

2018 – 2019 TEACHER APPRAISAL CALENDAR

SAN FELIPE DEL RIO CONSOLIDATED INDEPENDENT SCHOOL DISTRICT

SEPTEMBER				
M	T	W	T	F
				31
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

T-TESS Campus Orientation August 13 - 17, 2018
 Goal Setting Conferences for all Employees August 14 - September 7, 2018
 Appraisal Period September 4, 2018 - May 13, 2019
 End of Year Conferences/Goal Setting/Summatives Prior to May 27, 2019
Campus Evaluation Roundup May 27, 2019 - June 7, 2019

JANUARY				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

OCTOBER				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		



FEBRUARY				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	

NOVEMBER				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

Days you may not Observe in Black
Days you may Observe in Blue
 Caution STAAR Testing for various grades in Red

NEW T-TESS ORIENTATION SCHEDULE		
DATE	TIME	LOCATION
8/10/2018	12:00 - 4:00	C & I Building
9/29/2018	8:30 - 3:30	C & I Building
10/27/2018	8:30 - 3:30	C & I Building
12/1/2018	8:30 - 3:30	C & I Building
1/26/2019	8:30 - 3:30	C & I Building
2/23/2019	8:30 - 3:30	C & I Building
3/30/2019	8:30 - 3:30	C & I Building

MARCH				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

DECEMBER				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
23	24	25	26	27
31				

APRIL				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29				

General Information:

- All T-TESS Appraisers must be T-TESS certified and must be a Campus Principal or Assistant Principal.
- Appraisers should ensure that all teachers have been T-TESS trained prior to beginning the appraisal cycle.
- T-TESS training for teachers hired after August 11, 2017, will be trained within one month of their hire date. Please contact the Department extension for information. Appraisals may not begin until 3 weeks after the training is completed.
- “Teacher Response and Appeal” and “Request for Second Appraiser” information is Included on the opposite side of this Appraisal Calendar.
- No appraisal observations may be conducted the day before or after a school holiday or the day of district or state testing.

Reminder:

- Share all documentation with the teacher within 10 days.
- Summative Annual Report given to the teacher at least 5 working days before the Summative Conference and no later than 15 working days before the last day of instruction.

Teacher Response:

- Within 10 working days (Appraiser may extend to 15)
- May rebut in writing or request 2ND appraisal within 10 working days after receiving the Observation Summary or the End of Year Appraisal Report given to the teacher at least 5 working days before the Summative Conference and no later than 15 working days before the last day of instruction.

MAY				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31