

## Regular School Board Meeting

September 16, 2019

**Minutes of the Regular School Board Meeting of the Board of Trustees of the San Felipe Del Rio Consolidated Independent School District held Monday, September 16, 2019 in the Student Performance Center and Administration Building Auditorium, 315 Griner Street, Del Rio, Texas.**

### CALL TO ORDER AND ROLL CALL

Mr. Raymond P. Meza called this Regular School Board Meeting to order at 6:04 p.m.

Mrs. Diana Gonzales called roll and confirmed a quorum was present.

Trustee	Present	Absent	Late Arrival
Mr. Alfredo Contreras	X		
Mrs. Diana Gonzales	X		
Ms. Amy N. Haynes		X	
Mrs. Linda Guanajuato-Webb	X		
Mr. Raymond P. Meza	X		
Mr. Joshua D. Overfelt	X		
Mr. Kenneth Smith	X		

Others present: Dr. Carlos H. Rios, Mr. Henry Arredondo, Mrs. Aida Gomez, Mrs. Aidee Garcia, Mrs. Sandra T. Hernandez, Mr. Leslie Hayenga, Mr. Duane Maldonado and others.

A moment of silence was observed for personal reflection.

The Pledge of Allegiance to the Flag of the United States of America was recited.

### RECOGNITIONS

- A. Fine Arts Recognitions  
(Mr. Ricardo Rios)
1. Del Rio High School Jazz Band

Mr. Ricardo Rios presented to the Board of Trustees and members of the audience the Del Rio High School Jazz Band who then played a piece for the enjoyment of the audience.

- B. Texas Association of School Boards (TASB) Business Recognition Program  
(Mrs. Sandra Hernandez)

Mrs. Sandra Hernandez gave a brief description of the business recognition program by TASB called "Stand Up for Texas Public Schools". In addition, Mrs. Hernandez presented to the Board of Trustees and members of the audience the local businesses and other community organizations that have supported the San Felipe Del Rio CISD.

- C. Recognition of Campus "Teacher of the Week"  
(Mrs. Aidee Garcia)

Mrs. Aidee Garcia presented to the Board of Trustees and members of the audience the Teacher of the Week for Week of August 26 – 30, 2019.

Del Rio High School – Ricardo Rios  
 Garfield Elementary – Deborah D. Smith-Tamayo  
 North Heights Elementary – Janna Montoya

## CITIZENS TO BE HEARD

None

## REPORTS

### A. Campus Fund Balance Report (Mr. Henry Arredondo)

Mr. Henry Arredondo presented to the Board of Trustees and members of the audience the Campus Fund Balance Report.

#### Campus Budget Allocations Summary

- Three Year Summary
  - 2016-2017
  - 2017-2018
  - 2018-2019

Mr. Raymond Meza made the statement that he would like to propose for next month's meeting the establishment of longevity pay for teachers such as \$1,000.00 for twenty-five years experience, \$2,000.00 for thirty years, and \$3,000.00 for thirty-five years of experience. Criteria needs to be in place, such as good attendance, at least five years working in this district.

There was discussion regarding the importance of retaining experienced teachers, encouragement for good attendance, support of longevity program, clarification of this year's allocations, clarification of extra-curricular allocations for all campuses except North Heights, request to see more detailed report.

### B. Grant Awards – Action for Healthy Kids (Mr. Henry Arredondo)

Mr. Henry Arredondo presented to the Board of Trustees and members of the audience the Action for Healthy Kids grant award presented to San Felipe Del Rio CISD. Mr. Arredondo further explained the purpose of the grant. The total award is in the amount of \$33,000.00 and the campuses awarded are as follows:

- Garfield Elementary - \$3,000.00
- North Heights Elementary - \$3,000.00
- Lamar Elementary - \$3,000.00
- Buena Vista Elementary - \$3,000.00
- Dr. Fermin Calderon Elementary - \$3,000.00

- Dr. Lonnie Green Elementary - \$3,000.00
- San Felipe Memorial Middle School - \$3,000.00
- Del Rio Middle School - \$3,000.00
- Del Rio Freshman School - \$3,000.00
- Del Rio Middle School - \$3,000.00
- Del Rio High School - \$3,000.00

