

Regular School Board Meeting**November 18, 2013**

Minutes of the Regular School Board Meeting of the Board of Trustees of the San Felipe Del Rio Consolidated Independent School District held Monday, November 18, 2013, in the Administrative Office Board Room, 205 Memorial Drive, Del Rio, Texas.

Trustees present: Amy N. Haynes; Joshua D. Overfelt; Charles A. Garabedian; Cecilia Martinez-Lozano; Raymond P. Meza; and Roberto Chavira

Trustees absent: Dr. Fernando Quiz

Others present: Dr. Carlos H. Rios; Dr. Jorge Garza; Aidee Garcia; Yanakany Valdez; Mike Salinas; Abelardo Casillas; and others

The meeting opened at 6:03 p.m.

Charles A. Garabedian determined that with six members in attendance, a quorum was present, confirmed by Joshua D. Overfelt.

A few minutes of silence was observed for personal reflection.

The Pledge of Allegiance to the Flag of the United States of America was given.

RECOGNITIONS**A. "Stay Fit For My Kids" 5K Run – Laura English**

Mrs. Laura English reported to the Board of Trustees and members of the audience the results of the "Stay Fit For My Kids" 5K Run that was held on November 16 at the Del Rio Middle School. A trophy was presented to the campus that had the most participation; the campus was Buena Vista Elementary.

BOARD MEMBER'S REPORT**A. CTE Visit and Tour by Representative Poncho Nevarez – Joshua D. Overfelt**

Mr. Joshua D. Overfelt reported to the Board of Trustees and members of the audience of the CTE visit and tour by State Representative Poncho Nevarez on November 13, 2013. Mr. Overfelt stated Representative Nevarez was very impressed with what the district is providing to the students in Del Rio. Mr. Nevarez commented on this in an article in the Del Rio News-Herald.

REPORTS**A. CTE Extra-Curricular Robotics Programs Expansion – Roger Gonzalez**

Mr. Roger Gonzalez and Mr. John Reed presented to the Board of Trustees and members of the audience a PowerPoint presentation of the Robotics Program

expansion. Mr. Reed presented the different robotics programs available to students in grades 4-12 and further introduced all the robotics coaches.

There was discussion regarding the number of students participating, number of students per team, fundraisers, limits to the DRHS program due to sponsorships, budget, registration fees, travel, as well as the importance to support this initiative.

B. Discipline Report by School, First Six-Weeks – Dr. Jorge Garza and Mrs. Aidee Garcia

Dr. Rios stated he provided the discipline report to the Board of Trustees in the previous weeks board update. There were no questions.

CONSENT AGENDA

There was discussion regarding Item #1 – under agenda item C. – RFP 14-07 Letterman Jackets and item #1 – under agenda item F. – Consideration to approve Purchase Order over \$25,000.00 to Thomas Bus Gulf Coast in the amount of \$285,554.00 for three (3) new 72-passenger school buses.

A. Minutes from the Meetings
Recommended Action: Approval

- 1. October 21, 2013 – Regular School Board Meeting

B. Financial Statements
(Yanakany Valdez)
Recommended Action: Approval

- 1. Consideration to approve Amendment for all Funds as of October 31, 2013. Monthly Financial status reports for all Funds as of October 31, 2013 are included for information purposes only.

C. Awarding of Bid/RFPs Items
(Paula Johnson)
Recommended Action: Approval

- 1. RFP 14-07 Letterman Jackets
- 2. Bid 14-34 CTE Plasma Cutter
- 3. Bid 14-42 Rams Baseball
- 4. Bid 14-43 Queens Softball

D. Tax Refunds
(Yanakany Valdez)
Recommended Action: Approval

- 1. Refund of taxes in the amount of \$2,890.22 for the month of November 2013.

