

**Regular School Board Meeting**  
**September 19, 2016**

**Minutes of the Regular School Board Meeting of the Board of Trustees of the San Felipe Del Rio Consolidated Independent School District held Monday, September 19, 2016, in the Student Performance Center and Administration Building Auditorium, 315 Griner Street, Del Rio, Texas.**

**CALL TO ORDER AND ROLL CALL**

Mrs. Cecilia Martinez-Lozano called this Regular School Board Meeting to order at 6:00 p.m.

Mr. Joshua Overfelt called roll and confirmed a quorum was present.

<u>Trustee</u>	<u>Present</u>	<u>Absent</u>	<u>Late Arrival</u>
Mr. Roberto Chavira	X		
Mrs. Diana Gonzales	X		
Ms. Amy N. Haynes			X (6:10 P.M.)
Mrs. Cecilia Martinez-Lozano	X		
Mr. Raymond P. Meza	X		
Mr. Joshua D. Overfelt	X		
Mr. Kenneth Smith	X		

Others present: Dr. Carlos H. Rios, Dr. Jorge Garza, Mrs. Yanakany Valdez, Mrs. Aidee Garcia, Dr. Patricia McNamara, Mr. Israel Carrera, Mrs. Sandra T. Hernandez, and others.

A moment of silence was observed for personal reflection.

The Pledge of Allegiance to the Flag of the United States of America was given.

**CITIZENS TO BE HEARD**

Linda Polanco – Salary freeze

Vangie Reyes – Salary freeze and Sheriff's contract

**REPORTS**

A. Facilities and Construction Update  
(Mr. Israel Carrera)

Mr. Israel Carrera presented to the Board of Trustees and members of the audience the SFDRICISD Facilities and Construction Update to include the following:

SFDRICISD Construction Update

- Del Rio Blended Academy – Under Construction
- Del Rio Blended Academy – Project Timelines
- Gerardo J. Maldonado Career and Technical Education Center – Under Construction

- Gerardo J. Maldonado Career and Technical Education Center - Project Timelines

There was discussion regarding the Gerardo J. Maldonado Career and Technical Education Center electrical panel timeline, request for notification when electrical panel installed, and meeting student needs.

B. Special Education Services  
(Dr. Diana Aguirre)

Dr. Diana Aguirre presented to the Board of Trustees and members of the audience the TEA/Special Education Update in regards to an article in the Houston Chronicle.

TEA/Special Education Update

- Performance-Based Monitoring Analysis System
- Indicator 10: Sped Representation
- Investigation Findings
- District Levels

There was discussion regarding when the standard was implemented, where the district stands, concern over special education students not receiving the services needed, PBMAS results and detailed information to be provided next month.

## CONSENT AGENDA

Mr. Joshua Overfelt requested Agenda Item G1. – Consideration to approve Contract over \$5,000.00 with Sheriff's Deputies in the estimated amount of \$15,903.00 for traffic control, be pulled for discussion:

Mr. Joshua Overfelt stated the Sheriff's Deputies have already been out at the campuses for 3 weeks and questioned why this is coming to the board, as well as who's jurisdiction is the Raymond Losano Drive. Mr. Overfelt also asked if the deputies are on duty with the County while patrolling as well as what vehicle they are using. In addition, Mr. Overfelt asked if the deputies working the crosswalks. Dr. Carlos Rios stated the City has jurisdiction of the Raymond Losano Drive and spoke of traffic concerns in previous years, the city would help a couple of weeks until traffic died down and not assist after that so the district provided money to the deputies for this project. The deputies are off duty and do drive their duty vehicles.

Mr. Ken Smith requested the following agenda items be pulled for discussion:

F1. – Consideration to approve Purchase Order over \$25,000.00 to Little Acre Nursery in the amount of \$38,750.00 for improvements to Del Rio High School Tennis Courts.

