

Public Hearing/Regular School Board Meeting**October 20, 2014**

Minutes of the Public Hearing/Regular School Board Meeting of the Board of Trustees of the San Felipe Del Rio Consolidated Independent School District held Monday, October 20, 2014, in the Administrative Office Board Room, 205 Memorial Drive, Del Rio, Texas.

Trustees present: Dr. Fernando Quiz; Amy N. Haynes; Charles A. Garabedian; Cecilia Martinez-Lozano; Raymond P. Meza; Roberto Chavira and Joshua D. Overfelt (arrived at 6:04 p.m.)

Trustees absent: None

Others present: Dr. Carlos H. Rios; Dr. Jorge Garza; Aidee Garcia; Yanakany Valdez; Dr. Patricia McNamara; Abelardo Casillas; news media and others

The meeting opened at 6:00 p.m.

Charles A. Garabedian determined that with six members in attendance, a quorum was present, confirmed by Cecilia Martinez-Lozano.

A few minutes of silence was observed for personal reflection.

The Pledge of Allegiance to the Flag of the United States of America was given.

RECOGNITIONS**A. TMEA (Texas Music Educators Association) Choir Results – Juan Nanez**

Mr. Juan Nanez and Mr. Josue Gonzalez presented to the Board of Trustees and members of the audience the students that placed at the TMEA Region 11 Choir competition. Four students will move on to the TMEA Pre-Area competition. They are as follows:

Valeria Portillo – 2nd Chair (pre-area candidate)
Miranda Martinez – 3rd Chair (pre-area candidate)
Enrique Lozano – 10th Chair (pre-area candidate)
Carlos Rodarte – 11th Chair (pre-area candidate)
Andrea Rodriguez – 16th Chair

PUBLIC HEARINGS**A. Overview of School FIRST (Financial Integrity Rating System of Texas) – Yanakany Valdez**

- San Felipe Del Rio CISD Rating

Mrs. Yanakany Valdez presented to the Board of Trustees and members of the audience the Overview of the School FIRST (Financial Integrity Rating System of Texas)

- School FIRST Compliance
- Indicators
- Total Points earned 70
- Financial Transparency

There was discussion regarding Indicator #9, Indicator #15, Indicator #16, food service reporting of inventory, inaccurate reporting of the commodities information, and correction to nutrition budget, board to retrospectively sign off on correction,

There were no public comments

- B. Public Hearing of the Insufficient Performances, the Improvements in Performance expected, and the Intervention Measures.
(Aidee Garcia)

Mrs. Aidee Garcia presented to the Board of Trustees and members of the audience the Targeted Improvement Plans for Dr. Fermin Calderon Elementary, Lamar Elementary, North Heights Elementary, and San Felipe Memorial Middle School.

There was discussion regarding prescribed interventions and teacher involvement, previous year CIP's, tutoring, mini-assessments, RTI time, focus on reading or academics, data desegregation, protecting instructional time, monitoring of hours logged in at computer labs, concern with the bilingual program, amount of time of mini-assessments, assessments on SharePoint, mini-assessments at San Felipe Memorial Middle School, DMAC walk-throughs, quality feedback from teachers, scaffolding questions, and teacher engagement to support each other.

Ms. Deborah Sanders of Dr. Fermin Calderon Elementary addressed teacher involvement with RTI time and teacher collaboration.

There were no public comments

Public Hearing Adjourned

REPORTS

- A. Information on Delinquent Tax Collections from Linebarger, Goggan, Blair & Sampson, LLP
(Sonia Gonzalez)

Ms. Sonia Gonzalez presented to the Board of Trustees and members of the audience the delinquent tax collections report.

There was discussion regarding terminology used, and overall collection rate.

B. Attendance Rates to Date by School
(Dr. Jorge Garza)

Dr. Jorge Garza presented to the Board of Trustees and members of the audience an update of the attendance rates to date by school.

There was discussion regarding three issues that have affected attendance, concern of dropouts, HB5 rating, 18 year old seniors, and the ACAP program.

C. Discipline Report by School
(Dr. Jorge Garza)

Dr. Jorge Garza presented to the Board of Trustees and members of the audience an update of the discipline report by school.

There was discussion regarding color coding, insubordination severity and level of consequences, and Lamar Elementary discipline.

D. HB5 Community and Student Engagement Presentation
(Dr. Jorge Garza and Aida Gomez)

Dr. Jorge Garza and Mrs. Aida Gomez presented to the Board of Trustees and members of the audience, a brief summary of HB5 Community and Student Engagement to include the timelines, HB5 ratings, campus improvement activities/strategies, and HB5 committees.

