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**Public Hearing/Regular School Board Meeting**

**January 18, 2016**

**Minutes of the Public Hearing/Regular School Board Meeting of the Board of Trustees of the San Felipe Del Rio Consolidated Independent School District held Monday, January 18, 2016, in the Administrative Office Board Room, 205 Memorial Drive, Del Rio, Texas.**

**CALL TO ORDER AND ROLL CALL**

Mrs. Cecilia Martinez-Lozano called this Regular School Board Meeting to order at 6:00 p.m.

Ms. Amy Haynes called roll and confirmed a quorum was present.

<u>Trustee</u>	<u>Present</u>	<u>Absent</u>	<u>Late Arrival</u>
Mr. Roberto Chavira	X		
Mr. Charles A. Garabedian	X		
Ms. Amy N. Haynes	X		
Mrs. Cecilia Martinez-Lozano	X		
Mr. Raymond P. Meza	X		
Mr. Joshua D. Overfelt	X		

Others present: Dr. Carlos H. Rios, Dr. Jorge Garza, Mrs. Yanakany Valdez, Mrs. Aidee Garcia, Dr. Patricia McNamara, Mr. Israel Carrera and others.

A few minutes of silence was observed for personal reflection.

The Pledge of Allegiance to the Flag of the United States of America was given.

**RECOGNITIONS**

**A. School Board Recognition**

In honor of School Board Recognition month, Dr. Carlos H. Rios presented a video from TASB explaining the duties of a school board.

The following campuses presented tokens of appreciation:

Irene C. Cardwell Elementary, Buena Vista Elementary, Dr. Fermin Calderon Elementary, Ruben Chavira Elementary, Dr. Lonnie Green Elementary, Lamar Elementary, Garfield Elementary, North Heights Elementary, San Felipe Memorial Middle School, Del Rio Middle School, Del Rio Freshman School, Early College High School, Del Rio High School and Blended Learning Academy.

On behalf of the School Board, Mrs. Cecilia Martinez-Lozano thanked all campuses for their kind gifts.

Mr. Joshua Overfelt also thanked all campuses for their kind gifts and spoke of how impressive and inspiring the presentation was by the students of the Blended

## **CITIZENS TO BE HEARD**

There were no citizen's comments.

Mrs. Cecilia Martinez-Lozano requested the following agenda item be moved to this portion of the meeting due to the school district's attorney being in attendance. All board members present were in agreement.

### **10. Administration**

- A. Consideration to appoint or call special election to fill vacancy on the board.  
(Mrs. Cecilia Martinez-Lozano)  
Recommended Action: Discussion

## **ADMINISTRATION**

- A. Consideration to appoint or call special election to fill vacancy on the board.  
(Mrs. Cecilia Martinez-Lozano)  
Recommended Action: Discussion

Mrs. Cecilia Martinez-Lozano reminded the Board that since Dr. Fernando Quiz vacated his seat, the Board has discussed on numerous occasions regarding what to do to fill that vacancy, that the Governor was petitioned to have an emergency election and that Mr. Robert Schulman, the district's legal counsel will give an update regarding the Governor's response. Mrs. Martinez-Lozano turned over the floor to Mr. Schulman.

Mr. Robert Schulman stated the Governor denied the petition stating he did not feel this was an emergency, such as those granted previously by other Governors before him. Mr. Schulman's office personnel spoke at length to the representative from the Governor's office in an attempt to find out why the petition was denied, their response was that they did not feel the district demonstrated sufficient emergency because the district still has the option of filling the vacancy by appointment. Therefore, the district is left in a conundrum because the education code requires, under the circumstances that the seat has to be filled within 180 days. The election code has some very specific laws with regard to when the district is supposed to announce and post notice of an election and gives the district only two possible election dates. The request to the Governor was an attempt to hold a special election that was not on the possible dates and this was denied. Mr. Schulman continued to state that the solution could be to fill the seat by appointment or the Attorney General could be interested in weighing in on this and giving an answer not only to this school district but to others that may find themselves in a similar situation. The Board does not have the authority to petition the Attorney General, but the county can and he has spoken to the County Attorney and they are willing to submit a request to the Attorney General. Mr. Schulman further stated he will provide legal issue information in closed session.

