

Removing I (Incomplete) from Term Grade or Assignment

Hover over the *Options* button and select *Enter Term 5th Grade Adjustments*.

5TH Options	5TH Grade Adjust
90	10.00
90	11.00
90	11.00
91	10.00
85	10.00
84	10.00
I	
88	10.00

5TH 5TH 5TH ELA We ELA W

Options Grade Report W34-W W34-

Select Term 5TH Display Method

Grade Mark

Percent

Points

Enter Term 5TH Grade Adjustments

Quick Scoring for Term 5TH

Grade Posting Status for Term 5TH

In the *Override* column, click on the dropdown to select the blank override comment and *Save*

Term 5TH

Save
Undo
Back

Calculated GradePercent	Adjustment Grade	Adjustment Amount	Adjustment Cmt	Total Percent	Override	Posted Grade
80	80.00	90	10.00	90.00	-	90
79	79.00	90	11.00	90.00	-	90
79	79.00	90	11.00	90.00	-	90
81	81.00	91	10.00	91.00	-	91
75	75.00	85	10.00	85.00	-	85
74	74.00	84	10.00	84.00	-	84
71	71.00				I Incomplete	I
78	78.00	88	10.00	88.00	-	88

Term 5TH

Save
Undo
Back

Calculated GradePercent	Adjustment Grade	Adjustment Amount	Adjustment Cmt	Total Percent	Override	Posted Grade
80	80.00	90	10.00	90.00	-	90
79	79.00	90	11.00	90.00	-	90
79	79.00	90	11.00	90.00	-	90
81	81.00	91	10.00	91.00	-	91
75	75.00	85	10.00	85.00	-	85
74	74.00	84	10.00	84.00	-	84
71	71.00				-	I
78	78.00	88	10.00	88.00	-	88

Once the "I" has been removed, the term grade will automatically be recalculated from the gradebook. No further action is required.

5TH Options	5TH Grade Adjust
90	10.00
90	11.00
90	11.00
91	10.00
85	10.00
84	10.00
71	
88	10.00

If there is an “I” entered for an assignment that needs to be changed to a grade, select the assignment

ELA We W34-W 04/08 DLY 100 87.63	ELA We W34-W 04/08 DLY 100 88.68
100	90
90	100
100	100
100	100
80	90
90	100
I	I
80	100

Select *Score Entry* button

My Print Queue

Unique ID for Scanning Scores: 1926

Add

Edit

Clone

Delete

Report

Chart

Score Online Assignment

Score Entry

Assignment Display

Remove the “I” and the checkmark. The grade box will open to enter a grade or a “0”, if applicable.

Select *Save*

ELA Week 3 Assignment 2 Save

Week 34 - Wednesday - 04/08/2020 Undo

Category: **DLY - 60%** Max Score: **100** Back

Unscored Students: Mark Un-scored as 0 and Missing

Special	No	Missing	Comment
Score Code	Count		
Mass Assign: ▼			
<input type="text" value="100"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
<input type="text" value="90"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
<input type="text" value="100"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
<input type="text" value="100"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
<input type="text" value="80"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
<input type="text" value="90"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
<input type="text" value="* I"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
<input type="text" value="80"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
<input type="text" value="90"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>

ELA Week 3 Assignment 2 **Save**

Week 34 - Wednesday - 04/08/2020 Undo

Category: **DLY - 60%** Max Score: **100** Back

Unscored Students: Mark Un-scored as 0 and Missing

Special	No	Missing	Comment
Score Code	Count		
Mass Assign: ▼			
<input type="text" value="100"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
<input type="text" value="90"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
<input type="text" value="100"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
<input type="text" value="100"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
<input type="text" value="80"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
<input type="text" value="90"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
<input type="text" value="0"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
<input type="text" value="80"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
<input type="text" value="90"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>