

# San Felipe Del Rio CISD

## Human Resources Department

315 Griner  
Del Rio, Texas 78842

### Position CONVERSION Form

#### LOCATION

<u>CURRENT</u> Position Title, Days and Pay-Grade	<u>NEW</u> Position Title, Days and Pay-Grade	EMPLOYEE NAME (currently or last in

Reason for converting position:

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*Please attach the new job description and job evaluation upon submitting this form to the Human Resources Department.*

Administrator:

*(sign and date)*

*Please complete, sign and scan/fax form to 774-9893*