



Innovative Teaching Grants

Grant Application Packet

2021-2022 School Year

**Innovative Teaching Grants
2021-2022 Timeline**

Fri. March 25	Applications Available
Fri. June 11	Grant Applications <u>Due by 4:00 p.m.</u> <i>(no extensions, no exceptions)</i>
Fri. June 25	Grant notebooks submitted to Grant Selection Committee
July TBD	Grant Selection Committee Reviews Applications
Aug TBD	Announcement of Grant Awards

Innovative Teaching Grants

Guidelines for Grant Applications

Purpose:

Innovative Teaching Grants are designed to encourage, facilitate, recognize and reward innovative and creative instructional approaches to the accomplishment of program objectives. The San Felipe Del Rio CISD Education Foundation (*hereafter referred to as "the Foundation"*) is offering teachers and administrators the opportunity to apply for grants to support innovative programs or projects to support higher levels of student learning. The grants must enhance student academic performance and support the objectives, goals, and initiatives of the Campus Action Plan.

Persons Eligible to Apply for Grants:

Individuals or teams of individuals employed by SFDR CISD who are involved in the instruction of students or any related support services benefiting students.

Eligible Proposals:

Instructional approaches or projects designed to begin during the 2021-2022 school year and which meet the selection criteria. Grants may fund instructional and classroom materials, parent involvement programs, or any activity or material which supports higher levels of student academic achievement.

Award of Funds:

Grants will be awarded to individual teacher initiated programs or projects at the elementary, middle, and high school level. Grants will be awarded to campus teams, departments and district initiated programs or projects at the same levels. The number of awards will depend on funds available from the Foundation. Prior grant recipients are eligible for continued funding but must re-apply and go through the same selection criteria.

Selection Criteria:

- The degree to which the grant supports the District/Campus Goals and Objectives described in the District/Campus Improvement Plans; and is specifically designed to address an area of need substantiated by data.
- The degree to which student academic performance is emphasized.
- The degree to which sound evaluation procedures are incorporated in the proposal.
- The degree to which the proposal represents a creative or innovative approach to the accomplishment of objectives. (Funds are not typically available for recurring programs/projects. The proposal should address a new project as opposed to one accomplished or under way.)
- The degree to which the proposal is clear and logical, including
 - a. specificity of objectives;
 - b. clarity of description of instructional procedures, methods or treatments; and
 - c. correspondence among evaluative procedures, objectives and treatments.

**Grant Applications should be submitted to the Education Foundation
c/o Sandra Hernandez at the Student Performance Center and Administration Building
315 Griner St.**

**Completed applications must be signed by the applicant(s) and the school principal.
Applications may be delivered in person or via inter-campus mail.**

Application Process:

1. Application forms may be obtained online on the SFDRCID Education Foundation web page.
2. Teacher initiated applications must be reviewed, and authorized by the campus Principal for alignment with District initiatives and campus programming.

Hardcopies of signed applications are due to Sandra Hernandez in the Superintendent's Office no later than 4:30 p.m. on Friday, June 11, 2021.

Selection Process

1. Applications will be reviewed and scored by the Grant Application Review Committee.
2. The Grant Application Committee is made up of appointed Foundation Board of Directors and may include any of the following:
 - a. *Chief Instructional Officer*
 - b. *Others as determined by the Education Foundation Board of Directors.*
3. All applications will receive a weighted score based on the following criteria:
 - a. *Innovativeness*
 - b. *Purpose*
 - c. *Alignment with District/Campus initiatives*
 - d. *Sustainability*
4. If recommended for consideration, the application is presented to the Education Foundation Board of Directors for review and formal approval.
5. Applicants will be notified of their grant award on a date specified by the committee.

Responsibilities of Grant Recipients:

- Grant awards must be used for the purposes intended.
- Funds must be expended by the end of the school year.
- Grants project must be fully implemented before recipients can re-apply for a new ITG grant.
- Grant awardees must be able to provide at minimum two (2) updates on the progress and implementation of their grant project which includes a status report on any expenses made toward the grant project.

Tips for a Successful Application

When applying for an Innovative Teaching Grant, please remember the following:

- Grants are to be used to fund INNOVATIVE projects that cannot be provided for by campus and school district budgets. Funds will not be awarded for budgeted items available from district resources.
- Objectives and outcomes should be consistent with the goals of the District and your school.
- When creating your budget, research carefully and be realistic. Small grants are just as likely to be awarded as large grants. Grants may be eligible for partial funding.
- Awarded projects must be fully implemented by the end of the school year.

