

**Physical Assault of
School Employees**

In the event of physical assault on a District employee, the following procedures will apply:

1. The employee will report the incident to the principal immediately.
2. In the event of an employee injury, the principal will see that medical attention is offered.
3. The employee will complete all required incident reporting records. [See CKB and CRE]
4. The employee may request or designate all applicable leave in accordance with law and policy. [See DEC]
5. The principal will conduct a prompt assessment of the reported incident and notify the Chief of Police and Superintendent through a Rapid Report.
6. If the Chief of Police has reasonable grounds to believe that the conduct against the employee constitutes an offense that requires reporting to law enforcement, in accordance with policy GRAA, the Chief of Police will proceed with an investigation of the incident. If the offense was conducted by a student receiving special education services, a manifestation determination admission, review, and dismissed (ARD) will be held, if applicable. [See FOF]
7. The principal may take all authorized actions to address student or employee discipline.
8. The Chief of Police will make a threat assessment and address security plans, and may consider refusal of entry on school property pursuant to the Student Code of Conduct, policy CKC, and/or policy GKA.
9. If the assaulted employee is a classroom teacher, he or she may request the assailant student be removed from his or her classroom as permitted by law. [See FOA]