There was discussion regarding the CIP's, dropouts and miscoding, and dropout strategies.

E. Update on Teacher/Community Forums:
• Campus Visits
• Teacher Communication Council
• Community Presentations
(Dr. Carlos Rios)

Dr. Carlos Rios presented to the Board of Trustees and members of the audience an update on Teacher/Community forums that have been formed. Dr. Rios stated he has visited campuses, prepares a weekly blog, and this year looked for a way to connect more with the teachers, so it was discussed over the summer with teachers and suggested by a couple of teachers to have small meetings with teachers at the campuses. While visiting all elementary campuses, there was a trend of concerns, which caused administration to move resources to address their needs, such as issues with discipline, air conditioning, resources, these have been addressed. Also, a teacher communication council has been established and will meet every 3rd Wednesday of each month after school, each campus has nominated one teacher and the purpose of this meeting is to visit with the Superintendent and cabinet and bring concerns to the table to address and to keep the dialogue ongoing. Dr. Rios also commented on the Community presentations he has presented and of future presentations within the community that are scheduled to be held in the near future. This is an opportunity to share with the community of what's going on at this district. Lastly, Dr. Rios stated this has been a positive experience.

Mrs. Cecilia Martinez-Lozano thanked Dr. Rios for reaching out to the teachers, opening doors for teacher communication and invited all teachers to meet with their campus representative so that their concerns can be addressed.

Mr. Chavira also commented on the District Teacher Forum and the selection process of the teacher to represent their campus.

CONSENT AGENDA

A. Minutes from the Meetings

Recommended Action: Approval

1. September 3, 2014 – Special Called Board Meeting with corrections
2. September 15, 2014 – Regular School Board Meeting with corrections

B. Financial Statements

(Yanakany Valdez)

Recommended Action: Approval

1. Consideration to approve Amendment for all funds as of September 30, 2014.

C. Awarding of Bid/RFPs Items

(Paula Johnson)

Recommended Action: Approval

1. Bid 15-41 CTE Discount Catalog
2. Bid 15-43 Large Plumbing Equipment

D. Tax Refunds

(Yanakany Valdez)

Recommended Action: Approval

1. Consideration to approve Tax Collection Refunds in the amount of \$2,437.19 for the month of September 2014.

E. Donations

(Yanakany Valdez)

Recommended Action: Approval

1. Alberto's Auto Sales - \$50.00 – Del Rio Middle School Pom Squad
2. Approved Money Center - \$250.00 – Lamar Elementary
3. Brown Nissan Del Rio - \$100.00 – Del Rio Middle School Pom Squad
4. Comet Cleaners - \$25.00 – Del Rio Middle School Pom Squad
5. Deborah Manning - \$100.00 – Del Rio Middle School Pom Squad
6. Del Rio Rams Football Club, Inc. - \$2,901.04 – Del Rio High School Football
7. De Rio Towing and Wrecker Service - \$100.00 – Del Rio Middle School Pom Squad
8. Diva Vazquez - \$224.00 – Del Rio Middle School Pom Squad
9. DSCO Locating and Distributing - \$50.00 – Del Rio Middle School Pom Squad
10. Genovevo Robles - \$250.00 – Del Rio Middle School Pom Squad

11. Jose Santos Gomez Arizpe - \$100.00 – Del Rio Middle School Pom Squad
12. Key Finance Co. - \$80.00 – Del Rio Middle School Pom Squad
13. Law Offices of Jesus Dovalina - \$200.00 – Del Rio Middle School Pom Squad
14. Marcela Torres - \$303.00 – Del Rio Middle School Pom Squad
15. Martha Urbano - \$23.00 – Del Rio Middle School Pom Squad
16. Olivia Perez - \$250.00 – Del Rio Middle School Pom Squad
17. Rosalva Arizpe - \$20.00 – Del Rio Middle School Pom Squad
18. Roza Hernandez - \$100.00 – Del Rio Middle School Pom Squad
19. Russell & Margie Reese - \$25.00 – Buena Vista Elementary
20. Sergio Hernandez - \$200.00 – Del Rio Middle School Pom Squad
21. Skilletts Restaurant - \$50.00 – Del Rio Middle School Pom Squad
22. Target Take Charge of Education - \$82.49 – Ruben Chavira Elementary
23. The Spot & Pro Shop - \$118.00 – Ruben Chavira Elementary
24. The Spot & Pro Shop - \$158.00 – North Heights Elementary
25. Volleyball Booster Club - \$1,328.46 – Del Rio High School Volleyball
26. Approved Money Center – School supplies and lunch boxes valued at \$150.00 – Lamar Elementary
27. Buena Vista PTO – Microwave and DVD/VCR player valued at \$169.00 – Buena Vista Elementary
28. Del Rio Rotary Club – School supplies valued at \$200.00 – Lamar Elementary
29. McDonald's – Instructional school supplies and coupons valued at \$200.00 – Lamar Elementary
30. Mr. & Mrs. Pedro Camarillo – Eye wash station valued at \$84.00 – San Felipe Memorial Middle School Science Class
31. HEB – Gift cards valued at \$500.00 for Literacy Night – Dr. Fermin Calderon Elementary