Mr. Charles Garabedian asked if the Governor's office gave a reason, whether they had put this in writing and whether this was provided to the board. Mr. Garabedian further asked if this was submitted in a timely manner and reviewed by the Governor's



office once it was received. Mr. Schulman replied that the Governor did not feel it was an emergency and that they did put it in writing. Mr. Hoffer handled this item and can be contacted in closed session so that he can provide the information. In addition, Mr. Schulman stated he spoke with the Governor's clerk before the Governor's Office received the request, then after the request was received there was further discussion with the Governor's clerk, and most recently when Mr. Schulman's office called to get a decision on the request, they had a third discussion with the Governor's clerk.

Mr. Raymond Meza stated that the Board has done everything under the law in requesting a special date for this election, the Board has complied with the law, and the next step is to have an election on the regular election date. In addition, Mr. Meza stated there is a concern due to campaigning in a timely manner for this seat.

Mr. Schulman stated there is a notice period and they are aware that requesting an opinion from the Attorney General would mean the Attorney General's office would have to expedite this, but they are also aware that they don't have to and he will provide further legal advice in closed session.

Mr. Garabedian asked what was going to be discussed in closed session and that the law is a matter of public record.

Mr. Schulman responded by stating that the law is public record, but legal advice is not, and in giving legal advice, the law will be discussed. In addition, Mr. Schulman stated that there would be another matter that is to be discussed in closed session and these two items could be discussed at this time as well.

Mrs. Cecilia Martinez-Lozano asked if the board is in agreement to discuss 16 – A1. Level III Hearing – Arthur Thomas during this portion of closed session.

Mr. Raymond Meza stated that there is a long agenda and he suggested they stay with the agenda as is, and when they get to the Level III hearing, they can deal with both items at that time.

Dr. Carlos H. Rios stated both attorneys representing both items are from out of town and it was the request of the attorney for the Level III hearing to move up their agenda item.

Mr. Roberto Chavira and Mr. Joshua Overfelt concurred to go into closed session at this time for both items.

Mrs. Cecilia Martinez-Lozano stated that she wants to respect everyone's opinion and often times agenda items are moved based on those guests/speakers that travel and the board should continue with this practice.

Mr. Raymond Meza stated his suggestion was due to the public hearing and the attendance of individuals for this item specifically.

Mr. Robert Schulman stated if there is indecision on the Board, perhaps someone should move to go or not to go into closed session citing Government Code 551.071 and 551.074.

Mrs. Cecilia Martinez-Lozano made the motion to go into Closed Session.

(Martinez-Lozano, Chavira) Haynes, Overfelt voted "Aye"; Garabedian, Meza voted "Nay"; motion passed 4-2-0

The board adjourned into executive session at 7:00 p.m.

### **CLOSED SESSION**

If, during the course of any duly posted meeting, the Board of Trustees determines that a closed or executive session is required regarding an item posted on the Agenda, that session will be held on any or all subjects and purposes permitted by Sections 551.071, 551.072, 551.073, 551.074, 551.076, 551.082, 551.084 of the Government Code (The Texas Open Meetings Act). If a final vote is required on any matter considered in the closed or executive session, it shall be taken either upon the reconvening of the public session covered by this notice or at a subsequent, duly posted, public meeting as the Board shall determine.

A. Pursuant to 551.074 Discussion of Personnel or to Hear Complaints Against Personnel:

1. Level III Hearing – Arthur Thomas

B. Pursuant to Texas Government Code, Sections 551.071 and 551.074: Consultation with Attorney and Appointment of Officials

1. Consideration to appoint or call special election to fill vacancy on the board

The board reconvened into open session at 9:10 P.M.

### **RECONVENE TO OPEN SESSION**

The Board may vote upon, and/or take action as to, any or all of the items considered under "Closed Session".

A. Level III Hearing – Arthur Thomas  
(Mrs. Cecilia Martinez-Lozano)  
Recommended Action: To be determined

Mr. Joshua Overfelt made to the motion to invalidate the grieved evaluation and to otherwise uphold the Level II decision.

