**Job Title:** **SPECIAL EDUCATION ADAPTIVE PE COACH**
**Reports to:** Special Education Director
**Dept./School:** Special Education Department/Assigned Campus
**Wage/Hour Status:** Exempt
**Date Revised:** October 26, 2026

**Primary Purpose**

Provide specialized instructional support to students with disabilities in the physical education classroom. Collaborate with general education teachers to ensure students have access to the general curriculum while implementing Individualized Education Programs (IEPs) and promoting academic success and independence.

## QUALIFICATIONS

**Education/Certification**
Bachelor's degree from an accredited university
Valid Texas teaching certificate with Special Education endorsement

**Special Knowledge/Skills**
Knowledge of curriculum and accommodations/modifications
Ability to develop, implement, and monitor IEPs
Strong collaboration, communication, and organizational skills
Ability to manage student behavior and support diverse learners

**Experience**
At least one year student teaching or approved internship

## MAJOR RESPONSIBILITIES AND DUTIES

**Instructional Strategies**

1. Adapt and modify curriculum to meet the needs of students with disabilities.
2. Ensure implementation of accommodations and modifications as outlined in IEPs.
3. Use differentiated instructional strategies to support diverse learners.
4. Utilize technology to enhance student learning and access to the curriculum.
5. Support small group and individualized instruction within the classroom.
6. Develop and implement individualized physical education programs for students with disabilities
7. Assess students' physical abilities and needs through various assessment tools
8. Collaborate with classroom teachers, therapists, and parents to ensure a comprehensive educational approach
9. Adapt traditional physical education activities to meet the specific needs of students
10. Coordinate and lead physical education activities during school events and special programs (i.e. Special Olympics, field day activities, etc)
11. Provide one-on-one or small group instruction to address specific student needs
12. Implement safety protocols and ensure a safe learning environment for all students
13. Advocate for students' needs within the educational system
14. Utilize adaptive equipment and assistive technology as needed
15. Evaluate and report on the effectiveness of physical education programs

16. Encourage social interaction and teamwork through group activities

**IEP Development, Implementation, and Compliance**

17. Develop, draft, and maintain IEPs (i.e. PLAAFP entries, goal entries, progress reports, etc.) in compliance with federal, state, and district requirements.
18. Maintain detailed records of students' progress and activities
19. Prepare for and participate in ARD meetings, including data collection and documentation.
20. Monitor and document student progress toward IEP goals on a regular basis.
21. Ensure compliance with timelines, accommodations, and service delivery requirements.

**Student Growth and Development**

22. Conduct ongoing assessment of student progress using formal and informal measures.
23. Support development of academic, organizational, and self-advocacy skills.
24. Assist students in improving study habits and engagement in the general education curriculum.
25. Serve as a positive role model and support the mission of the school district.

**Classroom Management and Organization**

26. Support classroom management in collaboration with the general education teacher.
27. Maintain a safe and inclusive learning environment.

**Communication**

28. Collaborate regularly with general education teachers, administrators, and support staff.
29. Communicate effectively with parents regarding student progress and needs.
30. Participate in multidisciplinary team meetings, IEP meetings and ARD committees.

**Professional Growth and Development**

31. Participate in professional development focused on physical education practices.
32. Stay current with developments in adapted physical education through professional development and continuing education

**Other**

33. Comply with all federal, state, and district policies and procedures.
34. Maintain accurate records and documentation.
35. Attend required meetings and serve on committees as assigned.
36. Perform other duties as assigned.
37. Maintain confidentiality of student information.

**Supervisory Responsibilities**

May supervise assigned instructional aides.

## WORKING CONDITIONS

**Mental Demands/Physical Demands/Environmental Factors**
Maintain emotional control under stress. Work in general education classroom settings with diverse learners. Frequent standing, walking, and assisting students as needed.

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The foregoing statements describe the general purpose and responsibilities assigned to this job and are not an exhaustive list of all responsibilities and duties that may be assigned or skills that may be required.

**Reviewed by:** _____ **Date:** _____

**Approved by:** _____ **Date:** _____