



San Felipe Del Rio C.I.S.D.
Irene C. Cardwell Head Start
2019 - 2020
Annual Report





Topics	Page(s)
Introduction.....	2
Mission Statement.....	3
Federal Review Results.....	4
School Readiness Program Goals.....	5
Child Developmental Assessment Data.....	6
Progress Monitoring Data	
CLASS.....	7
Nutrition Program.....	8
Health and Safety.....	9
Mental Health & Disabilities.....	10
Transition Services.....	11
Fiscal Program Budget Reports	
Current Budget.....	12-13
Summer Grant/ COVID-19.....	14
Proposed Budget/ Enrollment Data	15
Parent, Family, & Community Engagement..	16-17
Fatherhood Engagement.....	18-19
Parenting Programs.....	20
Literacy Programs.....	21-22
Community Engagement.....	23-24

TABLE OF CONTENTS





This annual report is generated in accordance with Head Start Policy & Regulations for the San Felipe Del Rio CISD Cardwell Head Start and Pre-K Program. A variety of data sources have been utilized to support the information presented in order to provide reasonable public access to information, books, and records of the program's ongoing activity involving the use of authority or funds for which it is responsible.



(Sec. 644. [42 U.S.C. 9839])

Required Content:

- 1. Total amount of public and private funds received with amount from each source.**
- 2. A summary of budgetary expenditures and proposed budget for the fiscal year.**
- 3. Enrollment**
- 4. Results from most recent review by the Secretary and the financial audit.**
- 5. Percentage of enrolled children that received medical and dental exams.**
- 6. Information about parent involvement activities.**
- 7. Agencies efforts to prepare children for kindergarten.**

INTRODUCTION





MISSION

The mission of the San Felipe Del Rio CISD Irene Cardwell Head Start and Pre-K Program is to collaborate with families and community service organizations to provide our children and their families with opportunities and support in achieving lifelong growth and change through their individual strengths, needs, and interests.



VISION

The vision for the San Felipe Del Rio CISD Irene Cardwell Head Start and Pre-K Program is to see our families and community members as active participants in the preparation of our students for academic success as we achieve School Readiness goals.

OUR MISSION





OFFICE OF HEAD START

An Office of the Administration
for Children & Families



ACF FA1 Monitoring Review

There were no findings upon completion of the following program review conducted from January 13, 2020 to January 17, 2020.

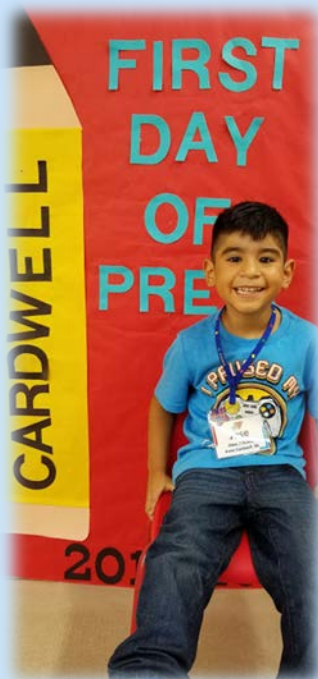
- **January 2020 FA1 Monitoring Review**
 - **Areas Reviewed:**
 - **Program Design and Management**
 - **Program Design, Program Management, & Program Governance**
 - **Designing Quality Education Program Services**
 - **Alignment with School Readiness**
 - **Effective and Intentional Teaching Practices**
 - **Supporting Teachers in Promoting School Readiness**
 - **Designing Quality Health Program Services**
 - **Child Health Status and Care**
 - **Safety Practices**
 - **Designing Quality Family and Community Engagement Services**
 - **Family Well-being**
 - **Strengthening Parenting and Parent-Child Supports**
 - **Developing Effective Eligibility, Recruitment, Selection, Enrollment, and Attendance Strategies and Fiscal Infrastructure**
 - **Eligibility, Recruitment, Selection, Enrollment, and Attendance**
 - **Enrollment Verification**
 - **Fiscal Infrastructure, Capacity, and Responsiveness**

**FEDERAL REVIEW
RESULTS**



Long Term Program Goals

- Enhance children's language development.
- Enhance the health, mental health and well being of the families and children served by the program.
- Enhance the quality of relationships within families.