(Overfelt, Meza) all six board members present voted "Aye"

B. Consideration to appoint or call special election to fill vacancy on the board.  
(Mrs. Cecilia Martinez-Lozano)  
Recommended Action: Approval

Mr. Joshua Overfelt moved to suspend the rules in order to permit two motions on this single item.

(Overfelt, Chavira) all six board members present voted "Aye"



Mrs. Cecilia Martinez-Lozano asked if there was a motion that the Board of Trustees call for applicants requesting to be appointed to the Board of Trustees vacancy created by Dr. Quiz' resignation.

There was no motion.

Mr. Joshua Overfelt moved to direct counsel to request, through the County Attorney, an opinion from the Attorney General to fill the vacancy left by Dr. Quiz' resignation by election.

(Overfelt, Garabedian) Haynes, Meza, Chavira voted "Aye"; Martinez-Lozano voted "Nay"; motion carried 5-1-0

At the request of Dr. Carlos H. Rios, Mrs. Cecilia Martinez-Lozano asked that the following agenda items be moved to this portion of the meeting due to the presenters need to travel back home. All board members present were in agreement.

### 13. Business and Finance

- C. Consideration to approve Comprehensive Annual Financial Report for the 2014-2015 fiscal year.  
(Mrs. Yanakany Valdez)  
Recommended Action: Approval
  
- A. Consideration to approve contract extension with Belt Harris Pechacek, LLLP.  
(Mrs. Yanakany Valdez)  
Recommended Action: Approval

## **BUSINESS AND FINANCE**

- C. Consideration to approve the Comprehensive Annual Financial Report for the 2014-2015 fiscal year.  
(Mrs. Yanakany Valdez and Mr. Nathan Krupke)  
Recommended Action: Approval

There was discussion regarding clarification of 7 ½ months of general fund balance, clarification of decrease in fund balance and last financials showing excess in revenue, clarification of committed funds not spent in 2014-2015 and recommitted in 2015-2016, as well as clarification of audit report being submitted to TEA and ESC Region 15 and finalization.

(Overfelt, Chavira) all six board members present voted "Aye"

- A. Consideration to approve contract extension with Belt Harris Pechacek, LLLP.  
(Mrs. Yanakany Valdez)  
Recommended Action: Approval

(Garabedian, Chavira) all six board members present voted "Aye"

## **PUBLIC HEARINGS**

- A. Public Hearing on the 2014-2015 Texas Academic Performance Report (TAPR) in accordance with TEC 39.306.  
(Dr. Jorge Garza)

Dr. Jorge Garza made the following presentation:

#### 2014-2015 Annual Performance Report

- The 5 Required Parts to the Annual Report
  - Texas Academic Performance Report – District and Campus
  - District/Campus Performance Objectives
  - PEIMS Financial Standard Reports – 2014-2015 District and Campus Financial Actual Report
  - Violent or Criminal Incident Report
  - Texas Higher Education Coordinating Board (THECB) Information
- STAAR Percent at Phase-In Standard
- STAAR Percent at Postsecondary Readiness Standards
- STAAR Percent at Advanced Standards
- STAAR Percent Met or Exceeded Progress
- 2014-2015 SFDRCID Highlights
- Annual Attendance Rates
- Annual Dropout Rates, Grades 7-8
- Annual Dropout Rates, Grades 9-12
- 4-Year Longitudinal Rate Grades 9-12, Class of 2014
- SFDRCID Accreditation Status 2014-2015
- SFDRCID Accountability Ratings and Distinction Designations
- SFDRCID History of District and Campus Accountability Ratings
- Report on Violent or Criminal Incidents – Student Disciplinary Action Incident Counts by Reason Code 2013-2014 School Year
- SFDRCID College Bound
- Texas High School Graduates from FY2013 Enrolled in Texas Public or Independent Higher Education in FY 2014
- Texas High School Graduates from FY 2013
- Texas High School Graduates from FY2013 Enrolled in Texas Public or Independent Higher Education Fall 2013

There was discussion regarding clarification of which University/College is offering scholarships, acknowledgment of Del Rio High School Social Studies and Del Rio Middle School Math scores, minimal improvement, comparison of district with Region 15, concern of 5<sup>th</sup> Grade reading – STAAR failures being promoted by grade placement committees, guided instruction and more interventions in the classroom, Blended Academy, reading intervention programs and significant moves to change failures, and concern with the “Leader in Me” program and low science scores.