Mr. Ken Smith requested clarification of the bid process and maintenance stand point with these improvements, his expectation is to have a system in place to maintain the grounds and what will be done moving forward to maintain the landscaping. Mr. Smith also asked if maintenance of the landscaping of a location is run by the administrator at the sight or district staff. Dr. Carlos Rios stated the maintenance improvement of the landscaping has been to install a sprinkler system with all new improvements and to hire one maintenance

worker to provide additional assistance to maintain district landscaping. In addition, Dr. Rios stated the only campuses that have a full time maintenance staff at their campus are Del Rio High School and Del Rio Middle School and the maintenance department staff have a schedule to maintain landscaping. Dr. Rios will review with Mr. Israel Carrera the current assignment of maintenance staff and the possibility of shifting personnel on a seasonal basis to maintain the grounds.

F2. – Consideration to approve Purchase Order over \$25,000.00 to Little Acre Nursery in the amount of \$129,383.60 for landscaping at the Career and Technical Education Center.

Mr. Ken Smith requested a breakdown regarding the bid amount of \$129,383.60. Dr. Rios stated the original contract for the CTE building had a component for landscaping at a budget of \$200,000.00 and since then there have been a number of trees purchased because of the requirement to replace any tree that was previously removed. When the budget was reviewed, irrigation was removed from the project in order to come within budget. Additionally, Dr. Rios explained that because of the availability of carry over funds, he asked that sod not be planted if there is no sprinkler system in place. He also asked that the money be removed and the district would install and manage this project. Dr. Rios and Mr. Carrera clarified the planting of the 98 trees within the district.

Mr. Israel Carrera is to provide detail of all work done and provide any further information after closed session.

Mr. Ken Smith made to motion to table F1. and F2. until after closed session.

(Smith, Overfelt) all seven board members present voted "Aye"

G17. – Consideration to approve Contract over \$5,000.00 and Purchase Order over \$25,000.00 with Kissling Architects in the amount not to exceed \$420,000.00 for the coordination of facility repairs from hail damage.

Mr. Ken Smith asked what the amount was and if this is insurance money. Dr. Carlos Rios stated TASB has a vested interest to ensure the repairs would be done appropriately; and that TASB will be reimbursing the district for the cost of the project. He also stated that he asked the district to negotiate 6% - 8%.

Mr. Raymond Meza requested Agenda Item G9. – Consideration to approve Contract over \$5,000.00 and Purchase Order over \$25,000.00 with Hanover Research in the amount of \$42,000.00 for the completion of a customized research study and information services.

Mr. Raymond Meza stated he cannot vote on a \$42,000.00 agenda item if he does not have an itemized invoice. Dr. Carlos Rios stated Hanover Research quotes a price and agrees to do a number of research projects for the district. Dr. Rios further stated administration is going to request from Hanover Research an itemized quote, specifically to identify the scope of research for the bilingual academies, the Power Hour/Power Block, and the implementation and monitoring of the District's strategic development plan and that there are six projects total.

G9. Tabled. Will be presented at the next regular school board meeting.

A. Minutes from the Meetings  
Recommended Action: Approval

1. August 11, 2016 – Special Called Meeting
2. August 15, 2016 – Regular School Board Meeting
3. August 25, 2016 – Public Hearing for Budget and Tax Rate/Special Meeting
4. August 31, 2016 – Special Called Meeting/Workshop

D. Tax Refunds  
(Mrs. Yanakany Valdez)  
Recommended Action: Approval

1. Consideration to approve the Tax Collection refunds in the amount of \$9,219.34 for the month of August 2016.

E. Donations  
(Mrs. Yanakany Valdez)  
Recommended Action: Approval

1. FIRST Ranchbot Rural Robotics Initiative - \$798.70 – Del Rio Middle School CTE Robotics
2. Lifetouch National School Studios - \$123.09 – Del Rio High School Student Council
3. Symphony Society of San Antonio - \$100.00 – Ruben Chavira Elementary Choral Music
4. Target - \$34.54 – Del Rio High School
5. Texas Athletic Productions - \$950.00 – Del Rio High School Athletics Department
6. Your Cause, LLC - \$50.00 – Dr. Fermin Calderon Elementary
7. Sun Life Group – One (1) duffel bag valued at \$40.00 – Health & Wellness Fair
8. TML MultiState – Sixty-five (65) cups valued at \$650.00 – Health & Wellness Fair
9. Yanakany Valdez – One (1) \$25.00 gift card – Health & Wellness Fair
10. HEB – Gift card valued at \$100.00 – Irene C. Cardwell Elementary Head Start Program
11. HEB – Eleven (11) \$10.00 Gift cards valued at a total of \$110.00 – Ruben Chavira Elementary
12. Texas A&M University English Language and Literacy Acquisition Validation (ELLA-V) – Document cameras, projectors and curriculum materials valued at \$16,030.00 – San Felipe Del Rio CISD Kindergarten Bilingual Program
13. Half-Price Books – Three hundred and fifty (350) books valued at \$700.00 – San Felipe Memorial Middle School Library