C. ELA Literacy Block Presentation  
(Mrs. Aida Gomez)

Mrs. Aida Gomez presented to the Board of Trustees and members of audience the ELA Literacy Block presentation as follows:

Elementary Literacy Program Presentation

- Reading Excellence and Academic Development (READ)
- READ Cohort
- Round Table with Commissioner Mike Morath
- New ELAR TEKS in 2019
- New ELAR Kindergarten – 2<sup>nd</sup> Grade Textbook Adoptions
- New ELAR 3<sup>rd</sup> – 5<sup>th</sup> Grade Textbook Adoptions
- 150 Minute Literacy Block Components
- K-2 ELA Literacy Plan Template Components
- 3-5 ELA Literacy Plan Template Components
- Curriculum Writing 2019
- Kindergarten Planning Document for Week 2.1 (Sept. 30 – October 4)
- 3<sup>rd</sup> Grade Planning Document for Week 2.3 & 2.4 (October 15-25)
- Elementary ELAR Teacher Count
- 4<sup>th</sup> Grade Writing
- Writing Project 2019
- Staff Development to Support ELAR Literacy Block
- Staff Development ELA Survey Results
- Instructional Support for ELAR Literacy Block
- Monitoring
- English Language Arts and Reading – ELAR 2019
- Continued ELAR Support
- Leading the Change 2019 – Leadership Retreat August 1-2, 2019
- Coach Joe Lombard
- Buena Vista Elementary Instructional Playbook
- Questions?

There was discussion regarding the instructional playbook time frame and potential consequences, clarification regarding who will administer the test pack, request for report of number of students at grade level that are not at grade level, good substance material now being offered and Mrs. Diana Gonzales volunteered her time to assist in any way she can.

D. Facilities and Construction Report  
(Mr. Leslie Hayenga)

Mr. Leslie Hayenga presented to the Board of Trustees and members of the audience the following presentation:

San Felipe Del Rio CISD Facilities and Construction Report – Project Status: September 16, 2019

- Facilities & Construction Monthly Report
  - Del Rio High School
    - Dining Hall Renovation
    - 400 Wing Renovation
    - 800/900 Renovation
  - Dr. Lonnie Green Elementary
    - Driveway Expansion
  - Del Rio Freshman
    - Life Skills Renovation
- Operations Committee Meeting
  - Del Rio High School - Master Facility Plan

There was discussion regarding the housing of students during Life Skills renovations.

E. Presentation of Life Skills Renovations at Del Rio Freshman School  
(Mr. Leslie Hayenga)

Mr. James Kissling presented to Board of Trustees and members of the audience the update regarding the Freshman Campus Life Skills Center.

Freshman Campus Life Skills Center

- Existing Site Plan
- Existing Exterior
- Programing
- New Site Plan
- Interior
- Floor Plans
- 3<sup>rd</sup> Rendering

There was discussion regarding input from staff members, clarification regarding the chill out room.

**CONSENT AGENDA**

Administration requested Consent Agenda Item C2. be tabled.

- C. Awarding of Bid/RFP/RFQ Items
2. Bid 20-28 Annual Maintenance Chillers, etc., Del Rio Middle School – **Tabled**

A. Minutes from the Meetings  
Recommended Action: Approval

1. August 15, 2019 – Budget Workshop/Special Called School Board Meeting
2. August 19, 2019 – Regular School Board Meeting
3. August 26, 2019 – Public Hearing/Special Called School Board Meeting
4. August 29, 2019 – Special Called School Board Meeting

C. Awarding of Bid/RFP/RFQ Items  
(Mrs. Paula Johnson)  
Recommended Action: Approval

1. Bid 20-17 Coffee Service
2. Bid 20-28 Annual Maintenance Chillers, etc., Del Rio Middle School – **Tabled**
3. Bid 20-29 Transportation Bus & Vehicle Parts and Supplies

