REGULAR BOARD MEETING June 17, 2013

Minutes of the Regular Board Meeting of the Board of Trustees of the San Felipe Del Rio Consolidated Independent School District held Monday, June 17, 2013, in the Administrative Office Board Room, 205 Memorial Drive, Del Rio, Texas.

Trustees present: Amy Haynes; Joshua D. Overfelt; Charles A. Garabedian; Raymond Meza; Roberto Chavira; and Cecilia Martinez-Lozano

Trustees absent: Dr. Fernando Quiz

Others present: Dr. Carlos H. Rios; Yanakany Valdez; Dr. Patricia McNamara; Dr. Jorge Garza; Abelardo Casillas; News Media; and others.

Charles A. Garabedian determined that with six members in attendance, a quorum was present, confirmed by Joshua D. Overfelt

A few minutes of silence was observed for personal reflection

The Pledge of Allegiance to the Flag of the United States of America was given.

The meeting opened at 6:00 p.m.

PUBLIC COMMENTS

None

After discussion with board members present, Mr. Charles A. Garabedian moved Discussion/Action Item 8D. - Val Verde Appraisal District resolution to amend the 2013 budget by retaining surplus funds from 2012 in the amount of \$95,525.00, to beginning of board meeting, as requested by those representing the Val Verde Appraisal District.

8D. Val Verde Appraisal District resolution to amend the 2013 budget by retaining surplus funds from 2012 in the amount of \$95,525.00 – Yanakany Valdez

The surplus funds are to cover the cost of a 4x4 pickup truck and to repair the leaking roof on the District's building as soon as possible.

There was discussion regarding how often these requests are made, reasons for requests, damage to building and furniture with leaking roof, repair versus replace, surplus benefits and if disapproved the option to come back next month for request once again.

The administration recommended approval to disapprove the resolution presented by the Val Verde Appraisal District to amend the 2013 Budget by retaining surplus funds from 2012 in the amount of \$95,525.00 with the District's portion being \$44,391.00

(Chavira, Haynes) Garabedian, Martinez-Lozano, Meza voted "Aye"; Overfelt voted "Nay"; motion carried 5-1-0

INFORMATION ITEMS

- A. Recognition of the Fine Arts recent Visual Arts Junior Varsity and High School VASE (Visual Arts Scholastic Event) results Juan Nanez
 - San Felipe Memorial Middle School Junior VASE results under the instruction of Mrs. Nicole Bowman
 - Del Rio Middle School Seventh Grade Junior VASE results under the instruction of Ms. Heather Clarke
 - Del Rio Middle School Eighth Grade Junior VASE results under the instruction of Mr. Gregg Germany
 - Del Rio Freshman School VASE results under the instruction of Mrs. Catherine Calvetti
 - Del Rio High School VASE results under the instruction of Mr. Cris Escobar

Mr. Juan Nanez presented to the Board of Trustees and members of the audience the Fine Arts Teachers of SFMMS, DRMS, DRFS, and DRHS, who then presented the results and awards received at the VASE events.

There was discussion regarding a possible art gallery, and art fair.

B. Parental notification of surplus library book distribution – Paula Johnson

Mrs. Paula Johnson presented to the Board of Trustees and members of the audience, the distribution date and announcement venues for the surplus library books from the closure of East Side campus. The recommended date to open the door to parents on a first come first serve basis is June 24-28, 2013, Monday through Friday, times: 11:00 a.m. – 2:00 p.m. and 4:00 – 6:00 p.m.

There was discussion regarding the possibility of books not taken at distribution, donation, fair market value, Thesaurus' available, testing requirements.

C. School Health Advisory Council Update - Diane Hernandez

Mrs. Diane Hernandez presented to the Board of Trustees and members of the audience the requirements, by law, of the School Health Advisory Council (SHAC).

D. Disposal of Obsolete Electronic and other Computer Related Equipment – Abelardo Casillas

Mr. Abelardo Casillas presented to the Board of Trustees and members of the audience the option of creating an RFP to allow various companies that deal with obsolete equipment and refurbish or dispose of electronic equipment in the following manner:

At a minimum, the following services are requested:

- The vendor will take ownership of the equipment and provide the District with a certificate of disposal.
- The equipment will need to be processed (including inventorying, palletizing, shrink wrapping, and loading) and removed from the Technology Department or the District Inventory Warehouse.