F. Purchase Order over \$25,000.00

3. Consideration to approve the payment of Purchase Order over \$25,000.00 to Region 4 Education Service Center (ESC) not to exceed \$49,000.00 for Master Reading Teacher (MRT) Certification Program.  
(Mrs. Aidee Garcia)  
Recommended Action: Approval

G. Contracts over \$5,000.00

1. Consideration to approve Contract over \$5,000.00 with the Sheriff Deputies in the estimated amount of \$15,930.00 for traffic control.  
The total annual cost for three (3) deputies is \$15,930.00 and is included in the General Fund Security Department Budget.  
(Mr. Duane Maldonado)  
Recommended Action: Approval
  
2. Consideration to approve Contract over \$5,000.00 with Monica Sandoval in the amount of \$7,200.00 and for the Superintendent to sign the contract.  
(Mr. Ricardo Rios)  
Recommended Action: Approval  
  
The total cost is \$7,200.00 (\$800 for 9 months) and is included in the General Fund Fine Arts Campus Budget.
  
3. Consideration to approve Contract over \$5,000.00 with Education Service Center Region XV in the amount of \$8,000.00 for New Principal Induction and Support and for the Superintendent to sign the contract.  
(Dr. Jorge Garza)  
Recommended Action: Approval  
  
The amount is included in the General Fund Curriculum and Instruction Budget.
  
4. Consideration to approve Contract over \$5,000.00 with Dr. Ismael Cantu in the amount not to exceed \$20,900.00 for Professional Service Provider (PSP) services for two Improvement Required campuses and for the Superintendent to sign the contract.  
(Mrs. Aida Gomez)  
Recommended Action: Approval  
  
The funds are included in the General Fund Commitments Capital/Special request budget.
  
5. Consideration to approve Contract over \$5,000.00 with Dr. Irene Garza in the amount of \$12,000.00 for facilitator for the San Felipe Del Rio CISD Facilities Committee.  
(Mrs. Sandra Hernandez)  
Recommended Action: Approval
  
6. Consideration to approve Contract over \$5,000.00 with Enriqueta Fuentes in the estimated annual amount of \$22,000.00 for direct assessments as an Educational Diagnostician as scheduled by the Director of Special Education and for the Superintendent to sign the contract.  
(Dr. Diana Aguirre)  
Recommended Action: Approval  
  
The consultation services will be funded from the IDEA-B Federal Budget.
  
7. Consideration to approve Contract over \$5,000.00 with Dana Taylor in the estimated annual amount of \$8,000.00 for supervision of our physical therapy

assistant and physical therapy assessments and for the Superintendent to sign the contract.

(Dr. Diana Aguirre)

Recommended Action: Approval

The consultation services will be funded from the IDEA-B Federal Budget.

8. Consideration to approve Contract over \$5,000.00 and Purchase Order over \$25,000.00 with Ben Denney in the estimated annual amount of \$33,000.00 for interpretation services for the Deaf and Hard of Hearing and for the Superintendent to sign the contract.

(Dr. Diana Aguirre)

Recommended Action: Approval

The consultation services will be funded from the IDEA-B Federal Budget.

9. Consideration to approve Contract over \$5,000.00 and Purchase Order over \$25,000.00 with Hanover Research in the amount of \$42,000.00 for the completion of a customized research study and information services.

(Mrs. Sandra Hernandez)

Recommended Action: Approval

This item was tabled and will be presented at the next regular school board meeting.

10. Consideration to approve Contract over \$5,000.00 with Region IV in the amount of \$18,000.00 for professional development services and for the Superintendent to sign the contract.