F. Purchase Orders over \$25,000.00

1. Consideration to approve the payment of the Purchase Order over \$25,000.00 to Advanced Technologies Consultants, Inc. in the amount of \$33,302.02 for purchase of Lab Volt – Industrial Control Training System for the Electrical Technology Lab.
(Roger Gonzalez)
Recommended Action: Approval

This item is considered sole source and the funds are included in the State CTE General Fund budget.

2. Consideration to approve the payment of the Purchase Order over \$25,000.00 to School Health Group Corp. in the amount of \$31,251.00 for 22 Lifepack 500 automated external defibrillators (AED's).
(Laura English)
Recommended Action: Approval

The funds for this purchase are included in the MAC Fund 272.

3. Consideration to approve the payment of the Purchase Order over \$25,000.00 to Dell Inc. in the amount not to exceed \$390,000.00 for elementary teacher devices.
(Abelardo Casillas)

Recommended Action: Approval

The funds for this purchase are included in the General Fund Technology budget.

4. Consideration to approve the payment of the Purchase Order over \$25,000.00 to Thomas Bus Gulf Coast in the amount of \$286,914.00 for three (3) buses for the Transportation Department.

(Ruben Riojas)

Recommended Action: Approval

The funds for this purchase are included in the General Fund commitments budget.

G. Contracts over \$5,000.00

1. Consideration to approve contract with Matt Fore in the amount of \$15,496.04 for TEKS training sessions.

(Aidee Garcia)

Recommended Action: Approval

The consultation services are included in the committed General Fund Improvement Required budget.

2. Consideration to approve contract with Skyward in the amount of \$6,460.00 to implement a single database merge and for the Superintendent to sign the contract for services.

(Michele Smith)

Recommended Action: Approval

The funds for this contract are included in the General Fund budget.

3. Consideration to approve contract in the amount not to exceed \$21,200.00 with Region XX Boards (TASB) for providing Math and Science Certification Training sessions and for the Superintendent to sign the contract for services.

(Dr. Patricia McNamara)

Recommended Action: Approval

The funds are in the General Fund Human Resources budget.

4. Consideration to approve contract in the amount of \$5,251.16 with Lisa Horton of A Very Good Teacher for conducting New Math TEKS Training and for the Superintendent to sign the contract for services.

(Aidee Garcia)

Recommended Action: Approval

The budget for these training sessions are included in the General Fund Curriculum & Instruction budget.

(Martinez-Lozano, Chavira) all seven board members present voted "Aye"

CITIZENS TO BE HEARD

None

Mr. Charles A. Garabedian made a motion for a 5 minute recess at 8:25 p.m.

(Garabedian, Meza) all seven board members present voted "Aye"

The meeting reconvened at 8:36 p.m.

CURRICULUM AND INSTRUCTION

- B. Consideration to approve an MOU (Memorandum of Understanding) between Texas A&M International University (TAMIU) and San Felipe Del Rio CISD.
(Dr. Jorge Garza, Rafael Chancee, Linda Maldonado)
Recommended Action: Approval

(Chavira, Martinez-Lozano) all seven board members present voted "Aye"

FACILITIES AND OPERATIONS

- A. Consideration to approve Administration to negotiate a contract with Frontera Construction of Del Rio, Texas for the additions and renovations to the Walter Levermann Ram Stadium toilet & concession room project in accordance with RFP #15-02 and a Base Bid in the amount not to exceed \$785,500.00 and authorize the Superintendent of Schools to sign the contract.
(Antoinette Parker and John Graves)
Recommended Action: Approval

There was discussion regarding backrest seating for fans, air conditioning capabilities, and the electrical panel.