- Then Vendor shall generate a complete itemized inventory of all equipment to be disposed of and deliver the same to the District. Also, a complete audit of each machine shall be generated by the vendor within 120 days of equipment pickup along with payment.
- The vendor shall transport, process and dispose of the equipment in accordance with industry and environmental standards and in compliance with all applicable United States and Texas legislation and regulation.
- The collection, transport and disposal of the equipment shall be in a safe manner in order to minimize negative impact on the environment.
- The vendor shall perform a disk wipe on each machine to the latest Department of Defense specifications, provide a certificate of data destruction, initiate EPA recycle of drives that cannot be wiped, record and remove all asset tags from each machine.
- Shred any inoperable disks. Provide a Certificate of Disposal that verifies same.

There was discussion regarding timeline, and amount of equipment to be disposed.

E. Presentation of Dr. Fermin Calderon Elementary Campus Snapshot – Dr. Jorge Garza and Briana Muraira

Dr. Jorge Garza and Ms. Briana Muraira presented to the Board of Trustees and members of the audience the Campus Snapshot for Dr. Fermin Calderon Elementary.

There was discussion regarding training of the development of mission statement, expectations/mindset of staff, scores, and retaining teachers.

F. Presentation of North Heights Elementary Campus Snapshot – Dr. Jorge Garza and Maytte Soliz

Dr. Jorge Garza and Ms. Maytte Soliz presented to the Board of Trustees and members of the audience the Campus Snapshot of North Heights Elementary.

There was discussion regarding expectations, visibility of principal, safety audit, revisiting this again, implementation, and line graph reports.

G. Attendance Rates to Date by School – Rene Luna

Mr. Reno Luna presented to the Board of Trustees and members of the audience, the attendance rates to date by school. The attendance rates are calculated May 1, 2013 thru June 7, 2013.

There was discussion regarding the change in format, congratulation to principals.

H. Discipline Report to Date by School - Campus Principals

Dr. Carlos H. Rios stated that the commitment from staff to desegregate the discipline report as requested by the Board of Trustees, will be provided at a later date and will be worked on during the Summer.

Mr. Jose Perez presented the discipline report for all elementary campuses.

There was discussion regarding a North Heights incident.

Mr. Pablo Ramos presented the discipline report for the San Felipe Memorial Middle School.

Mrs. Aida Gomez presented the discipline report for Del Rio Middle School.

There was discussion regarding an expulsion.

Mrs. Aidee Garcia presented the discipline report for the Freshman School.

Dr. Sally Zuniga-Barrera presented the discipline report for Del Rio High School.

There was discussion regarding serious misbehavior at SGLC, definition of serious misbehavior, SGLC students still coded at DRHS, ability to code for only SGLC, concern expressed at previous meetings, need to be tougher on students at SGLC, and board policy on out of school suspension.

I. Status of the 2004 Bond Construction Program - Dr. Carlos H. Rios

Dr. Carlos H. Rios presented to the Board of Trustees and members of the audience an update of the 2004 Bond Construction Program completions and outstanding projects.

There was discussion regarding construction site at Buena Vista for gym, possible construction issues, drainage issues, completion date of project.

Consent A

Consideration to approve minutes of the following meetings:

- May 20, 2013 Regular School Board Meeting
- May 28, 2013 Special Called Workshop

(Chavira, Meza) all six board members present voted "Aye"

Consent B

- A. Consideration to approve Amendment for all funds as of May 31, 2013. Yanakany Valdez
- B. Consideration to approve additional Bids and/or RFP's for the 2012-2013 school year, since those approved at the last board meeting. Paula Johnson
- C. Consideration to approve Donation to the Garfield Elementary from ProColor Studio in the amount of \$1,345.00, to be used for t-shirts, food/snacks, end-of-year party,