(Mrs. Aidee Garcia)

Recommended Action: Approval

11. Consideration to approve Contract over \$5,000.00 with the The Flippen Group in the amount of \$5,500.00 for non-instructional staff training and for the Superintendent to sign the contract.

(Mr. Israel Carrera)

Recommended Action: Approval

12. Consideration to approve Contract over \$5,000.00 with Stetson and Associates in the estimated amount not to exceed \$20,000.00 to support the continuation of district wide inclusive practices and for the Superintendent to sign the contract.

(Dr. Diana Aguirre)

Recommended Action: Approval

The funding source for this contract will be through the EEIP Grant Budget.

13. Consideration to approve Contract over \$5,000.00 with Region XX in the amount not to exceed \$9,800.00 for providing English Language Arts and Reading Certification Training Sessions and for the Superintendent to sign the contract.

(Dr. Patricia McNamara)

Recommended Action: Approval

The funding source for this contract will be through the EEIP Grant Budget.

14. Consideration to approve Contract over \$5,000.00 with Region XX in the amount not to exceed \$18,000.00 for providing Math Certification Training Sessions and for the Superintendent to sign the contract.

(Dr. Patricia McNamara)

Recommended Action: Approval

The funding source for this contract is the General Fund Human Resources Budget.

15. Consideration to approve Contract over \$5,000.00 with Region XX in the amount not to exceed \$9,000.00 for providing Science Certification Training Sessions and for the Superintendent to sign the contract.

(Dr. Patricia McNamara)

Recommended Action: Approval

The funding source for this contract will be through the EEIP Grant Budget.

16. Consideration to approve Contract over \$5,000.00 and Purchase Order over \$25,000.00 with Jorge Pena Architects (JPA), Inc. in the amount not to exceed \$51,000.00 for preliminary architectural services and for the Superintendent to sign the contract.

(Mr. Israel Carrera)

Recommended Action: Approval

The funds for this service are included with the Committed Projects and General Fund Facility Budget.

17. Consideration to approve Contract over \$5,000.00 and Purchase Order over \$25,000.00 with Kissling Architects in the amount not to exceed \$420,000.00 for the coordination of facility repairs from hail damage and for the Superintendent to sign the contract.

(Mr. Israel Carrera)

Recommended Action: Approval

18. Consideration to approve Contract over \$5,000.00 with Texas Association of School Boards (TASB) in the amount of \$5,500.00 plus travel for pay system maintenance agreement and for the Superintendent to sign the agreement.

(Mrs. Yanakany Valdez)

Recommended Action: Approval

#### H. Second Reading and Adoption of Policy Revisions

(Mrs. Sandra Hernandez)

Recommended Action: Approval

1. Consideration to approve the Second Reading of BQ (LOCAL), CLB (LOCAL), CLE (LOCAL), CPC (LOCAL), DFBB (LOCAL), DFFA (LOCAL), DFFB (LOCAL), EHBD (LOCAL), and FDC (LOCAL) and implement the recommended revisions to the language in these policies as recommended by the San Felipe Del Rio CISD Board Policy Review Committee.

Consideration to table Consent Agenda Item G9.until the next regular school board meeting.

(Martinez-Lozano, Meza) all seven board members present voted "Aye"

Consideration to approve Consent Agenda Items except for Consent Agenda Items F1. and F2. Which will be presented for approval after Closed Session.

(Overfelt, Meza) all seven board members present voted "Aye"

## **ADMINISTRATION**

- A. Consideration to approve the First Reading of TASB Update 105 - DBA (LOCAL) and BJCF (LOCAL) and implement the recommended revisions to the language in these policies as recommended by the San Felipe Del Rio CISD Board Policy Review Committee.

(Mrs. Sandra Hernandez)

Recommended Action: Approval

(Overfelt, Chavira) all seven board members present voted "Aye"

- B. Consideration to approve the First and Final Reading of TASB Update 106 - EHBAF (LOCAL), and implement the recommended addition of this policy as recommended by the San Felipe Del Rio CISD Board Policy Review Committee.