Statement of Need:

- Describe the area of student achievement you wish to address and give any data that supports the need.
- Explain how this grant addresses and relates to the District/Campus initiatives (Goals and Action Plans).
- Keep the statement simple and straightforward.
- **Note:** Applications which require the purchase of technology that is not compatible with existing infrastructure will not be considered.
- Student prizes or incentives will not be considered (i.e., gift cards).

Objectives:

- List specific objectives that relate to your project.
- Limit the number of objectives.

- Include an objective designed to evaluate your project.

Description of Proposed Project/Activity:

- Describe how your project will address the problem, issue or need at your campus. Be specific.
- Show how the project supports the purpose.
- List steps to be followed in project implementation.

Evaluation:

- Indicate how you will know whether the project was successful.
- Relate your evaluation to the stated objectives.

Community Partners:

- Describe whether you will involve community members or community groups to participate in this project. (i.e., Rotary Club, Lion's Club, LAFB, etc.)
- What will their roles be?



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Innovative Teaching Grant Application Cover Page

Project Title: _____

Name of Applicant(s): _____

Signature of Applicant(s): _____

Name of School _____

Grade(s) (list each grade level) _____

Subject(s) _____

Number of Students _____

Amount of Grant \$ _____

Is this an Initial Application for this project or a request for continued funding? _____

Primary target population to be served:

_____ Students (indicate grade level or group to be served): _____

_____ Parents _____ Teachers

Implementation dates: _____

Signature of Principal: _____ Date _____

Abstract/Summary of Project (no more than 100 words)



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Innovative Teaching Grant Application

Directions: *Please do not include your name on this portion of the application.*

PROJECT TITLE: _____

CAMPUS: _____

CHECK ONE: This project is: new to the district new to my campus
 new to me a continuation of a previous project

CHECK ONE: Have you previously received an Innovative Teaching Grant Award for this or similar project?
 Yes No

DIRECTIONS: Please provide a summary for each area listed below.

Need: (Describe the area of student achievement you wish to address and give any data that supports the need. Please include how this grant addresses district and campus goals.)

Objectives: (State measurable objectives in terms of student behavior or performance.)

Description of Proposed Project/Activity: (Describe what you want to do with the grant funds. List activities and timeline. How is it innovative?)

Partners: (Identify any school and/or community partners involved in the project and their respective roles.)

Evaluation Strategy: (Describe how you will know if your objectives are met. How will you share your program's successes with your peers?)

Sustainability: (If funded, how will you continue the program/project in the future? What will be the recurring costs? How will this program/project be funded in the future?)

Budget Proposal

DIRECTIONS: Note the budget distribution for each category. Be specific.

Budget Items	Amount	Vendor	Budget Code Business Office
Supplies (please list)			
Equipment			
Contracted Services (list consultants)			
Other:			
TOTAL			

**Education Foundation
Criteria for Grant Reviewer Scoring Matrix**

Application Number: _____

Evaluator # _____

Project Title _____

Please rank the effectiveness of each item with 3 being high and 1 being low. Circle the number that best describes each statement.

Please check the statement below that best describes how you would rank this application.

Criteria	3	2	1	Weighted Amount	Weighted Total
Innovativeness. Innovation is apparent.	3	2	1	X 3	
Need is clearly stated. Supports District and campus goals.	3	2	1	X 3	
Objectives are specifically stated and measurable.	3	2	1	X 2	
Activities/procedures specifically stated and relate to purpose and objectives.	3	2	1	X 2	
Evaluation strategy is clearly stated and relevant to the objectives and student performance.	3	2	1	X 2	
Budget is complete, realistic, accurate and appropriate.	3	2	1	X 2	
Applicant indicates plans for future sustainability of the project.	3	2	1	X 2	
Project includes participation and support of parents, community and/or business partners.	3	2	1	X 1	
GRAND TOTAL					

Please check the statement below that best describes how you would rank this application.

- I would definitely recommend funding this project.
- I would recommend partial funding. Amount? \$ _____
- I would recommend funding this project if there were extra money.
- I would not recommend funding this project.

Additional Comments (please use back if necessary)