- teacher appreciation, gift cards, breakfast and student/staff parties. Yanakany Valdez
- Consideration to approve Donation to the Irene C. Cardwell Elementary from Lifetouch in the amount of \$1,242.12, to be used for staff and student incentives. – Yanakany Valdez
- E. Consideration to approve Donation to the Buena Vista Elementary from Lifetouch in the amount of \$1,119.63, to be used for staff and student incentives, celebrations, and gifts for volunteers. Yanakany Valdez
- F. Consideration to approve Donation to the Dr. Lonnie Green Elementary from ProColor Studio in the amount of \$700.00, to be used for staff incentives. Yanakany Valdez
- G. Consideration to approve Donation to the Del Rio High School Journalism Club from Lifetouch in the amount of \$339.00, to be used for yearbook printing. – Yanakany Valdez
- H. Consideration to approve Donation to the Dr. Lonnie Green Elementary 2nd Grade Cluster from Wal-Mart in the amount of \$250.00, to be used for t-shirts and field trip to San Antonio on May 25, 013. Yanakany Valdez
- Consideration to approve Donation to the Del Rio Middle School Robotics from Time Warner in the amount of \$1,500.00, to be used for travel, meals, and lodging, supplies to build robots. – Yanakany Valdez
- J. Consideration to approve Donation to the Del Rio High School Robotics from Time Warner in the amount of \$1,500.00, to be used for supplies to build robots. - Yanakany Valdez
- K. Consideration to approve Donation to the Del Rio Freshman School from Lifetouch in the amount of \$67.50, to be used for meetings, parties, lodging, transportation, meals, reading materials, staff and student incentives. – Yanakany Valdez
- L. Consideration to approve Donation to the Dr. Lonnie Green Elementary from ProColor Studio in the amount of \$1,073.00, to be used for meals for staff, Christmas party, fund day rentals and staff incentives. – Yanakany Valdez
- M. Consideration to approve Donation to the North Heights Elementary from ProColor Studio in the amount of \$578.00, to be used for staff and students incentives. Yanakany Valdez
- N. Consideration to approve Donation to the North Heights Elementary from Maxey Energy Company in the amount of \$500.00, to be used for staff and students incentives. Yanakany Valdez
- O. Consideration to approve Donation to the Del Rio High School Volunteer Income Tax Assistance (VITA) Program from Del Rio Housing Authority in the amount of \$833.00, to be used for educational trips, shirts, float streamers, decorations, and supplies. Yanakany Valdez

- P. Consideration to approve Donation to the Del Rio High School Senior Class from Goldbeck Company Panoramic Photography in the amount of \$243.00, to be used for graduation flowers, reception, punch, caterer, food. Yanakany Valdez
- Q. Consideration to approve Donation to the Del Rio Middle School Ballet Folklorico from City of Del Rio in the amount of \$300.00, to be used for dance costumes. – Yanakany Valdez
- R. Consideration to approve Donation to the Del Rio Middle School Mariachi from City of Del Rio in the amount of \$300.00, to be used for instrument repair. Yanakany Valdez
- S. Consideration to approve Donation to the Del Rio High School Athletics from Rams Basketball Booster in the amount of \$1,000.00, to be used for scholarships. Yanakany Valdez
- T. Consideration to approve Donation to the Del Rio Middle School from Lifetouch in the amount of \$245.43, to be used for teacher and staff celebrations, school banners, recognition plaques, and meetings. Yanakany Valdez
- U. Consideration to approve Donation to the Del Rio Middle School from Lifetouch in the amount of \$265.31, to be used for PE equipment, supplies, and end-of-year banquet.
 Yanakany Valdez
- V. Consideration to approve Donation to the North Heights Elementary from Ladies Auxiliary VFW in the amount of \$500.00, to be used for student council end-of-year, incentives, rewards for perfect attendance, honor roll, and supplies for fundraisers. Yanakany Valdez
- W. Consideration to approve Donation to the North Heights Elementary from The Spot in the amount of \$368.00, to be used for student council end-of-year trip, incentives, rewards for perfect attendance and honor roll, supplies for fundraisers. – Yanakany Valdez
- X. Consideration to approve Donation to the North Heights Elementary from Del Rio Bank and Trust in the amount of \$300.00, to be used for incentives for students, rewards for perfect attendance and honor roll, trips and supplies to promote fundraisers. – Yanakany Valdez
- Y. Consideration to approve Donation to the Garfield Elementary from ProColor Studio in the amount of \$300.00, to be used for student t-shirts, meals, parties, teacher appreciation, gift cards and awards. Yanakany Valdez
- Z. Consideration to approve Donation to the Dr. Fermin Calderon Elementary from ProColor Studio in the amount of \$595.00, to be used for awards, snacks, school bags, parties, t-shirts and incentives. Yanakany Valdez
- AA. Consideration to approve Donation to the Dr. Fermin Calderon Elementary from ASD.com.Inc in the amount of \$470.01, to be used for lost textbooks. Yanakany Valdez

