

PROFESSIONAL DEVELOPMENT  
REQUIRED STAFF DEVELOPMENT

DMA  
(EXHIBIT)

See the following form that apply to staff development in the District:

Exhibit A: Request for Staff Development Compensatory Credit — 1 page

EXHIBIT A

REQUEST FOR STAFF DEVELOPMENT COMPENSATORY CREDIT

The completed form must be submitted to the *Superintendent designee* no less than ten days prior to the scheduled District or campus staff development activity.

Employee's name: \_\_\_\_\_ Date: \_\_\_\_\_

Campus: \_\_\_\_\_

Assignment: \_\_\_\_\_

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*(Attach a copy of the District required Online Staff Development form for compensatory credit and include documentation as required.)*

Employee's signature: \_\_\_\_\_ Date: \_\_\_\_\_

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***For Office Use Only:***

Request:

- Approved  
 Denied

\_\_\_\_\_  
Signature (*Superintendent designee*)

\_\_\_\_\_  
Date

***A copy of the signed form must be provided to the employee.***