In accordance with the most recent Head Start Performance Standards, our School Readiness Goals are appropriate for the age, culture, and language of the children that we serve. Our School Readiness Plan is aligned with the 2015 HSELOF - Head Start Early Learning Framework, our Texas Pre-K Guidelines, and our School Readiness Advisory Committee recommendations. These goals are reflective of the ages of children we serve and are monitored through ongoing assessment and tracking.

School Readiness

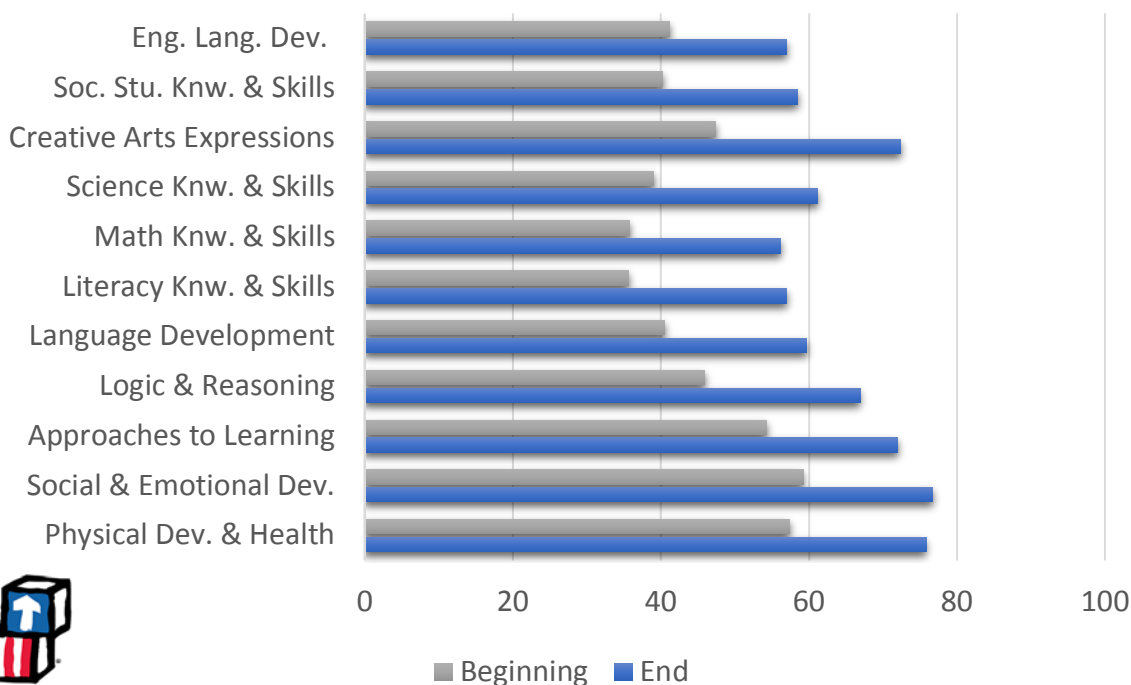




Program staff assure that every student is assessed appropriately within the first 30 days. Within the first 20 days a mental health screener as well as a curriculum designed initial screener are administered. The first formal evaluation is performed within the first 30 days to be able to identify specific targets to implement individualized instruction.

The LAP-3 Assessment is an approved developmental tool that is administered 3 times yearly to identify and inform parents of their child’s ongoing progress. The End of Year Checkpoint was not performed due to impact of the COVID-19 pandemic. The assessment data is utilized for instructional planning and other purposes, such as individualization, specialized instruction, and program goal setting.