- BB. Consideration to approve Donation to the Lamar Elementary from Lydia Lyon in the amount of \$110.50, to be used for trophies, banners, posters, student and staff gift cards, student and staff meals and snacks. Yanakany Valdez
- CC. Consideration to approve Donation to the Del Rio High School from Stripes LLC in the amount of \$1,000.00, to be used for student incentives. Yanakany Valdez
- DD. Consideration to approve Donation to the North Heights Elementary from ProColor Studio in the amount of \$966.00, to be used for staff and student incentives, t-shirts, and instructional games. Yanakany Valdez
- EE. Consideration to approve Donation to the Migrant Program from Lifetouch in the amount of \$246.16, to be used for snacks, beverages, and paper goods for celebrations. Yanakany Valdez
- FF. Consideration to approve Donation to the Migrant Program from Lifetouch in the amount of \$76.00, to be used for snacks, beverages, and paper goods for celebrations. Yanakany Valdez
- GG. Consideration to approve Donation to the Dr. Fermin Calderon Elementary from Calderon PTO, benches and basketball goals valued at \$1,925.00. Yanakany Valdez
- HH. Consideration to approve Purchase Order over \$25,000.00 to Desert Company in the amount of \$52,875.00 for Ruben Chavira Elementary asphalt paving of new driveway.
 Miguel A. Salinas
- II. Consideration to approve Purchase Order over \$25,000.00 to AP Examinations in the amount of \$29,105.00, for advanced placement testing at Del Rio High School. Dr. Jorge Garza
- JJ. Consideration to approve Purchase Order over \$25,000.00 to Insight in the amount of \$86,448.77 for Smartnet warranty to extend the life of the most critical equipment. – Abelardo Casillas
- KK. Consideration to approve Purchase Order over \$25,000.00 to Wenger in the amount of \$92,371.00 for audience seating for the Del Rio High School Little Theater. Juan Nanez

There was discussion regarding the air conditioner at the Little Theater, Cool Schools Grant provides for cooler to be replaced before the end of July.

(Chavira, Overfelt) all six board members present voted "Aye"

DISCUSSION/ACTION ITEMS

A. The administration recommended approval of the Competitive Sealed Proposals, as the construction delivery method for the construction of the Buena Vista Elementary Gymnasium Project, as presented by Dr. Carlos H. Rios

There was discussion regarding timeline once the process of bids accepted, fines if contractor runs over project completion date, transparency, delivery method for local contractors, benefits of other delivery methods, and scoring system.

(Chavira, Martinez-Lozano) all six board members present voted "Aye"

B. The administration recommended approval of the First Reading of Policy Update 96 and add, revise, or delete (Local) policies EFAA & FEB as recommended by TASB Policy Service and according to the Instruction Sheet for TASB Localized Policy Manual Update 96, as presented by Carlos H. Rios

(Overfelt, Chavira) all six board members present voted "Aye"

C. The administration recommended approval of the First Reading of revisions to BE (Local) Policy, as presented by Dr. Carlos H. Rios

(Garabedian, Martinez-Lozano) all six board members present voted "Aye"

D. Val Verde Appraisal District resolution to amend the 2013 Budget by Retaining Surplus Funds from 2012 in the amount of \$95,525.00

This item was placed as the first agenda item of the evening.

E. The administration recommended approval of the submission of the Special Education eGrant Application for the Federal Special Education to the appropriate Headquarter Authority for the 2013-2014 year, as presented by Dr. Diana Aguirre

IDEA-B Formula \$1,518,993. IDEA-B Preschool \$ 47,962. \$1,566,955.

(Chavira, Meza) all six board members present voted "Aye"

F. The administration recommended approval of the submission of the Carl Perkins Grant to be used for the CTE Program at the Del Rio High School to the appropriate Headquarter Authority for the 2013-2014 year, as presented by Roger Gonzalez

Carl Perkins \$124,122.