- B. Public Comments on the Report

There were no public comments on the report.

### **BOARD MEMBERS’ REPORT**

- A. Texas Association of School Boards (TASB) 2014-2016 Advocacy Agenda.



Mr. Raymond Meza handed the 2014-2016 Advocacy Agenda to all board members and called special attention to the Grassroots meeting that will be held at the Education Service Center Region 15 offices on February 4, 2016. Mr. Meza further stated that this is one way to take leadership to the next step in order to help shape the legislative agenda for TASB. Mr. Meza also stated that those trustees attending this meeting will earn 1.5 hours of credit under Tier 3 and representatives from the area and legislature will be in attendance to discuss their education priorities. Mr. Meza went on to state that the TASB Board of Directors merge regional priorities as shown under the section titled "Cornerstone Principles" and each section indicates what TASB opposes and supports. In addition, Mr. Meza highlighted a section on the last page which states "TASB supports eliminating field testing questions in all STAAR and End-of-Course tests and prohibiting mandatory stand-alone field tests" and indicated that this takes time away from instructional day when taking field tests. They are timed and why should students be taking a timed test when they are 10 to 12 field questions that do not count, which is implemented only for the testing company and adds to the burden of taking a STAAR test. Lastly, Mr. Meza stated that this is the beginning of a two-year cycle where the 85<sup>th</sup> Legislative session begins and that the area legislatures will write their bills supporting the advocacy agenda. Mr. Meza also stated that he will be conducting the Grassroots meeting as a director of TASB for Region 15 and asked board members to attend if possible.

## REPORTS

### A. Bilingual Annual Report (Dr. Oscar M. Garcia and Mrs. Aida Gomez)

Mrs. Aida Gomez presented to the Board of Trustees and members of the audience the SFDRICISD Bilingual/ESL Program Annual Report 2015-2016. The report included the following:

#### SFDRICISD Bilingual/ESL Program Annual Report 2015-2016

- Annual Report for Bilingual/ESL Program 2014-2015
- Summary of Bilingual/ESL Program for 2014-2015
- PBMAS Summary
  - Areas of Improvement
  - Areas of Concern
- Staff Development 2014-2015
- Looking into 2015-2016

### B. Facilities and Construction Report (Mr. Israel Carrera)

Mr. Israel Carrera presented to the Board of Trustees and members of the audience the following construction update:

#### SFDRICISD Construction Update

- Del Rio High School Iron Fencing – under construction
  - Tentative completion: February 19, 2016

- Del Rio Annex I Paving – complete
- Del Rio Blended Academy – under construction
  - Tentative completion: August 15, 2016
- Del Rio High School Softball Bleachers and Dugouts – under construction
  - Tentative completion: February 5, 2016
- Career and Technical Education Center – under construction
  - Tentative completion: July 19, 2016
  - Under review: 20 extended days requested
- Student Activity Center – under construction
  - Tentative completion: March 2, 2016
  - Under review: 72 extended days requested

There was discussion regarding the 20 day extension request and review at the CTE Center, CTE Center - clarification of substantial completion date and move in date before the start of school, CTE Center - number of days for asbestos testing, clarification regarding the 72 day extension request at the Student Activity Center and delays for this request – communication and auditorium seating, clarification of communication issues between architect and contractor, contractual wording for fee if passing contractual date – liquidated damages, clarification regarding auditorium seating issues, construction manager vacancy, and enforcement of policy in place for extended delays.

C. Transportation Department Improvement Update  
(Mr. Israel Carrera)

Mr. Israel Carrera presented to the Board of Trustees and members of the audience the Transportation Department Improvements Update to include the following:

Transportation Department Improvements Update

- Parent Concerns
- Parent Concerns submitted to Dr. Rios
- Dr. Rios transportation driver meetings
- Weekly transportation meetings held every Wednesday
- Driver's individual meetings
- On September 2015
- On October 2015
- Buses & Drivers
- Special Needs Routes
- Transportation Community Forums
- Additional Implementation to Transportation

There was discussion regarding the continued co-mingling of elementary and secondary students on buses and monitors.