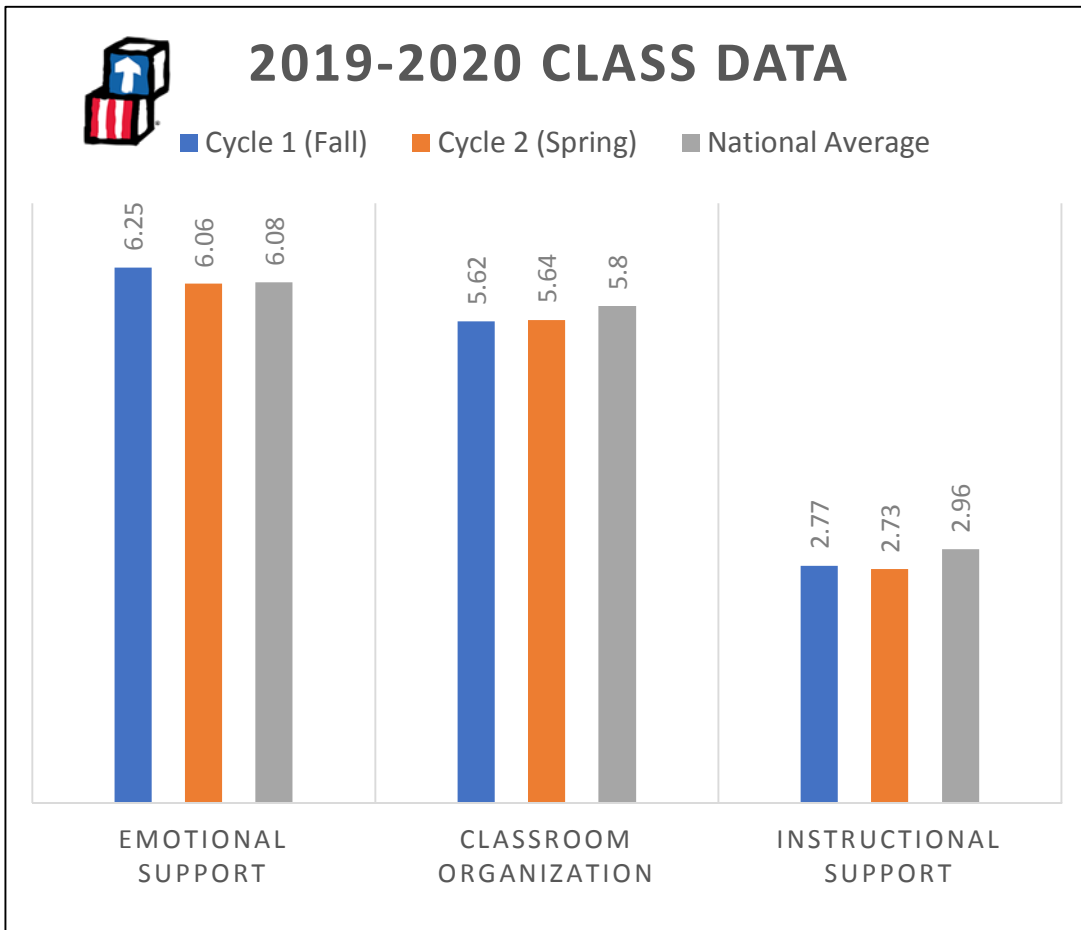
LAP-3 Program Averages 2019-2020

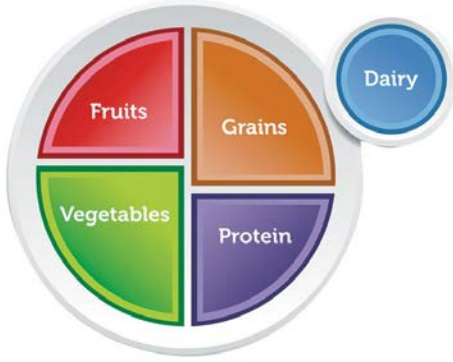


Developmental Assessment Data

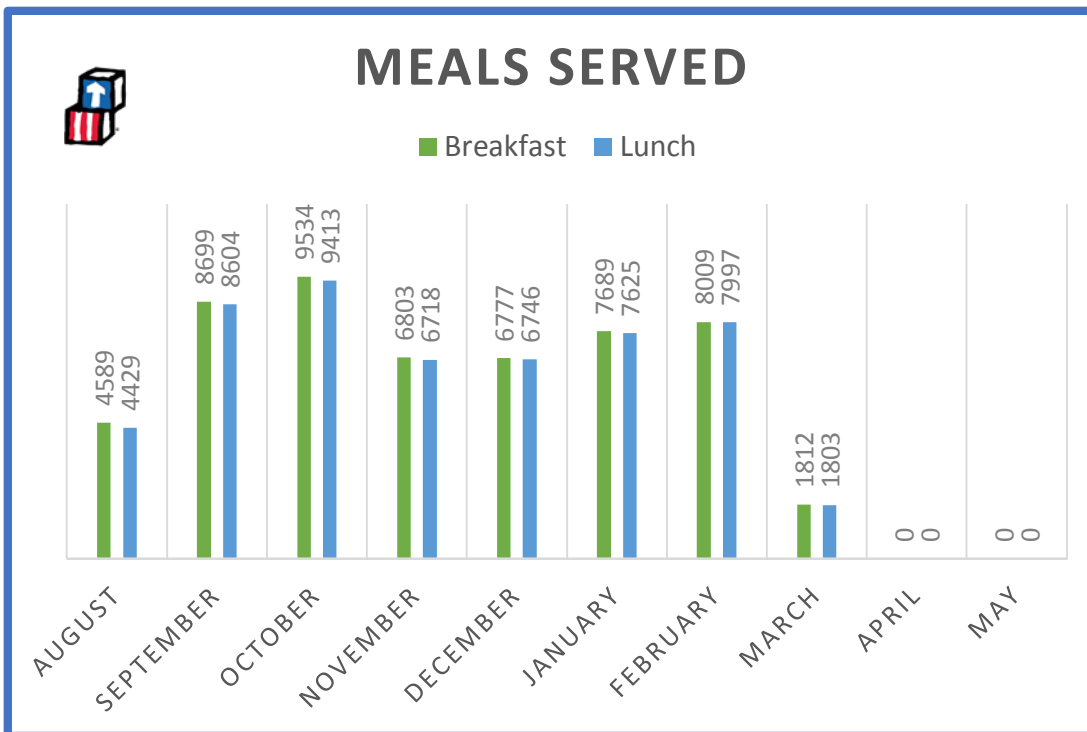


The CLASS instrument (Classroom Learning Assessment) is administered twice a year. The assessment includes 2 twenty-minute observation cycles per teacher. CLASS is utilized to measure the quality of teacher-child interactions and assists in identifying specific individualized targets for the teacher to focus on for professional development. It focuses on 3 major domains that support high quality practices within the classroom: Emotional Support, Classroom Organization, and Instructional Support.





San Felipe Del Rio CISD Head Start serves approximately 1000 + family- style meals daily. San Felipe Del Rio Food service provides nutritional balanced meals each day and ensures that all