(Overfelt, Martinez-Lozano) all six board members present voted "Aye"

G. The administration recommended approval of the contracts with ESC Region XV, approve payment of the purchase order(s) over \$25,000.00 and to pay the invoices in the total amount of \$265,596.00 when they become due, as presented by Dr. Jorge Garza

C-Scope Curriculum Management System Cooperative for Current Users	\$ 73,865.00
District Learning Co-op Gifted and Talented Cooperative Discovery Education	\$ 2,500.00 \$ 10,300.00 \$ 24,237.50

Instructional Services Cooperative Lightspeed Filtering Service Net XV Network Services STAAR ONE Data Management for Assessment & Curriculum (DMAC)	\$ 42,432.50 \$ 18,000.00 \$ 1,250.00 \$ 36,325.00 \$ 44,750.00
Destiny Resources Cooperative PEIMS Cooperative	\$ 9,436.00 \$ 2,500.00 \$265.596.00

There was discussion regarding the services available from ESC Region XV and services of ESC Region XX.

(Meza, Chavira) all six board members present voted "Aye"

H. The administration recommended approval of the Superintendent and administration to finalize Mr. Rahlfs' negotiations with the Stop Loss Carrier and authorize the Superintendent to sign the contract as negotiated for the 2013-2014 year, as presented by Yanakany Valdez

(Chavira, Martinez-Lozano) all six board members present voted "Aye"

 The administration recommended approval of the Superintendent to sign the contract and authorization of payment to Jimmy Denning, as presented by Yanakany Valdez

For Human Resources/Finance and Budget Analyst

(Garabedian, Overfelt) all six board members present voted "Aye"

J. The administration recommended approval of the increase of current Elementary Paid Student lunch meals from \$1.80 to \$2.00 and Secondary Paid Student lunch meals from \$2.00 to \$2.20 to comply with the Federal Healthy, Hunger-Free Kids Act of 2010, as presented by Diane M. Hernandez

There was discussion regarding the percentage of students on free lunch, reduced lunch and paid lunches, comparison with neighboring districts, costs incurred by food service department.

(Meza, Chavira) Haynes, Garabedian voted "Aye"; Martinez-Lozano and Overfelt voted "Nay"; motion carried 4-2-0

K. The administration recommended approval for the Superintendent to sign the contract and authorization of payment, as presented by Dr. Sally Zuniga-Barrera and Aida Gomez

The Del Rio High School and Del Rio Middle School contracted with the judges for Cheerleader and Belles tryouts. The dates of service were May 16 and May 23. The total cost is \$1,546.92 and is budgeted in the General Fund Del Rio High School and Del Rio Middle School campus budget.

There was discussion if judges have always been paid, transparency, approval of all contracts presented to the Board of Trustees, and management of contracts.

(Garabedian, Haynes) all six board members present voted "Aye"

L. The administration recommended approval for the Superintendent to sign the contract and authorization of payment, as presented by Juan Nanez

The Del Rio Freshman School and Del Rio Middle School Sapphires will contract with the judges listed below from Northside ISD Spirit Dance Camp, the dates of service are July 8-11. The total cost is \$3,999.08 and is budgeted in the General Fund Fine Arts campus budget, as presented by Juan Nanez

There was discussion regarding camp for students or training of instructors, payment funding, and UIL rules.

(Overfelt, Chavira) all six board members present voted "Aye"

M. The administration recommended approval of the submittal of the Head Start Written Plans and Procedures for 1304.52(k)(l), as presented by Linda Guanajuato-Webb

There was discussion regarding TB screening, requirements, and payment of TB screening.

(Meza, Chavira) all six board members present voted "Aye"

N. The administration recommended approval of the Superintendent of Schools to sign the agreement with Southwest Texas Junior College, as presented by Roger Gonzalez

CTE Director Roger Gonzalez requested to re-activate Automotive and expand Welding Technical Dual Credit courses offered at Del Rio High School during the 2013-2014 school year:

Southwest Texas Junior College

AUMT 14010 AUMT 1407 AUMT 2417 Total Hrs. 12	Automotive Brake Systems Automotive Electrical Systems Automotive Engine Performance Analys	Automotive Technology sis I
WLDG 1430 WLDG 1528 WLDG 1313 Total Hrs. 12	Gas Metal Arc Welding Intro to Shielded Metal Arc Welding Intro to Blueprint Reading for Welders	Welding

In addition offer <u>CJSA 1351 Use of Force</u> during the Spring Semester as part of the Law Enforcement I Dual Credit course.

There was discussion regarding efforts made to add more dual credit courses, welding is high demand, challenges of accommodations for students, need to expand facilities,

getting message out to community, marketing for expansion of program location, CTE District Advisory Committee.

