

SAN FELIPE DEL RIO CISD
233901

INSTRUCTIONAL RESOURCES
INSTRUCTIONAL MATERIALS

EFA
(EXHIBIT)

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Exhibit A — Request for Reconsideration of Instructional Material

Date: _____

Name: _____

Name of Requestor's Student(s) or
Other Affiliation to the District: _____

Address: _____

City / State / Zip code: _____

Phone number: _____

Have you discussed your concern with school personnel?

☐ Yes; please identify the person you spoke with: _____

☐ No

Instructional material on which you are commenting:

In accordance with law, an instructional material means content that conveys the essential knowledge and skills of a subject in the public-school curriculum through a medium or combination of media for conveying information to students.

☐ Textbook

☐ Supplemental Instructional material

☐ Workbook

☐ Computer software

☐ Online instructional material, including open education resource material

☐ Assigned texts, including books and articles

☐ Other: _____

Title: _____

Author/Producer: _____

1. To your knowledge, is this instructional material approved or recommended by the Texas Education Agency (TEA)?

☐ Yes

☐ No

☐ I do not know

2. Have you reviewed the instructional material in its entirety? *(If not, please do so before completing and submitting this form or explain below why reviewing the material in its entirety is not practical.)*

☐ Yes

☐ No, because _____.

3. To what in the instructional material do you object? *(Please be specific. Cite pages or similar location identifiers.)*

4. What do you believe might be the harm of using this instructional material?

5. For what age/grade group would you recommend this instructional material?

6. In its place, what instructional material would you recommend that could be used to teach similar subject matter?

7. What do you believe should be done with the instructional material in question?

☐ Remove it from the curriculum.

☐ Do not allow my child to use this instructional material.

☐ Restrict in the following manner: _____

Complainant's signature: _____

Date: _____

Exhibit B — Checklist for Reconsideration of Instructional Material

Type of instructional material: _____

Title: _____

Author/Producer: _____

1. Review history

- a. Has this instructional material been reviewed by a reconsideration committee before? **If the item(s) has been reviewed prior to this request, it does not need to be reviewed again until it is evaluated in the periodic local selection process.**

☐ Yes, the item was last reviewed on: _____.

☐ No

2. Purpose

- a. What is the overall purpose of the instructional material?

- b. Is the purpose accomplished?

☐ Yes

☐ No

- c. Which TEKS does this instructional material specifically address or support?

• TEKS Number: _____

• Title of the TEKS: _____

- d. If applicable, where does this instructional material fall within the curriculum scope and sequence?

3. Authenticity

- a. Is this instructional material a high-quality instructional material (HQIM) approved for use by the Texas Education Agency?

☐ Yes

☐ No

- b. Is the author or presenter competent and qualified in the field?

☐ Yes

☐ No

- c. What is the reputation and significance of the author or publisher/producer in the field?
-
- d. Is the instructional material up to date?
- ☐ Yes
- ☐ No
- e. Are information sources well documented either in the instructional material or in guides?
- ☐ Yes
- ☐ No
- f. If applicable, are translations and interpretations faithful to the original?
- ☐ Yes
- ☐ No
- ☐ Not applicable
4. Educational appropriateness
- a. Does the instructional material meet all of the requirements for instructional materials found in EFA(LEGAL) and EFA(LOCAL)?
- ☐ Yes
- ☐ No
- b. Does the instructional material promote the educational goals and objectives of the curriculum of District schools and is it appropriate for the level of instruction intended?
- ☐ Yes
- ☐ No
- c. Is the instructional material, including the illustrations appropriate for the subjects and maturity levels of the grade level?
- ☐ Yes
- ☐ No
- ☐ Not applicable
5. Quality of content
- a. Is the content of this instructional material well presented by providing adequate scope, range, depth, and continuity?
- ☐ Yes
- ☐ No

- b. Does the instructional material present information not otherwise available?
- ☐ Yes
- ☐ No
- c. Does the instructional material give a dimension or direction that is new or different from others available for the subject?
- ☐ Yes
- ☐ No

6. Review/Evaluations

- a. Source of review/evaluation: _____
- ☐ Favorably reviewed
- ☐ Unfavorably reviewed

Does the material conform to EFA(LOCAL) and EFA(LEGAL)?

Should the material continue to be available as an instructional material?

Other recommendations of the reconsideration committee regarding the instructional material:

Signatures of review committee:

Chairperson: _____

Date: _____