children gain a full understanding of the relationship between proper eating and good health. The goal is to provide our children with nutritious, flavorful, and well-balanced meals. The food service program transitioned to curbside service with sites throughout the community in the summer during the pandemic.



NUTRITION



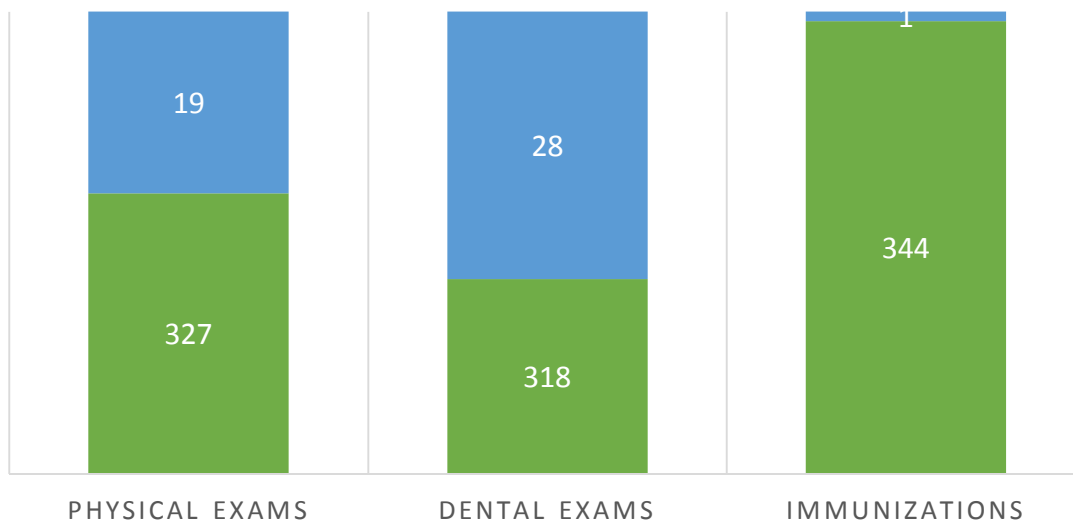


San Felipe Del Rio Head Start children receive health screenings on site. The health screenings help us determine how to best meet the child's needs. The screenings include: hearing, vision, height, weight, and developmental assessment. For this scholastic year only preliminary screenings were conducted due to the COVID-19 Pandemic quarantine. Data tables indicate baseline data only. The program focused on planning and implementing a protocol for a safe and healthy return to school once CDC guidelines allowed.