(Garabedian, Quiz) all seven board members present voted "Aye"

ADMINISTRATION

- A. Consideration of the 2014-2015 Superintendent Evaluation Instrument.
(Charles A. Garabedian)
Recommended Action: Discussion/Approval

Mr. Charles A. Garabedian gave a brief update of the superintendent evaluation instrument process, some edits were made to the 2014-2015 evaluation instrument, these were reviewed. Mr. Garabedian then asked board members how they wanted to proceed and for clarification reminded the Board that the Commissioner's process is being followed. With the consensus of the board, Mr. Garabedian read the following recommendation.

"I so move to adopt the 2014-2015 Superintendent Evaluation Instrument as presented and use said instrument according to the Commissioner of Education's recommended procedures as outlined in the San Felipe Del Rio CISD Board Policy BJCD (Legal) (Local) and (Exhibit)".

(Garabedian, Quiz) all seven board members present voted "Aye"

- B. Guide for Standard Operating Procedures and Internal Controls.
(Charles A. Garabedian)
Recommended Action: Discussion

Mr. Charles A. Garabedian gave a brief update of the internal controls that weren't complete. The board has now received this item on CD and asked Mrs. Yanakany Valdez to give a brief update.

Mrs. Yanakany Valdez stated the electronic version of the manual has been completed, is very detailed and is available for employee to view internally. This has been compiled and processed to reflect TEA guidelines, FASRQ and CDA (Legal) (Local).

Mr. Garabedian asked what the process for review was in order to avoid fraud, and also why the auditors don't present it this way in the audits. Mrs. Valdez stated there is a checklist the auditors use. Mrs. Valdez will speak to the auditors and will give an update to the board via board communique.

CURRICULUM AND INSTRUCTION

- A. Consideration to approve the District and Campus Performance Objectives according to Policy BQ (Legal) and BQ (Local).
(Dr. Carlos Rios and Dr. Jorge Garza)
Recommended Action: Approval

There was discussion regarding the calibration of the 2015 target, DRHS Index I, 2014 STAAR District Achievement percentage, and Calderon Index 3.

(Quiz, Chavira) all seven board members present voted "Aye"

- C. Consideration to approve the Resolution regarding Extracurricular Status of 4-H Organization and to approve county extension agents as adjunct staff members and to count students participating in 4-H Extension educational activities "in attendance" for Foundation School Program purposes and for the Superintendent to sign the resolution regarding extracurricular status of 4-H organization.
(Dr. Jorge Garza)
Recommended Action: Approval

Adjunct Staff Members:

Name: Christina Nass
Title: County Extension Agent-F&CS
Degree: Bachelor of Science

Date: May 1983
 Institution: Southwest Texas State University

Name: Houston Dobbins
 Title: County Extension Agent-Ag/NR
 Degree: Bachelor of Science
 Date: May 2011
 Institution: Angelo State University

(Chavira, Meza) all seven board members present voted "Aye"

- D. Consideration to approve Target Improvement Plans for Dr. Fermin Calderon Elementary, Lamar Elementary, North Heights Elementary and San Felipe Memorial Middle School.

(Chavira, Martinez-Lozano) all seven board members present voted "Aye"

FACILITIES AND OPERATIONS

- B. Consideration to approve the First Reading of Revisions to FD (Local) Policy.
 (Dr. Carlos Rios)
 Recommended Action: Approval

(Martinez-Lozano, Quiz) all seven board members present voted "Aye"

- C. Consideration to approve the First Reading of Policy Update 100, affecting local policies CKE; CPC; CRD; DCB; DCC; DCD; DCE; FDA; FL; GBAA; & GKB.
 (Dr. Carlos Rios)
 Recommended Action: Approval

(Overfelt, Chavira) all seven board members present voted "Aye"

- D. Update on District's Small Construction Projects.
 (Dr. Carlos Rios)
 Recommended Action: Discussion

Ms. Antoniette Parker presented to the Board of Trustees and members of the audience two (2) reports to include the finished projects for the 2013-2014 school year and upcoming projects for the 2014-2015 school year.