E. Donations
(Yanakany Valdez)
Recommended Action: Approval

1. Approved Money Center - \$250.00 – North Heights Elementary
2. Target Corporation - \$120.00 – Buena Vista Elementary
3. The Spot - \$326.00 – Dr. Lonnie Green Elementary
4. Bendix CVS de Mexico - \$200.00 – Del Rio High School Mariachi de Media Noche
5. The Spot - \$346.00 – North Heights Elementary Student Council
6. Rams Basketball Booster - \$1,485.16 – Del Rio High School Basketball
7. City of Del Rio Fire Department - \$180.00 – Del Rio High School Health Occupation Students of America (HOSA) Future Health Professionals.
8. Val Verde Volleyball Club - \$500.00 – Del Rio High School Volleyball
9. The Spot - \$124.00 – Ruben Chavira Elementary
10. Exposure Marketing & Promotions – Ford Drive 4 Ur School - \$6,000.00 – Del Rio High School Athletics
11. 3 Rivers Bass Club – Two bicycles valued at \$100.00 – Dr. Fermin Calderon Elementary Honor Roll students
12. 3 Rivers Bass Club – Two bicycles valued at \$100.00 – North Heights Elementary Honor Roll students
13. The Home Depot – PVC pipes valued at \$51.10 – Garfield Elementary
14. TJ Moore – PVC pipes valued at \$105.53 – Garfield Elementary
15. Wal-Mart – Luncheon and gift cards valued at \$1,293.00 – Lamar Elementary
16. Mr. Gatti's Pizza - \$5.00 game cards valued at \$17,655.00 – SFDRICISD Elementary Campuses PK-5

F. Purchase Orders over \$25,000.00

1. Consideration to approve Purchase Order over \$25,000.00 to Thomas Bus Gulf Coast in the amount of \$285,554.00 for three (3) new 72-Passenger School Buses and to pay the invoices when due.
(Miguel A. Salinas)
Recommended Action: Approval

The budget is included in the general fund transportation budget along with the commitment approved at the September board meeting.

2. Consideration to approve Purchase Order over \$25,000.00 to Sam Pack's Five Star Ford in the amount of \$33,672.00 for a District Warehouse Delivery Truck and to pay the invoices when due.
(Paula Johnson)
Recommended Action: Approval

The budget was included in the general fund capital request from the September board meeting.

3. Consideration to approve Purchase Order over \$25,000.00 to SHI Government Solutions, Inc. in the amount of \$89,353.75 for Microsoft Licensing and to pay the invoice when due.
(Abelardo Casillas)
Recommended Action: Approval

SFDRICISD signed a three year agreement for the purchase to be made on an

annual basis based on current and new FTE's to guarantee a low price for the three year commitment. This is the third year of the contract.

4. Consideration to approve Purchase Order over \$25,000.00 to Insight in the estimated amount of \$35,000.00 to install the Cisco Unified Communications Manager system, and to pay the invoices when received.
(Abelardo Casillas)
Recommended Action: Approval

The district call manager system was last upgraded in 2009 and is outdated and unrepairable, with this upgrade a new feature will be the campus call back number recorded on outgoing calls. This is a one-time fee for the transition then supported by an estimate annual fee of \$12,000.00 for Smartnet maintenance and support.

5. Consideration to approve Purchase Order over \$25,000.00 to Grounds for Play in the total amount of \$63,351.00 for playground shades and to pay the invoice when due.
(Miguel A. Salinas)
Recommended Action: Approval

The four playground shades are located at the Buena Vista Elementary campus, North Heights Elementary campus, Dr. Fermin Calderon campus, and the Garfield Elementary campus. The budget is included in the general fund facilities budget.

6. Consideration to approve Purchase Order over \$25,000.00 to Torchmates, Inc. in the amount of \$37,860.00 for a Plasma cutting machine for the CTE program and to pay the invoice when due.
(Rogelio Gonzalez)
Recommended Action: Approval

The budget was included in the general fund capital request from the September board meeting.

G. Contracts over \$5,000.00

1. Consideration to approve contract for services with Maya Preedom, Registered Occupational Therapist for Section 504 students, and for the Superintendent to sign the contract.
(Dr. Diana Aguirre)
Recommended Action: Approval

The consultant services will be funded from general fund compensatory education budget for an estimated annual amount of \$16,640.00

2. Consideration to approve contract for services with ESC Region 15 for mentoring in Writer's Workshop and for the Superintendent to sign the contract.
(Dr. Jorge Garza)
Recommended Action: Approval

The contract is for instructional techniques and classroom configuration, lesson planning for TEKS based instruction, STAAR writing and genre. Mentees will include 7th Grade. Freshman and High School English I & II teachers. Mentoring Contract will be funded by local 199 funds.