D. Salary Adjustments for Hourly Waged Employees Update  
(Mrs. Yanakany Valdez)

Mrs. Yanakany Valdez presented to the Board of Trustees and members of the audience the Mid-Year Salary Review for Auxiliary and Paraprofessionals.



## Mid-Year Salary Review – Auxiliary and Paraprofessional

- Completed:
  - Job Classification
  - Salary Matrices
  - Updates have been provided to TASB
  - Processed 1<sup>st</sup> payroll on January 15, 2016
- Pending:
  - Retro payroll target date, February 1, 2016
  - Review current year staffing changes
  - Job Description updates
  - 12 month pay calendar

There was discussion regarding communication with employees regarding new salaries, 10 month vs. 12 month checks for hourly food service employees, assurance addressing HVAC system at North Heights Elementary, assurance of correct placement and pay, new food service worker job description and additional staff required.

## CONSENT AGENDA

Dr. Carlos H. Rios requested Consent Agenda Item G2. – Consideration to approve Contract over \$5,000.00 with Amistad Consulting Services, INC. Engineering Consultants in the amount not to exceed \$6,150.00 for professional engineering services, to be tabled at this time. All board members were in agreement.

There were questions regarding the following consent agenda items:

Consent Agenda Item G3. – Consideration to approve Contract over \$5,000.00 with Jorge Pena Architects in the amount not to exceed \$20,000.00 for master planning services. Mr. Charles Garabedian asked if there was supporting documents for this item since the recommendation is requesting approval of the contract. Dr. Carlos H. Rios responded by stating there should have been an attachment, but that he shared the three bids in a board update two weeks ago, as well as indicating at that time that the district would be going with Jorge Pena Architect. Dr. Rios also stated the recommendation is requesting approval of amount not to exceed \$20,000.00 and that Mr. Pena has to come in and do forensic work which, at that time, will state how much it will be.

Mr. Raymond Meza stated he reviewed the board update of January 9, 2016 and that there were no attachments, the update only stated the amount was from \$12,000.00 to \$20,000.00. Dr. Carlos H. Rios stated for clarification that there were three bids attached to this update, but they were not included in the board packet and the price provided is the correct price quote by each architect.

- A. Minutes from the Meetings  
Recommended Action: Approval

1. December 14, 2015 – Regular School Board Meeting

- B. Financial Statements  
(Mrs. Yanakany Valdez)

Recommended Action: Approval

1. Consideration to approve Amendment for all Funds as of December 31, 2015.

E. Donations

(Mrs. Yanakany Valdez)

Recommended Action: Approval

1. Chick-Fil-A Del Rio - \$259.81 – Buena Vista Elementary
2. Chick-Fil-A Del Rio - \$96.01 – Garfield Elementary
3. Chick-Fil-A Del Rio - \$326.60 – Ruben Chavira Elementary
4. Chick-Fil-A Del Rio - \$208.51 – Ruben Chavira Elementary
5. Del Rio Ford Lincoln - \$100.00 – Del Rio High School
6. Lifetouch National School Studios - \$2,111.64 – Buena Vista Elementary
7. Lifetouch National School Studios - \$1,112.31 – Dr. Fermin Calderon Elementary
8. Lifetouch National School Studios - \$1,653.53 – Irene C. Cardwell Elementary
9. Lifetouch National School Studios - \$965.91 – San Felipe Memorial Middle School
10. Pat Collins Auto Sales - \$100.00 – San Felipe Del Rio CISD Transportation Department
11. Erica Pfister - \$50.00 – Buena Vista Elementary
12. Tamara Barlette - \$50.00 – Dr. Lonnie Green Elementary
13. The Spot & Pro Shop - \$204.00 – Lamar Elementary
14. The Spot & Pro Shop - \$300.00 – Buena Vista Elementary
15. Al's Body Shop – Two turkeys valued at \$30.00 – Irene C. Cardwell Elementary
16. Border Federal Credit Union – Gift cards for Adopt A Family valued at \$200.00 – Irene C. Cardwell Elementary
17. Boy Scouts Troop 255 – Turkey basket valued at \$100.00 – Irene C. Cardwell Elementary
18. Del Rio High School Student Council – Non-perishable goods valued at \$125.00 – Irene C. Cardwell Elementary
19. Del Rio Pride Leo Club – Four Thanksgiving Baskets valued at \$200.00 – Irene C. Cardwell Elementary
20. Brianna Guadiana-Lopez – Turkey valued at \$20.00 – Irene C. Cardwell Elementary
21. JV Tennis team – Thanksgiving Basket valued at \$75.00 – Irene C. Cardwell Elementary
22. Policy Council Member – Turkey valued at \$25.00 – Irene C. Cardwell Elementary
23. San Felipe Lions Club – 16 Turkeys valued at \$250.00 – Irene C. Cardwell Elementary
24. Wesley Nurses – Non-perishable items valued at \$60.00 – Irene C. Cardwell Elementary

