
Note: A written report is required after restraint of a student with a disability who receives special education services. A sample report form can be found on TEA's website at http://tea.texas.gov/Curriculum_and_Instructional_Programs/Special_Education/Programs_and_Services/State_Guidance/Written_Summary_of_Restraint_Use_Sample_Form/.

EXHIBIT

NOTICE TO STUDENTS AND PARENTS/GUARDIANS REGARDING
VIDEO AND AUDIO MONITORING

[The campus behavior coordinator (CBC) may be the campus principal or the principal may select another campus administrator such as an assistant principal to serve as the campus behavior coordinator. See FO(LLEGAL)]

The District has installed video and audio recording equipment on District property to monitor student behavior for safety purposes. Video and audio recording will occur at random times during the school year. The District will post signs notifying students and parents about the District's use of video and audio recording equipment. Students will not be notified when a recording device has been installed or turned on.

The principal will review recordings as needed and will document any evidence of student misconduct. A student found in violation of the District's Student Code of Conduct will be subject to appropriate discipline.

Recordings will be treated as protected student records under the Family Educational Rights and Privacy Act (FERPA). The following guidelines will apply:

1. Recordings will remain in the custody of the San Felipe Del Rio Consolidated Independent School District.
2. Parents/guardians or students who wish to view a recording in response to disciplinary action taken against a student may request such access under the procedures set out by law. [See FL(LLEGAL)]

Parental/Guardian Acknowledgment

I understand and acknowledge the District's procedures concerning video and audio recording equipment on District property.

I also understand that _____ (*student's name*), will be held accountable for his or her conduct.

Signature of parent or guardian

Date