- H. Second Reading and Adoption of Policy Revisions
(Miguel A. Salinas)
Recommended Action: Approval

1. Consideration to approve the Second Reading of DEC (Local) Policy.

(Martinez-Lozano, Chavira) all six board members present voted "Aye"

CITIZENS TO BE HEARD

None

ADMINISTRATION

- A. Consideration to cast votes on the 2014-2015 Val Verde Appraisal District Board of Directors Official Ballot.
(Charles A. Garabedian)
Recommended Action: Approval

Mr. Charles A. Garabedian explained to the Board of Trustees, the voting process on the Val Verde Appraisal District Board of Directors Official Ballot.

Dr. Carlos H. Rios further explained the option to divide votes equally or divide the votes by 1000 per candidate and the remainder 293 to give to someone else as stated on the letter from the Appraisal District.

There was discussion regarding the voting options and voting in previous years.

Mr. Charles A. Garabedian then made the recommendation to approve 1,000 votes to Alfredo Carranza, Jr., 1000 votes to Joey Garcia, 1,000 votes to Raymond Meza, 1,000 votes to Ramiro Guzman and 293 votes to Lois Everett.

(Chavira, Meza) all six board members present voted "Aye"

- B. Consideration to set date for the Superintendent's Formative Evaluation.
(Charles A. Garabedian)
Recommended Action: Approval

Mr. Charles A. Garabedian shared with the Board of Trustees and members of the audience, the location of the Superintendent's Evaluation page on the district website. Mr. Garabedian further stated the formative evaluation should be held in December, which is keeping in line with the Superintendent's Evaluation Calendar and recommended the formative evaluation be held during the regular meeting.

There was discussion regarding the date of the meeting and possibility of a long agenda.

Mr. Charles A. Garabedian made the recommendation to conduct the formative evaluation in the December regular meeting.

(Garabedian, Martinez-Lozano) all six board members present voted "Aye"

BUSINESS AND FINANCE

- A. The administration recommended approval of the Board of Trustees to authorize the Board President and Board Secretary to sign the resolution imposing a fifteen percent collection penalty on delinquent taxes, as presented by Yanakany Valdez and Sonia Gonzalez

There was discussion regarding the adoption of this resolution by the county and the city, clarification of lowering the penalty from 20% to 15% and the effective date.

(Garabedian, Chavira) all six board members present voted "Aye"

- B. The administration recommended approval of the Board of Trustees to authorize the Superintendent to sign the membership with the Harris County Department of Education (HCDE), as presented by Paula Johnson

(Garabedian, Chavira) all six board members present voted "Aye"

- C. The administration recommended approval of the Val Verde County Clerk for Election Administration Services and for the Board President to sign the contract, as presented by Yanakany Valdez

There was discussion regarding the renewal period, cost benefits and efficiency.

(Garabedian, Overfelt) all six board members present voted "Aye"

HUMAN RESOURCES AND STUDENT SERVICES

- A. The administration recommended approval of the revised job description and evaluation forms for Management Information Systems Director, as presented by Dr. Dr. Carlos H. Rios

(Garabedian, Chavira) all seven board members present voted "Aye"

- B. The administration recommended approval to convert the District Parental Aide and Computer Lab Manager (NP-Federal Programs) positions to Title I Parental Aide (District), the revised Job Classification listing to include the Title I Parental Aide (District); and the Job Description and Evaluation forms for Title I Parental Aide (District), as presented by Dr. Carlos H. Rios

- Pay Grade 2 – 193 Days
- Funding Source: 211 (Title I)

There was discussion regarding the accessibility and transportation issues with parents.

(Martinez-Lozano, Chavira) all six board members present voted "Aye"

The board adjourned into executive session at 7:14 p.m.

CLOSED SESSION

If, during the course of any duly posted meeting, the Board of Trustees determines that a closed or executive session is required regarding an item posted on the Agenda, that session will be held on any or all subjects and purposes permitted by Sections 551.071, 551.072, 551.073, 551.074, 551.076, 551.082, 551.084 of the Government Code (The Texas Open Meetings Act). If a final vote is required on any matter considered in the closed or executive session, it shall be taken either upon the reconvening of the public session covered by this notice or at a subsequent, duly posted, public meeting as the Board shall determine.