F. Purchase Order over \$25,000.00

1. Consideration to approve the payment of Purchase Order over \$25,000.00 to Weaver Technologies in the amount of \$29,797.05 for blade server enclosure.

(Mr. Leslie Hayenga)

Recommended Action: Approval



This project will be funded using general funds from the Technology Department.

2. Consideration to approve the payment of Purchase Order over \$25,000.00 to Sequel Data Systems in the amount not to exceed \$58,204.86 (Per Bid ILQ 16-07 and ILQ 15-122) for new Network Switches.  
(Mr. Leslie Hayenga)  
Recommended Action: Approval

The project will be funded using general funds from the Technology Department.

3. Consideration to approve the payment of Purchase Order over \$25,000.00 to Weaver Technologies in the amount not to exceed \$50,995.90 for VDI Maintenance and license renewal.  
(Mr. Leslie Hayenga)  
Recommended Action: Approval

Technology will be funding this purchase through the general funds account.

G. Contracts over \$5,000.00

1. Consideration to approve Contract over \$5,000.00 with Dana Center in the amount not to exceed \$7,000.00 for providing professional development to math and science teachers at Del Rio Middle School.  
(Mr. Jorge Limon)  
Recommended Action: Approval

Funding for these trainings will be through the Rural Schools Grant Fund.

2. Consideration to approve Contract over \$5,000.00 with Amistad Consulting Services, INC. Engineering Consultants in the amount not to exceed \$6,150.00 for professional engineering services.  
(Mr. Israel Carrera)  
Recommended Action: Approval

This item was tabled and not included with the approval of Consent Agenda items.

3. Consideration to approve Contract over \$5,000.00 with Jorge Pena Architects in the amount not to exceed \$20,000.00 for master planning services.  
(Mr. Israel Carrera)  
Recommended Action: Approval

I. Quarterly Investment Report  
(Mrs. Yanakany Valdez)  
Recommended Action: Approval

1. Consideration to approve Quarterly Investment Report as of November 30, 2015.

(Meza, Chavira) Haynes, Martinez-Lozano, Overfelt voted "Aye"; Garabedian voted "Nay";  
motion passed 5-1-0

## ADMINISTRATION

- B. Consideration to approve First Reading of Localized Policy CW (LOCAL) and implement the addition of language in this policy as recommended by the San Felipe Del Rio CISD Board Policy Review Committee.  
(Mrs. Sandra T. Hernandez)  
Recommended Action: Approval

There was discussion regarding forms drafted and submitted by Mr. Overfelt, and submittal of questions or concerns to Mrs. Hernandez prior to Second Reading.

(Overfelt, Garabedian) all six board members present voted "Aye"

- C. Consideration to approve Order of Election.  
(Mrs. Yanakany Valdez)  
Recommended Action: Approval

This item was tabled as per the request of Dr. Carlos H. Rios and will be presented at the next regular school board meeting. At this time, there is further discussion taking place regarding a joint election with the City.

Mrs. Cecilia Martinez-Lozano made the motion to table this item to allow administration to work with the City regarding early voting location.