STUDENT HEALTH DATA

■ Complete ■ Incomplete



HEALTH & SAFETY



PRE-K → K



San Felipe Del Rio CISD Head Start prepares children enrolled for the transition to Kindergarten by conducting the following activities:

- ♥ The School Readiness Advisory Committee engages in collaboration with staff for program planning, curriculum revision and vertical alignment to prepare Head Start students for Kindergarten
- ♥ Mental Health Coordinator facilitates a homework activity to encourage parents to discuss transition with their children
- ♥ Mental Health Coordinator hosts a pep-rally with Spinoza the Bear to get children excited about going to Kindergarten
- ♥ Mental Health Coordinator will arrange a bus trip in coordination with the school district to the various elementary schools in town. Students will tour their assigned Kindergarten elementary campus
- ♥ Elementary principals, counselors, and teachers are invited to conduct a Kindergarten orientation for all Head Start and PK parents to coordinate and ensure a smooth transition for students

TRANSITION SERVICES

MENTAL HEALTH & DISABILITIES





- ♥ Annual ARDs will be conducted for special needs students with multiple modifications and an invitation will be given to a representative of the receiving school or the campus diagnostician.
- ♥ A copy of the individualized Education Plan will be included in the cumulative folder for all special needs students.
- ♥ Head Start assessments (including Pre-LAS, LAP-3, DECA, O.W.L Progress Monitoring Assessment, and 9 week monitoring Report Card) are included in the cumulative folder that is transitioned to the child's assigned Kindergarten Elementary campus.
- ♥ Monthly Kinder Readiness trainings offered by Head Start certified teachers engage parents in kindergarten preparedness activities

MENTAL HEALTH & DISABILITIES





**Most recent financial audit review of SFDRDCISD Head
Start fund 205 in fiscal year ending 2018-2019:**

**There were no financial statement findings required
to be reported in accordance with Government
Auditing standards as noted in audit conducted by
Belt Harris Pechacek, LLLP.**

2019-2020 BUDGET

2019 – 2020 FUNDING SOURCES	AMOUNT
US Department of Health & Human Services	\$2,359,207.00
Private Funds & Donations	\$ 18,536.00

Head Start Categories	Amount \$\$
Salaries	\$ 1,594,143.00
Fringe	\$ 512,945.00
Supplies	\$ 91,500.00
Contractual	\$ 16,000.00
Equipment	\$ 0.00
Local Travel	\$ 3,500.00
Nutrition	\$ 30,000.00
Parent Services	\$ 8,000.00
Publications/Printing/Adver.	\$ 6,000.00
T/TA including Travel	\$ 32,396.00
Training Miscellaneous	\$ 4,723.00
Substitutes	\$ 60,000.00
Indirect Costs	None
TOTAL Non-Federal Share 20% Match by Grantee SFRDCISD	\$ 589,802.00
TOTAL Federal Assistance Award	\$ 2,949,009.00

FISCAL



2019-2020

BUDGETARY EXPENDITURES

Head Start Categories	Amount \$\$
Salaries	\$ 1,638,705.00
Fringe	\$ 510,714.00
Supplies	\$ 65,016.00
Contractual	\$ 27,335.00
Equipment	\$ 0.00
Local Travel	\$ 1,876.00
Nutrition	\$ 16,444.00
Parent Services	\$ 30,478.00
T/TA	\$ 26,738.00
Substitutes	\$ 41,939.00
Indirect Costs	None
TOTAL Non-Federal Share 20% Match by Grantee SFRDCISD	\$ 589,802.00
TOTAL Federal Assistance Award	\$ 2,359,207.00



FISCAL





2019-2020 Summer Grant COVID-19

**PROPOSED
BUDGET**

Head Start Categories	Amount \$\$
Personnel Salaries	\$ 121,475.00
Fringe Benefits	\$ 12,598.00
Supplies	\$ 157,544.00
Contractual	\$ 5,000.00
Equipment	\$ 7,450.00
TOTAL FEDERAL AWARD	\$ 304,067.00