D. Tax Refunds  
(Mr. Henry Arredondo)

1. Consideration to approve Tax Collection Refunds in the amount of \$7,037.35 for the month of August 2019.

E. Donations  
(Mrs. Yvonne Rodriguez)  
Recommended Action: Approval

1. The Spot & Pro Shop - \$260.00 – Buena Vista Elementary
2. Walmart - \$1,500.00 – Dr. Lonnie Green Elementary
3. The Bank & Trust and The Rotary Club – School supplies in the estimated value of \$542.00 – Buena Vista Elementary
4. Donors Choose – 8 books, 10 inflatable balls, 3 inflatable donuts and school supplies in the estimated value of \$367.62 – Dr. Fermin Calderon Elementary
5. The Bank & Trust and The Rotary Club – School supplies in the estimated value of \$542.00 – Dr. Fermin Calderon Elementary
6. Chonicle Donations Hachette Book Group – 5 books in the total estimated value of \$44.95 – Dr. Lonnie Green Elementary
7. The Bank & Trust and The Rotary Club – School supplies in the total estimated value of \$200.00 – Dr. Lonnie Green Elementary
8. Amistad Bank – 500 student planners in the total estimated value of \$1,400.00 – Early College High School
9. Sylvia Ibarra – Lunch in the total estimated value of \$200.00 – Early College High School
10. Grifols/Talecris – Classroom supplies in the total estimated value of \$850.00 – Lamar Elementary
11. McDonald's – School supplies in the total estimated value of \$100.00 – Lamar Elementary
12. Sun Loan Company – School supplies in the total estimated value of \$50.00 – Lamar Elementary
13. SWT Regional Back to School Health Fairs – 15 backpacks in the total estimated value of \$52.50 – Lamar Elementary
14. The Bank & Trust and The Rotary Club – School supplies in the total estimated value of \$542.00 – Lamar Elementary
15. Belinda Rodriguez – 36 folders in the total estimated value of \$38.00 – North Heights Elementary
16. Donors Choose – 26 flexible seating, classroom materials, and 15 backpacks in the total estimated value of \$1,669.09 – North Heights Elementary
17. SWT Regional Back to School Health Fairs – 15 backpacks in the total estimated value of \$52.50 – North Heights Elementary

18. The Bank & Trust and The Rotary Club – School supplies in the total estimated value of \$541.72 – North Heights Elementary
19. The Bank & Trust and The Rotary Club – School supplies in the total estimated value of \$542.00 – Ruben Chavira Elementary
20. Class of 1984 – Backpacks and school supplies in the total estimated value of \$800.00 – San Felipe Del Rio CISD

F. Purchase Order over \$25,000.00

1. Consideration to approve the payment of the Purchase Order over \$25,000.00 to ISCorp in the amount of \$45,144.00 (Funding Source: General Fund) for the district annual license.  
(Mrs. Michele Smith)  
Recommended Action: Approval
2. Consideration to approve the payment of the Purchase Order over \$25,000.00 to Skyward in the amount of \$165,883.00 (Funding Source: General Fund and Food Services) for district's annual license.  
(Mrs. Michele Smith)  
Recommended Action: Approval
3. Consideration to approve the payment of the Purchase Order over \$25,000.00 to Mission Restaurant Supply in the amount not to exceed \$384,319.00 (Funding Source: General Fund – Committed Funds) for the replacement of cafeteria equipment.  
(Mr. Leslie Hayenga)  
Recommended Action: Approval
4. Consideration to approve the payment of the Purchase Order over \$25,000.00 to Edmentum in the amount of \$59,290.00 (Funding Source: State Comp Fund 174 and Title II Part A Fund 255) for reading software for the 2019-2020 school year.  
(Mrs. Aida Gomez)  
Recommended Action: Approval
5. Consideration to approve the payment of Purchase Order over \$25,000.00 to Val Verde Regional Medical Center in the amount of \$65,648.00 (Funding Source: General Fund) for participation in air ambulance membership program.  
(Mrs. Aidee Garcia)  
Recommended Action: Approval