(Mrs. Sandra Hernandez)

Recommended Action: Approval

(Overfelt, Meza) all seven board members present voted "Aye"

- C. Consideration to approve the First Reading of FNF (LOCAL) and implement the recommended revisions to the language in this policy as recommended by the San Felipe Del Rio CISD Board Policy Review Committee.

(Mrs. Sandra Hernandez)

Recommended Action: Approval

(Haynes, Overfelt) all seven board members present voted "Aye"

## **CURRICULUM AND INSTRUCTION**

- A. Consideration to approve the Memorandum of Understanding (MOU) between Early Childhood Intervention (ECI) and San Felipe Del Rio CISD.

(Dr. Diana Aguirre)

Recommended Action: Approval

(Meza, Overfelt) all seven board members present voted "Aye"



- B. Consideration to approve the submission of the 2016-2017 Request for Maximum Class Size Waiver Exceptions to TEA and Compliance Plan.

(Mrs. Aidee Garcia)

Recommended Action: Approval

(Overfelt, Smith) all seven board members present voted "Aye"

- C. Consideration to approve the Affiliation Agreement between Eastern New Mexico University Speech and Hearing Rehabilitation Outreach and San Felipe Del Rio CISD and for the Superintendent to sign the agreement.

(Dr. Diana Aguirre)

(Overfelt, Gonzales) all seven board members present voted "Aye"

The consensus of the board was to move Agenda Item 13C. to this portion of the meeting.

### **BUSINESS AND FINANCE**

- C. Consideration to approve the 2017 Val Verde Appraisal District budget.

(Mrs. Yanakany Valdez)

Recommended Action: Approval

(Overfelt, Gonzales) all seven board members present voted "Aye"

### **CURRICULUM AND INSTRUCTION**

- D. Consideration to approve the appointment of the local School Health Advisory Council members.

(Mrs. Aidee Garcia)

Recommended Action: Approval

(Smith, Meza) all seven board members present voted "Aye"

- E. Consideration to approve the 2016-2016 Dual Credit Partnership Agreement between Southwest Texas Junior College and San Felipe Del Rio CISD, and for the Superintendent to sign the agreement and pay the invoice when due.

(Dr. Jorge Garza)

Recommended Action: Approval

(Martinez-Lozano, Meza) all seven board members present voted "Aye"

### **BUSINESS AND FINANCE**

- A. Consideration to approve the disposal of Surplus Furniture/Personal Property during the 2016-2017 fiscal year.

(Mrs. Paula Johnson)

Recommended Action: Approval

(Meza, Martinez-Lozano) all seven board members present voted "Aye"

- B. Consideration to approve Request for Qualification (RFQ) 17-07 for Investment Advisor services.  
(Mrs. Yanakany Valdez)  
Recommended Action: Approval

(Meza, Overfelt) all seven board members present voted "Aye"

## **HUMAN RESOURCES AND STUDENT SERVICES**

- A. Consideration to approve Police Sergeant Employee Job Description and Evaluation Forms.  
(Dr. Patricia McNamara)  
Recommended Action: Approval

(Overfelt, Meza) all seven board members present voted "Aye"

- B. Consideration to approve converting the Director of Federal and State Programs position to Chief Compliance and Accountability Officer for State and Federal Programs and approve the job description and evaluation forms.  
(Dr. Patricia McNamara)  
Recommended Action: Approval

This item was tabled until after Closed Session.

(Smith, Gonzales) all seven board members present voted "Aye"

- C. Consideration to approve the revised Administrative Job Classification Listing.  
(Dr. Patricia McNamara)  
Recommended Action: Approval

This item was tabled until after Closed Session.

(Overfelt, Haynes) all seven board members present voted "Aye"

The board adjourned into executive session at 7:50 p.m.

## **CLOSED SESSION**

If, during the course of any duly posted meeting, the Board of Trustees determines that a closed or executive session is required regarding an item posted on the Agenda, that session will be held on any or all subjects and purposes permitted by Sections 551.071, 551.072, 551.073, 551.074, 551.076, 551.082, 551.084, 551.087 of the Government Code (The Texas Open Meetings Act). If a final vote is required on any matter considered in the closed or executive session, it shall be taken either upon the reconvening of the public session covered by this notice or at a subsequent, duly posted, public meeting as the Board shall determine.