**BUDGETARY
EXPENDITURES**

Head Start Categories	Amount \$\$
Personnel Salaries	\$ 113,092.00
Fringe Benefits	\$ 14,497.00
Supplies	\$ 99,145.00
Contractual	\$ 4,903.00
Equipment	\$ 7,449.00
TOTAL BUDGET EXPENDITURES	\$ 239,086.00

FISCAL

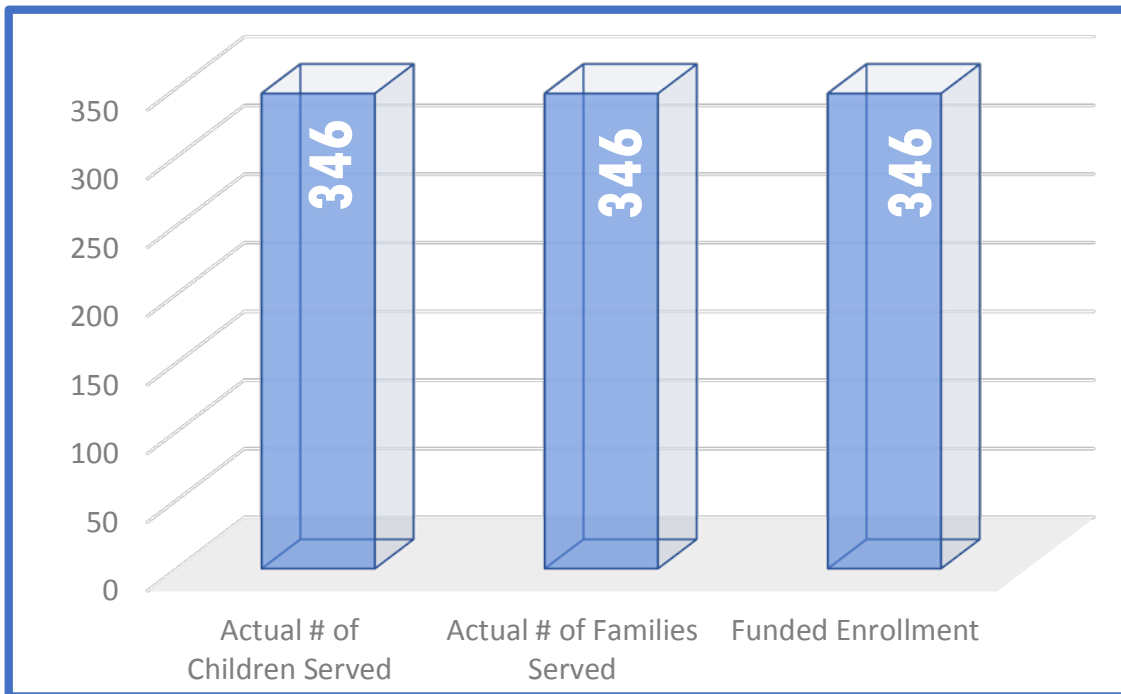




**2020-2021 PROPOSED
BUDGET**

Head Start Categories	Amount \$\$
Personnel Salaries	\$ 1,678,117.00
Fringe Benefits	\$ 543,028.00
Supplies	\$ 98,015.00
Contractual	\$ 38,723.00
Equipment	\$ 0.00
Local Travel	\$ 3,500.00
Nutrition	\$ 30,000.00
Parent Services	\$ 14,000.00
Publications	\$ 0.00
T/TA including Travel	\$ 32,396.00
Training Miscellaneous	\$ 0.00
Substitutes	\$ 60,000.00
Indirect Costs	\$ 0.00
TOTAL Non-Federal Share 20% Match by Grantee SFRDCISD	\$ 589,802.00
TOTAL Federal Award	\$ 3,087,581.00