G. Contracts over \$5,000.00

1. Consideration to approve Contract over \$5,000.00 with Texas Association of School Boards (TASB) HR Services in the amount of \$5,500.00 plus travel (Funding Source: General Fund) for the annual service agreement of compensation review plan and for the Superintendent to sign the contract for services.  
(Mrs. Aidee Garcia)  
Recommended Action: Approval

2. Consideration to approve Contract over \$5,000.00 with Texas Association of School Boards (TASB) HR Services in the amount of \$8,130.00 (Funding Source: General Fund) for an employee survey and for the Superintendent to sign the contract for services.  
(Mrs. Aidee Garcia)  
Recommended Action: Approval
3. Consideration to approve Contract over \$5,000.00 with "Back to Action" in the estimated amount of \$8,100.00 (Funding Source: General Fund) for the provisions of Speech Therapy Services and for the Superintendent to sign the contract for services.  
(Mrs. Aida Gomez)  
Recommended Action: Approval
4. Consideration to approve Contract over \$5,000.00 with Rosetta Stone, Ltd. in the amount of \$11,625.00 (Funding Source: Title I, Part A) for the renewal of classroom licenses to be used for Adult Education to build family literacy and for the Superintendent to sign the contract.  
(Mrs. Aida Gomez)  
Recommended Action: Approval
5. Consideration to approve Contract over \$5,000.00 with GoSignMeUp in the amount of \$5,927.00 (Funding Source: General Fund) for staff development tracking software and for the Superintendent to sign the contract.  
(Mrs. Aida Gomez)  
Recommended Action: Approval
6. Consideration to approve Contract over \$5,000.00 with Generosa G. Ramon, Val Verde County Clerk/Election Officer for the amount not to exceed \$50,000.00 (Funding Source: General Fund) for Election Administration services for the 2019 Bond Election ordered to be held on Tuesday, November 5, 2019 and for the Board President to sign the contract.  
(Mrs. Sandra T. Hernandez)  
Recommended Action: Approval

H. Second Reading and Adoption of Policy Revisions

(Mrs. Sandra T. Hernandez)

Recommended Action: Approval

1. Consideration to approve the Second Reading of TASB Policy Update 113 affecting the policies listed below and the revisions to these policies as presented by the Board Policy Review Committee.
  - BBE (LOCAL) Board Members Authority
  - BDD (LOCAL) Board Internal Organization – Attorney
  - BJCD (LOCAL) Superintendent Evaluation
  - CI (LOCAL) School Properties Disposal
  - CO (LOCAL) Food and Nutrition Management
  - COA (LOCAL) Food and Nutrition Management – Procurement
  - COB (LCOAL) Food and Nutrition Management – Free and Reduced

## Price Meals

- CRB (LOCAL) Insurance and Annuities Management – Liability Insurance
- EFD (LOCAL) Instructional Resources – Field Trips
- EHBAF (LOCAL) Special Education – Video/Audio Monitoring
- EHBE (LOCAL) Special Programs – Bilingual Education/ESL
- EHBL (LOCAL) Special Programs – High School Equivalency
- FNF (LOCAL) Student Rights and Responsibilities – Interrogations and Searches

- I. Quarterly Investment Report  
(Henry Arredondo)  
Recommended Action: Approval

1. Consideration to approve Quarterly Investment Report as of August 31, 2019.

## Agenda Item 9C. Awarding of Bid/RFP/RFQ Items

2. Bid 20-28 Annual Maintenance Chillers, etc., Del Rio Middle School – **Tabled**

(Contreras, Smith) all six board members present voted “Aye”

**ADMINISTRATION**

- A. Consideration to approve Resolution declaring intention to reimburse certain expenditures with borrowing proceeds.  
(Mr. Henry Arredondo)  
Recommended Action: Approval

There was clarification regarding expenditure reimbursements.

(Contreras, Smith) all six board members present voted “Aye”

- B. Consideration to approve the adoption of Resolution to designate and authorize the conveyance of Title to Val Verde County per section 34.05(i) for a tax foreclosed property struck off in trust to Val Verde County.  
(Mr. Henry Arredondo and Ms. Sonia Gonzalez)  
Recommended Action: Approval

There was discussion regarding the clarification of the fluctuation amount of back taxes, clarification regarding future revenue – exempt by law, clarification regarding liability, and request for County to present intent of use.