(Martinez-Lozano, Meza) Haynes, Overfelt, Chavira voted "Aye"; Garabedian voted "Nay"; motion carried 5-1-0

## CURRICULUM AND INSTRUCTION

- A. Consideration to approve Memorandum of Understanding between San Felipe Del Rio CISD and Southwest Texas Junior College in regards to Early College High School.

There was discussion regarding previous approval of this MOU, and contact with the college for the schematic plan of the labs.

(Garabedian, Chavira) Haynes, Martinez-Lozano, Meza voted "Aye"; motion passed 5-0-0

Mr. Joshua Overfelt stepped out of the meeting at 10:49 p.m. and did not vote on this agenda item.

Mr. Joshua Overfelt returned to the meeting at 10:51 p.m.

- B. Consideration to approve the submittal of Written Plans and Procedures.  
(Mrs. Linda Guanajuato-Webb)  
Recommended Action: Approval

With correction to item #4 under Procedures for Transportation and Safety - to show 7:40 A.M. instead of 7:40 P.M.

(Meza, Overfelt) all six board members present voted "Aye"



- C. Consideration to approve submittal of Policy Council By-Laws and for the School Board President to sign.  
(Mrs. Linda Guanajuato-Webb)  
Recommended Action: Approval

(Chavira, Haynes) all six board members present voted "Aye"

- D. Consideration to approve Memorandum of Understanding between San Felipe Del Rio CISD and the City of Del Rio in regards to Del Rio High School/Middle School Boys and Girls Golf Program and for the Superintendent to sign.  
(Mr. Ric Smith)  
Recommended Action: Approval

Dr. Carlos H. Rios requested this item be tabled at this time. The City and the School District agreed on the terms of the MOU, however in the process, a discussion came up that the City would be requesting a liquor license and at that point the school district attorney recommended the addition of language for safeguards. The City Attorney will prepare a more formalized MOU relating to this, and the district will continue to pay for the use of the golf course on a monthly basis.

There was discussion regarding a board communique including an excerpt from legal counsel regarding state law and alcohol and student activities.

Mrs. Cecilia Martinez-Lozano made the motion to table this item.

(Martinez-Lozano, Overfelt) all six board members present voted "Aye"

## **FACILITIES AND OPERATIONS**

- A. Consideration to approve the Resolution for Sale of Surplus Property of San Felipe Del Rio CISD and for the Superintendent to sell the 7.73 acres located off of Jap Low Drive at a price not less than market value.  
(Mr. Israel Carrera)  
Recommended Action: Approval

There was discussion regarding the location of the property, type of zone at the property, and clarification regarding water/water lines on this property.

(Chavira, Meza) all six board members present voted "Aye"

## **BUSINESS AND FINANCE**

- B. Consideration to approve the submittal of the application for Grant under the Impact Aid Section 8003, FY 2017 and for the Superintendent to sign the grant application.  
(Mrs. Laura English)  
Recommended Action: Approval

There was discussion regarding annual submission, annual decrease in funding, and possibility of Congress cutting this grant entirely.

(Overfelt, Meza) Haynes, Martinez-Lozano, Chavira voted "Aye"; motion passed 5-0-0

Mr. Charles Garabedian stepped out of the meeting at 11:09 p.m. and did not vote on this agenda item.

Mr. Charles Garabedian returned to the meeting at 11:10 p.m.

- D. Consideration to approve the Budget Parameters and Development Calendar to guide the fiscal year 2016-2017 budget process.

(Mrs. Yanakany Valdez)

Recommended Action: Approval

(Chavira, Overfelt) all six board members present voted "Aye"

- E. Consideration to approve the modification of the 2015-2016 General Fund Balance commitments.