FISCAL



**2019-2020
ENROLLMENT**



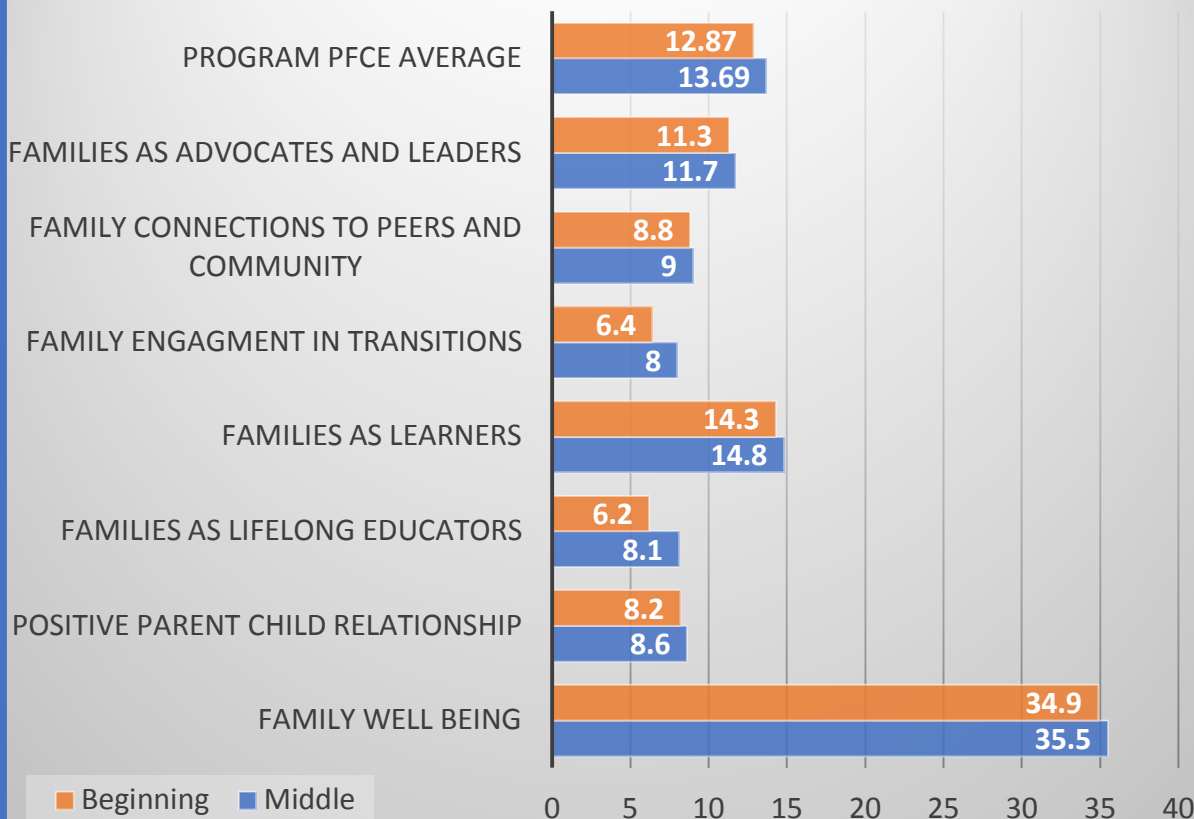
PFCE



The Parent, Family, and Community Engagement component is one of the most vital parts of the program. Focused on meeting the needs of our families it establishes connections to local, private, state, and federal resources within the community. The PFCE service area manages multiple resources to reinforce seven major outcomes as outlined in the Head Start PFCE Family Outcomes Framework. The program also establishes and implement a PFCE Plan in order to focus on short term and long term goals and gathers data in order to measure all desired outcomes.

FAMILY ENGAGEMENT

2019-2020 PFCE Outcome Framework Program Data





Parents engage in many ways while their children are enrolled in the program. Parents participate in two home visits and two parent-teacher conferences per school year. Other activities include:

- ♥ Participating in weekly instructional planning meetings with teachers
- ♥ Program monitoring activities
- ♥ Working in classrooms and throughout the campus as a volunteer
- ♥ Attending educational parent trainings, becoming part of the Head Start Policy Council
- ♥ Working with the child's teacher and program staff to establish educational goals including School Readiness, Campus Improvement Plan, Comprehensive Needs Assessment, and LPAC Committee
- ♥ Scheduling and taking their child for health and dental services as part of the referral procedure
- ♥ Taking part in parent/child activities such as our family literacy programs, physical activities, music/art activities and Science Fair
- ♥ Attending and engaging in monthly Love and Logic parenting curriculum sessions



FAMILY ENGAGEMENT





Cardwell Head Start & Pre-K
Fatherhood
Program
 Empowering Fathers, Strengthening Families