Mr. Ken Smith made the motion to table this agenda item.

(Smith, Overfelt) all six board members present voted “Aye”

**CURRICULUM AND INSTRUCTION**

- A. Consideration to approve an agreement between Southwest Texas Junior College (SWTJC) and San Felipe Del Rio CISD for Career and Technical Education (CTE)



Dual Credit Courses and for the Superintendent to sign the MOU agreement.  
(Mrs. Aida Gomez)

Recommended Action: Approval

- Air Conditioning and Refrigeration Technology
- Automotive Technology
- Aviation
- Construction Carpentry
- Criminal Justice
- EMT
- Electrocardiography/Phlebotomy
- Medical Assistant
- Nurse Aide Healthcare
- Welding

(Overfelt, Guanajuato-Webb) all six board members present voted "Aye"

- B. Consideration to approve an agreement between San Felipe Del Rio CISD and Val Verde Nursing and Rehabilitation Center for the purpose of providing Health Science Technology Certified Nursing Assistant (CNA) students with a training site to conduct the clinical portion requirement of the CNA program and for the Superintendent to sign the agreement.

(Mrs. Aida Gomez)

Recommended Action: Approval

(Smith, Overfelt) all six board members present voted "Aye"

## **TECHNOLOGY AND OPERATIONS**

- A. Consideration to approve the Schematic Design Phase with Kissling Architects for the Life Skills Renovation at Del Rio Freshman School.

(Mr. Leslie Hayenga)

Recommended Action: Approval

There was discussion regarding the chill out room, material to be used for blue siding.

(Smith, Guanajuato-Webb) all six board members present voted "Aye"

- B. Consideration to approve Change Order with Frontera Construction in the amount of \$177,539.41 (Funding Source: General Fund – 200/400 Construction Budget) for the addition of student restrooms in the 400 Wing of the Del Rio High School.

(Mr. Leslie Hayenga)

Recommended Action: Approval

There was discussion regarding the number of restroom stalls and square footage.

Mr. Ken Smith made the motion to table this agenda item until after the board reconvenes from closed session.

(Smith, Guanajuato-Webb) all six board members present voted "Aye"

## HUMAN RESOURCES

- A. Consideration to approve the submission of the 2019-2020 Request for Maximum Class Size Waiver Exception to TEA.  
(Mrs. Aidee Garcia)  
Recommended Action: Approval

(Guanajuato-Webb, Contreras) all six board members present voted "Aye"

- B. Consideration to approve the conversion of the Coordinator, Position Control to two clerk positions (Receptionist and Human Resources Specialist) for the Human Resources Department.  
(Mrs. Aidee Garcia)  
Recommended Action: Approval

(Smith, Contreras) all six board members present voted "Aye"

- C. Consideration to approve Employee Job Description and Evaluation Forms for the following positions:
- Specialist, Employee Benefits and Support Services (Update) - **TABLED**
  - Senior Computer Technician (Conversion)
- (Mrs. Aidee Garcia)  
Recommended Action: Approval

There was discussion regarding the title of Employee Benefits and Support Services Specialist and job duties.

(Smith, Guanajuato-Webb) all six board members present voted "Aye"

- D. Consideration to approve Updates to the 2019-2020 District Compensation Plans and not include the Specialist for Employee Benefits and Support Services.  
(Mrs. Aidee Garcia)  
Recommended Action: Approval

(Contreras, Smith) all six board members present voted "Aye"

- E. Consideration to approve the Interlocal Agreement between San Felipe Del Rio CISD and Val Verde Regional Medical Center for participation in an air ambulance membership program and for the Superintendent to sign the Interlocal Agreement.  
(Mrs. Aidee Garcia)  
Recommended Action: Approval

(Smith, Guanajuato-Webb) all six board members present voted "Aye"

## STUDENT SERVICES

- A. Consideration to approve the Contract with Antonio Cadena, M.D., for Consulting Services to establish Health Services Protocols and Standing Orders for San Felipe Del Rio CISD Nurses.