A. Pursuant to 551.071 Private Consultation with the Board's Attorney

1. Report from legal counsel regarding pending personnel investigation and possible policy implications

B. Pursuant to 551.074 Discussion of Personnel or to Hear Complaints Against Personnel:

1. Discussion of Personnel Report to include the following:
 - New Hires
 - District Vacancies: Retirements/Resignations
2. Discussion of Salary Adjustments to include the following justifications:
 - Service Credit
 - Pay Grade Change
 - Master's Degree
 -

The board reconvened into open session at 9:46 p.m.

RECONVENE TO OPEN SESSION

The Board may vote upon, and/or take action as to, any or all of the items considered under "Closed Session".

- A. Pursuant to 551.071 Private Consultation with the Board's Attorney, as presented by Dr. Carlos H. Rios
 - Consideration to modify/amend FFH (Local) Policy

Dr. Carlos H. Rios stated the following: the administration requests additional time to review other policies that will impact FFH (Local) Policy and that are also cited in FFH (Local) Policy.

- B. The administration recommended approval of New Hires, New Assignments, District Vacancies, and Reassignments, as presented by Aidee Garcia

Freida Tillman – Calderon Elem – Grade 5 Teacher	Probationary
Julia A. Olsen – SFMMS – Art Teacher	Probationary
Joseph Williams – DRMS – Social Studies Teacher	Probationary
Alonzo Flores – DRFS – Social Studies Teacher	Probationary
Orville Guinn – DRHS – English/Language Arts Teacher	Probationary
Nelda Juarez – North Heights Elem – Grade 3 Teacher	Probationary
Gretchen Ponder – North Heights Elem – Grade 5 Teacher	Probationary
Andrea Gonzalez – North Heights Elem – Physical Ed Teacher	Probationary
Miranda Williams – Calderon Elem – Grade 2 Teacher	Probationary
Jeffrey Tomlin – DRMS – Math Teacher	Probationary
Mario P. Saucedo – Annex 3 – Database Mgr./Skyward Specialist	Probationary
Dora E. Salinas – Garfield Elem – Counselor	Continue Current Contract

(Chavira, Meza) all six board members present voted “Aye”

- C. The administration recommended approval of the Salary Adjustments to include the following justifications, as presented by Aidee Garcia

- Service Credit
- Pay Grade Change
- Master’s Degree

Mrs. Aidee Garcia made the recommendation to approve the salary adjustments that were presented in closed executive session.

(Martinez-Lozano, Chavira) all six board members present voted “Aye”

SUPERINTENDENT’S REPORT

- A. Discussion of School Board Workshop for Curriculum and Instruction

Dr. Carlos H. Rios reported that it’s been almost two complete six-weeks of the implementation of the instructional initiatives and he would like time to update the board members and the community on everything that the instructional initiative consists of. Dr. Rios also stated he will be polling the board to see which Saturday in December will work to hold a workshop and he will inform the board via personal contact and email of the date.

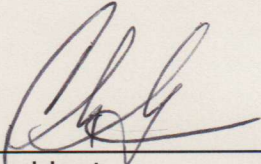
- B. Update on the SCAN (Serving Children and Adults in Need), Inc. Prevention Program

Dr. Carlos H. Rios reported to the Board of Trustees of the SCAN program that is a non-profit serving the adults and children in need. The SCAN program applied and received a grant where they are to provide preventive method counseling services to students placed at the alternative school and their parents. They will also provide counseling services in group settings to students in 5th and 6th grade. Dr. Rios also stated background checks have been performed and everything is in order to move forward. Also, since this is a different agency that will service our students he thought it was important to update the board should they have any questions. There is no fee involved and he will be signing the Memorandum of Understanding.

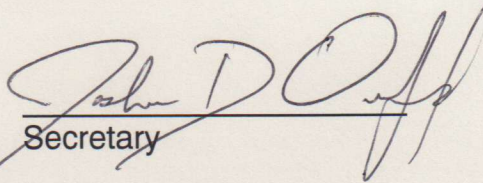
Mr. Charles A. Garabedian made the motion to adjourn the meeting.

(Overfelt, Haynes) all six board members present voted "Aye"

The meeting adjourned at 9:55 p.m.



President



Secretary