- A. Pursuant to 551.074 Discussion of Personnel or to Hear Complaints Against Personnel and 551.071 Private Consultation with the Board's Attorney

1. Discussion of Personnel Report to include the following:

- New Hires
  - District Vacancies: Retirements/Resignations/Reassignments
2. Discussion of Salary Adjustments to include, but not limited to the following justifications:
    - Service Credit
    - Master's Degree
    - Stipends
    - Salary Matrix Adjustment
  3. Discussion of Chief Instructional Officer for Secondary
  4. Discussion of limited waiver of attorney client privilege regarding investigation report

The board reconvened into open session at 9:22 p.m.

### **RECONVENE TO OPEN SESSION**

The Board may vote upon, and/or take action as to, any or all of the items considered under "Closed Session".

### **CONSENT AGENDA**

1. Consideration to approve Purchase Order over \$25,000.00 to Little Acre Nursery in the amount of \$38,750.00 for improvements to Del Rio High School Tennis Courts.  
(Mr. Israel Carrera)  
Recommended Action: Approval  
  
(Overfelt, Chavira) all seven board members present voted "Aye"
2. Consideration to approve Purchase Order over \$25,000.00 to Little Acre Nursery in the amount of \$129,383.60 for landscaping at the Career and Technical Education Center.  
(Mr. Israel Carrera)  
Recommended Action: Approval  
  
(Overfelt, Chavira) all seven board members present voted "Aye"

### **HUMAN RESOURCES AND STUDENT SERVICES**

- B. Consideration to approve converting the Director of Federal and State Programs positions to Chief Compliance and Accountability Officer for State and Federal Programs and approve the job description and evaluation forms.  
(Dr. Patricia McNamara)  
Recommended Action: Approval  
  
(Chavira, Overfelt) all seven board members present voted "Aye"
- C. Consideration to approve the revised Administrative Job Classification Listing.

(Dr. Patricia McNamara)  
Recommended Action: Approval

(Overfelt, Chavira) all seven board members present voted "Aye"

## RECONVENE TO OPEN SESSION

A. Consideration to approve the Personnel Report to include the following:

- New Hires
- District Vacancies: Retirements/Resignations

(Dr. Patricia McNamara)  
Recommended Action: Approval

Robert Lopez – Blended Academy – MAPS Teacher	Probationary
Cynthia Cordova – DRHS – CTE Health Science Teacher	Probationary
Katherine Maldonado – DRHS – Counselor	Continue 11-Month Multi-Year Term Contract

(Overfelt, Chavira) all seven board members present voted "Aye"

B. Consideration to approve Salary Adjustments to include the following justifications:

(Dr. Patricia McNamara)  
Recommended Action: Approval

- Service Credit
- Master's Degree
- Stipends

Rosa Gutierrez-Ornelas – Service Credit  
Belinda Mallen – Service Credit  
Juanita Reyna – Service Credit  
Rosa Gutierrez-Ornelas – Holds Master's Degree since 2004

(Overfelt, Chavira) all seven board members present voted "Aye"

C. Consideration to approve the recommendation for Chief Instructional Officer for Secondary.

(Dr. Carlos Rios)  
Recommended Action: Approval

Aida Gomez Interim Chief Instructional Officer for Secondary	Continue 12-Month Multi-Year Term Contract
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(Chavira, Overfelt) all seven board members present voted "Aye"

D. Approval of limited waiver of attorney client privilege regarding investigation report as discussed in closed session.

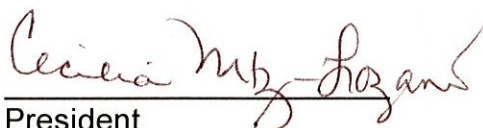
(Dr. Carlos Rios)  
Recommended Action: Approval

(Chavira, Overfelt) all seven board members present voted "Aye"

Mrs. Cecilia Martinez-Lozano made the recommendation to adjourn the meeting.

(Overfelt, Smith) all seven board members present voted "Aye"

The meeting adjourned on at 9:36 p.m.

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Secretary