**STRENGTHENING
 RELATIONSHIPS**



**FATHERHOOD
 PROGRAM**

**FAMILY
 ENGAGEMENT**





Join us at
Irene Cardwell's
First Annual
FATHER
daughter
DANCE



FAMILY ENGAGEMENT

FATHERHOOD PROGRAM
PROMOTING FAMILY WELL-BEING





PROMOTING FAMILY WELL-BEING



STRENGTHENING FAMILIES PARENTING PROGRAM



IN COLLABORATION WITH COMMUNITY PARTNERSHIPS



**FAMILY
ENGAGEMENT**



FAMILY LITERACY OUTREACH



Cardwell's



Books on The Move

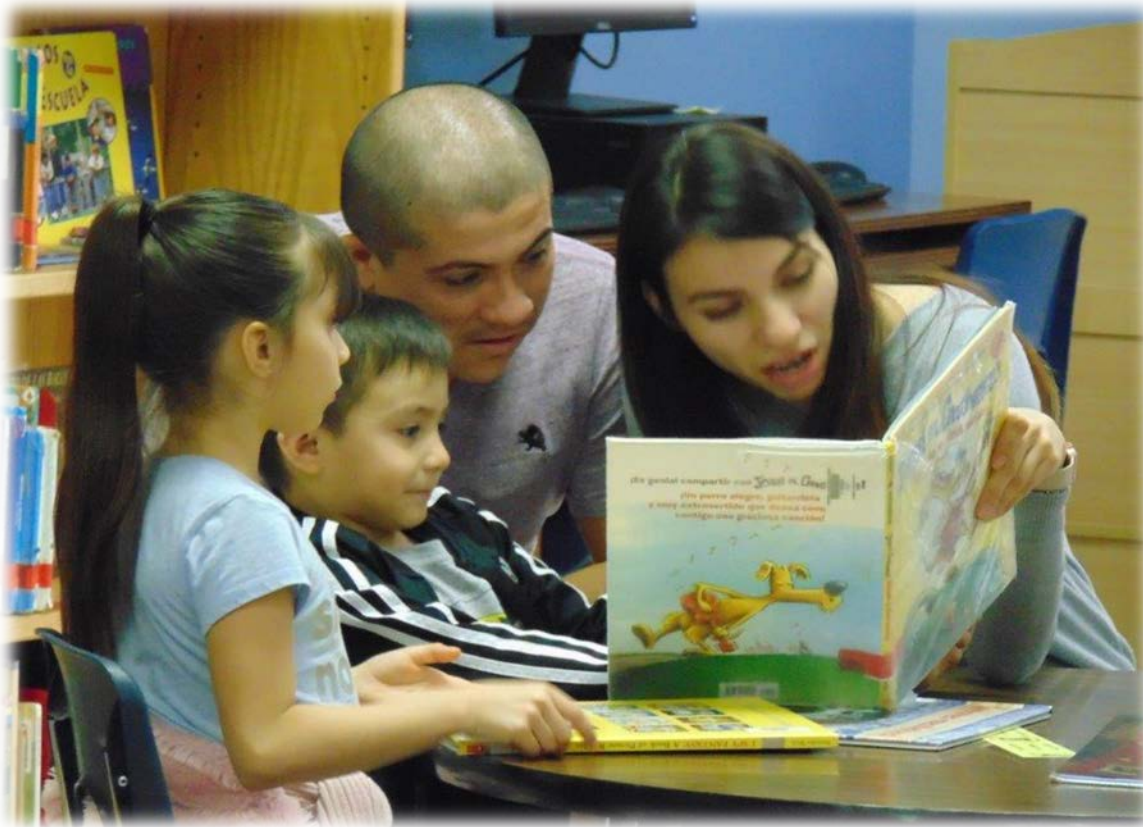
FAMILY ENGAGEMENT





Irene C. Cardwell Head Start & Pre-K

Families Reading Together



FAMILY LITERACY PROGRAM

FAMILY ENGAGEMENT



**Health
Services
Advisory
Committee**



COLLABORATION



COMMUNITY PARTNERS



PLANNING FOR SUCCESS

**COMMUNITY
ENGAGEMENT**





SUPPORTING



STRENGTHENING



RELATIONSHIPS

**COMMUNITY
ENGAGEMENT**