(Meza, Overfelt) all six board members present voted "Aye"

O. The administration recommended approval of the title and pay grade conversions listed below, as presented by Dr. Patricia McNamara

Senior Student Services Coordinator position – Pay Grade 5A226 to Student Services Director – Pay Grade 7A226

Funding Source: 199

Student Intervention and Parental Involvement Officer – Pay Grade 2A226 to Parent/Community Coordinator – Pay Grade 5A226

Funding Source: 199 until NCLB Consolidated Grant approval for 211/212 funding

Budget Clerk – Pay Grade 4 – 226 Days to Budget Analyst and Processor Clerk – Pay Grade 5 – 226 days

Funding Source: 199

(Overfelt, Chavira) all six board members present voted "Aye"

P. Consideration to approve the adoption of District Vision and Goals, as presented by Charles A. Garabedian

There was discussion regarding the Vision Statement and District Goals.

Mr. Charles A. Garabedian made the motion to adopt the proposed Vision Statement and District Goals as the official Vision Statement and District Goals.

(Overfelt, Chavira) all six board members present voted "Aye"

The board adjourned into executive session at 9:21 p.m.

CLOSED SESSION: The Board may adjourn into Closed Session on any item listed above or below as appropriate to that item pursuant to, including, but not limited to the following sections of the Texas Open Meetings Act:

- A. 551.071 Private Consultation with the Board's Attorney/Report regarding Pending Legal issues and Report on Settlement Status
- B. 551.072 to deliberate the Purchase, Exchange, Lease or Value of Real Property
- C. 551.073 Discussing Negotiated Contracts for Prospective Gifts or Donations
- D. 551.074 Discussion of Personnel or to Hear Complaints Against Personnel
 - 1. Discussion of New Hires, New Assignments, District Vacancies, and Reassignments
 - 2. Discussion of Administrator and Professional Contracts
 - 3. Discussion of salary adjustments to include, but not limited to the following justifications:

- Master Degree
- Service Credit
- Mechanic
- 4. Discussion of approval of Principal at North Heights Elementary School
- E. 551.076 Regarding Security
- F. 551.082 To deliberate discipline for a student or hearing on employee complaint against another employee
- G. 551.084 Exclusion of a witness from a hearing

The board reconvened into open session at 11:11 p.m.

DISCUSSION/ACTION ITEMS

A. The administration recommended approval of New Hires, New Assignments, and District Vacancies as presented by Dr. Patricia McNamara

Marisa Soto – SFMMS – PE Teacher	Probationary
Priscilla Perez – Buena Vista Elem – Grade 3 Teacher	Probationary
Tyrell L. McCrea - DRHS - MAPS Teacher	Probationary
Flor A. Romo – Cardwell Elem – PreK Teacher	Probationary
Selina Montez – Cardwell Elem – PreK Teacher	Probationary
Cecilia Gonzalez - North Heights Elem - Kinder Bil Teacher	Probationary
Mary Hankins – North Heights Elem – Grade 4 Teacher	Probationary
Trisha Garcia – North Heights Elem – Grade 3 Teacher	Probationary
Marissa Romanos – Calderon Elem – Music Teacher	Probationary

(Chavira, Overfelt) all six board members present voted "Aye"

B. The administration recommended approval of the Administrator and Professional Contracts, as presented by Dr. Patricia McNamara

Libana Zamudio Milender Term 3 Contract
Patricia Rodriguez Term 3 Contract

(Overfelt, Martinez-Lozano) all six board members present voted "Aye"

C. The administration recommended approval of the Salary Adjustments to include, but not limited to the following, as presented by Dr. Patricia McNamara

Luis Jimenez – salary adjustment Kristopher Miller – salary adjustment

(Chavira, Overfelt) all six board members present voted "Aye"

D. The administration recommended approval of the Principal at North Heights Elementary School, as presented by Dr. Patricia McNamara

Rufina Adams

(Chavira, Martinez-Lozano) all six board members present voted "Aye"

Mrs. Cecilia Martinez-Lozano thanked Ms. Maytte Soliz for holding down the fort and assisting with interviews.

Mr. Charles A. Garabedian made the motion to adjourn the meeting

(Overfelt, Haynes) all six board members present voted "Aye"

The meeting was adjourned at 11:16 p.m.

President

Secretary