(Mrs. Sandra T. Hernandez)  
Recommended Action: Approval

(Guanajuato-Webb, Contreras) all six board members present voted "Aye"

The board adjourned into executive session at 8:53 p.m.

### **CLOSED SESSION**

If, during the course of any duly posted meeting, the Board of Trustees determines that a closed or executive session is required regarding an item posted on the Agenda, that session will be held on any or all subjects and purposes permitted by Sections 551.071, 551.072, 551.073, 551.074, 551.076, 551.082, 551.084, 551.087 of the Government Code (The Texas Open Meetings Act). If a final vote is required on any matter considered in the closed or executive session, it shall be taken either upon the reconvening of the public session covered by this notice or at a subsequent, duly posted, public meeting as the Board shall determine.

#### **A. Pursuant to 551.074 Personnel Matters and 551.071 Consultations with Attorney**

1. Discussion of Personnel Report to include the following:
  - New Hires
  - District Vacancies: Retirements/Resignations/Reassignments
2. Discussion regarding the position of Speech Pathologist for the Special Education Department
3. Discussion regarding the position of Custodial Coordinator for the Maintenance Department

#### **B. Pursuant to 551.071: Consultations with Attorney**

1. Discussion of Memorandum of Understanding proposed by Brackett ISD and Comstock ISD for transportation within San Felipe Del Rio CISD boundaries

The board reconvened at 10:04 p.m.

### **RECONVENE TO OPEN SESSION**

The Board may vote upon, and/or take action as to, any or all of the items considered under "Closed Session".

### **TECHNOLOGY AND OPERATIONS**

- B. Consideration to approve Change Order #1 with Frontera Construction in the amount of \$177,539.41 (Funding Source: General Fund – 200/400 Construction Budget) for the addition of student restrooms in the 400 Wing of the Del Rio High School.

(Dr. Carlos Rios)  
Recommended Action: Approval

(Smith, Guanajuato-Webb) all six board members present voted "Aye"

**HUMAN RESOURCES**

## A. Consideration to approve the Personnel Report to include the following:

- New Hires
- District Vacancies: Retirements/Resignations

(Mrs. Aidee Garcia)

Recommended Action: Approval

Jasmin Avalos – Roberto “Bobby” Barrera Elementary STEM Magnet School  
Pre-Kindergarten Teacher Probationary

Sara Reed – Dr. Lonnie Green Elementary Probationary  
Grade 4 Teacher

Gwen D. Andrade – Del Rio Middle School – 8<sup>th</sup> Grade Probationary  
ELA Teacher

(Guanajuato-Webb, Contreras) all six board members present voted “Aye”

## B. Consideration to approve the position of Speech Language Pathologist for the Special Education Department.

(Mrs. Aidee Garcia)

Recommended Action: Approval

Pamela C. Breijo – Speech Language Pathologist Probationary Non-Chapter 21

(Gonzales, Smith) all six board members present voted “Aye”

## C. Consideration to approve the position of Custodial Coordinator for the Maintenance Department.

(Mrs. Aidee Garcia)

Recommended Action: Approval

David Martinez - Probationary Non-Chapter 21  
Coordinator, Custodial & Maintenance Department

(Guanajuato-Webb, Overfelt) all six board members present voted “Aye”

## D. Discussion of Memorandum of Understanding proposed by Brackett ISD and Comstock ISD for transportation within San Felipe Del Rio CISD boundaries.

(Dr. Carlos Rios)

Recommended Action: Discussion


Based on the recommendation from District’s Legal Counsel, Dr. Carlos Rios made the recommendation for the Board of Trustees to deny the request from Brackett ISD and Comstock ISD for transportation within San Felipe Del Rio CISD boundaries.

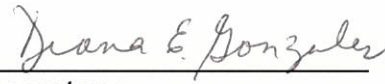
(Smith, Gonzales) all six board members present voted “Aye”

Mr. Raymond Meza made the recommendation to adjourn the meeting.

(Meza, Contreras) all six board members present voted "Aye"

The meeting adjourned at 10:10 p.m.

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Secretary