian	Probationary
Amy L. Uranga – SFMMS – Counselor	Probationary
Laura Martinez – Lamar Elem – Grade 3 Teacher	Probationary
Pamela A. Ochello – Garfield Elem – Grade 4 Teacher	Probationary
Natalie Ochoa – DRMS – Grade 8 ELA Teacher	Probationary
Jeffrey Engel – Freshman School – Math Teacher	Probationary
Roland Akins III – DRHS – AF JROTC Commander	Probationary

(Meza, Chavira) all seven board members present voted "Aye"

- B. Consideration to approve Salary Adjustments to include the following justifications, as presented in closed executive session:

- Service Credit – Instructional Aides
- Adoption of Resolution to be in full compliance with 19 T.A.C. § 153.1021(m) for current and former teacher aides

(Dr. Carlos H. Rios)

Recommended Action: Approval

(Meza, Chavira) all seven board members present voted "Aye"

- C. Consideration to approve Early Literacy Coordinator.

(Dr. Patricia McNamara)

Recommended Action: Approval

Marta Galindo – Early Literacy Curriculum Coordinator                      Multi-Year Contract

(Garabedian, Haynes) all seven board members present voted "Aye"

- D. Consideration to approve Construction Manager.

(Dr. Patricia McNamara)

Recommended Action: Approval

This item was tabled.

(Overfelt, Chavira) all seven board members present voted "Aye"

- E. Consideration to approve Athletic Director.

(Dr. Patricia McNamara)

Recommended Action: Approval

Ricky Smith – SFDRCSISD – Athletic Director                      Multi-Year Contract

(Chavira, Meza) all seven board members present voted "Aye"

- F. Consideration to approve selling the Old Garfield South site.

(Dr. Carlos H. Rios)

Recommended Action: To be determined following discussion in closed executive session

Dr. Carlos H. Rios gave a recap of the recent history of the Old Garfield South site and stated the property was appraised at \$525,000.00, he further stated Val Verde County



has submitted 2 separate offers. The latest offer is for \$200,000.00 which is substantially below the appraised market value.

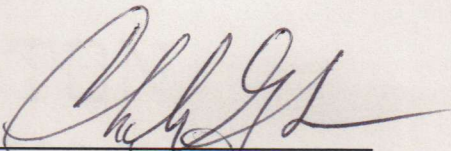
There was consensus of the board that the bid should be higher (at least 75%) of the fair market value.

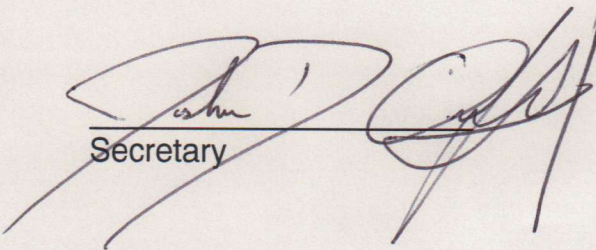
No motion or action taken on this item.

Mr. Charles A. Garabedian made the recommendation to adjourn the meeting.

(Overfelt, Meza) all seven board members present voted "Aye"

The meeting adjourned at 11:10 p.m.

  
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President

  
\_\_\_\_\_  
Secretary