There was discussion regarding the need for more canopies at Cardwell Head Start, security, definition of terms, Chavira single point of entry and the Aiphone, time frame of bid for tennis facility and to break ground, moving of Nurse's station at Calderon Elementary and Lonnie Green Elementary, health concerns at entrance of cafeteria at the Freshman School

BUSINESS AND FINANCE

- A. Consideration to approve the appointment of the local School Health Advisory Council members.
 (Diane Hernandez)

Recommended Action: Approval

(Meza, Chavira) all seven board members present voted "Aye"

HUMAN RESOURCES AND STUDENT SERVICES

A. Consideration to approve the conversion of positions and the revision of the Professional Job Classification positions for:

- Dean of Instruction
 - New Position
 - Pay Grade: Professional-Teacher Matrix
 - Funding Source: 199 General Fund
- Network Administrator
 - New Position
 - Pay Grade: Administrative – 5
 - Funding Source: 199 General Fund
- Network Specialist
 - New Position
 - Pay Grade: Paraprofessional – 7
 - Funding Source: 199 General Fund
- Computer Technician
 - New Position
 - Pay Grade: Paraprofessional – 6
 - Funding Source: 199 General Fund

Consideration to approve conversion of vacancy position:

- Lead Mechanic
 - Convert Mechanic vacancy to Lead Mechanic
 - Pay Grade 261-7
 - Funding Source: 176

(Dr. Patricia McNamara)

Recommended Action: Approval

There was discussion regarding tracking help desk orders, turn-around time, FAST Report and too many administrative positions, Dean of Instruction budget and responsibilities, and instructional coaches.

(Quiz, Chavira) voted "Aye"; Haynes, Overfelt, Garabedian, Martinez-Lozano; Meza voted "Nay"; motion did not pass 2-5-0

The board adjourned into executive session at 10:10 p.m.

CLOSED SESSION

If, during the course of any duly posted meeting, the Board of Trustees determines that a closed or executive session is required regarding an item posted on the Agenda, that session will be held on any or all subjects and purposes permitted by Sections 551.071, 551.072, 551.073, 551.074, 551.076, 551.082, 551.084 of the Government Code (The Texas Open Meetings Act). If a final vote is required on any matter considered in the closed or executive session, it shall be taken either upon the reconvening of the public session covered by this notice or at a subsequent, duly posted, public meeting as the Board shall determine.

A. Pursuant to 551.074 Discussion of Personnel or to Hear Complaints Against Personnel:

1. Discussion of Personnel Report to include the following:
 - New Hires
 - District Vacancies: Retirements/Resignations/Reassignments
2. Discussion of Salary Adjustments to include, but not limited to the following justifications:
 - Matrix Salary Adjustment
 - Service Credit
 - Master's Degree

The board reconvened into open session at 11:05 p.m.

Mr. Joshua D. Overfelt excused himself from the meeting at 11:05 p.m.

RECONVENE TO OPEN SESSION

The Board may vote upon, and/or take action as to, any or all of the items considered under "Closed Session".

A. Consideration to approve the Personnel Report to include the following:

- New Hires
- District Vacancies: Retirements/Resignations

(Dr. Patricia McNamara)

Recommended Action: Approval

Lauren Nixon-Gawar – Calderon Elem – Grade 2 Teacher	Probationary
Sandra Venegas – Buena Vista Elem – Grade 4 Bilingual Teacher	Probationary
Erica Hernandez – Garfield Elem/Buena Vista Elem – Art Teacher	Probationary
Robert Norton – DRMS – English Teacher	Probationary
Frances Castillo – L. Green Elem – Grade 1 Teacher	Probationary Retire-Rehire Addendum
Ariel Ortiz – Garfield Elem – Assistant Principal	Probationary

(Chavira, Martinez-Lozano) Quiz, Haynes, Meza voted "Aye"; Garabedian voted "Nay"; motion carried 5-1-0

B. Consideration to approve Salary Adjustments to include, but not limited to the following justification:

- Matrix Salary Adjustment
- Service Credit
- Master's Degree

(Dr. Patricia McNamara)

Recommended Action: Approval

Reinette Hensley – Service Credit

(Quiz, Chavira) all six board members present voted "Aye"

SUPERINTENDENT'S REPORT

- A. Update on Board Workshops:
- Curriculum Workshop: October 21, 2014
 - Superintendent's Evaluation Instrument: TBD
 - Demographic Study Workshop: November 4, 2014
- (Dr. Carlos H. Rios)

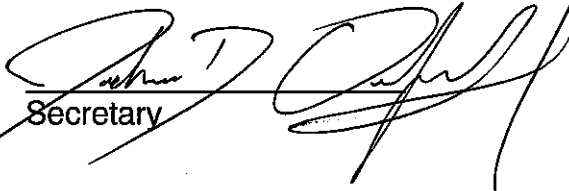
Dr. Carlos Rios reminded the Board of Trustees of the upcoming board workshops.

Mr. Charles A. Garabedian made the motion to adjourn the meeting

(Haynes, Chavira) all six board members present voted "Aye"

The meeting adjourned at 11:12 p.m.



President

Secretary