(Mrs. Yanakany Valdez)

Recommended Action: Approval

The 2015-2016 commitments list was approved at the August 31<sup>st</sup> Special Called Board meeting. This request is to modify the general fund commitments for the following projects:

- Combine the HVAC Replacements into one project and add Lamar Elementary ~ no functional changes.
- Facilities: HVAC replacements (North Heights, Dr. Fermin Calderon, Lonnie Green, SFMMS, DRFS, Buena Vista, DRHS, Lamar) increase by \$123,500
- DRHS HVAC Replacement reduce by \$30,000
- Freshman HVAC Replacement reduce by \$68,500
- Buena Vista HVAC Replacement reduce by \$25,000
  
- Increase allocation for Elementary Magnet School
- Elementary Magnet School portables, Renovation, and Setup increase by \$200,000 ~ Function 81
- Cody Wardlaw Gym Re-Roofing decrease by \$200,000 ~ Function 51
  
- New project for District's Data Center
- District's Data Center (Relocating to Annex I) budget of \$219,334.76 ~ Function 53
- Athletics: Gas Gator reduce by \$2,997.76 ~ Function 36
- EB&SS: Fire Resistant File Cabinets reduce by \$5,000 ~ Function 41
- DRFS Fencing (including Phase I Wrought Iron Fencing) reduce by \$69,482 ~ Function 51
- Maintenance Department - Window blinds for Buena Vista reduce by \$8,855 ~ Function 51
- Facilities: Lamar Elementary Sidewalks reduce by \$5,000 ~ Function 51
- DRFS: Fencing (Phase II- North Main) reduce by \$40,000 ~ Function 51
- Custodial & Maintenance: John Deer Riding Mower reduce by \$13,000 ~ Function 51
- DRFS: Covered Walkway reduce by \$45,000 ~ Function 51
- Convert SFDRICISD Admin building to Early H.S. College Prep reduce by \$30,000 ~ Function 81
  
- Summary of functional changes:
  - Function 36 (2,997.76)
  - Function 41 (5,000.00)
  - Function 51 (381,337.00)
  - Function 53 219,334.76
  - Function 81 170,000.00



There was discussion regarding the Del Rio Freshman School fencing.

(Martinez-Lozano, Overfelt) all six board members present voted "Aye"

- F. Consideration to approve the 2015-2016 revisions to the District Wide Stipend schedule.

(Dr. Jorge Garza)

Recommended Action: Approval

The addition of Angelo State University Dual Credit Instructor - \$75 per student (max 20 students per section) based on enrollment count on the ASU 20<sup>th</sup> class day, maximum stipend \$1,500.00 per class

There was discussion why this item is being presented at this time, and whether the stipend is to be paid to those teachers that taught during the fall semester.

(Chavira, Martinez-Lozano) all six board members present voted "Aye"

- G. Consideration to approve the agreement for collection of taxes between San Felipe Del Rio CISD and Val Verde County to include the amendment for the tax refunds to be at \$500.00.

(Mrs. Yanakany Valdez)

Recommended Action: Approval

There was discussion regarding highlighted notation "refunds not to exceed \$2,500.00 per account as required by Section 31.11 of the Texas Property Tax Code",

(Meza, Chavira) Garabedian, Haynes, Overfelt voted "Aye"; Martinez-Lozano "Abstained"; motion carried 5-0-1

## **HUMAN RESOURCES AND STUDENT SERVICES**

- A. Consideration to approve the following contracts:

(Dr. Patricia McNamara)

Recommended Action: Approval

- Continuing Contract – Certified Professional Personnel
- One Year Probationary Contract

(Meza, Chavira) all six board members present voted "Aye"

- B. Consideration to approve nine (9) food service worker positions and job description/evaluation forms.

(Dr. Patricia McNamara)

Recommended Action: Approval

- Pay Grade: 1
- Number of days: 192
- Number of hours: 6

- Funding Source: Food Service 240
- Job Description and Evaluation Forms:
  - Food Service Worker
  - Food Service Worker (Computer Clerk)
  - Food Service Cook

(Overfelt, Chavira) all six board members present voted “Aye”

- C. Consideration to approve the Elementary Principal – Laughlin AFB Magnet position, the revised administrative job classification listing and job description/evaluation forms.

(Dr. Patricia McNamara)

Recommended Action: Approval

- Elementary Principal – Laughlin AFB Magnet
  - Convert position from Garfield Assistant Principal (ZZPOSVAC671)
  - Pay Grade: 4A
  - Days: 205
  - Funding Source: 199 General Fund

Dr. Patricia McNamara requested this item be tabled at this time, administration is still working with Laughlin AFB to get this project approved, but at this time will take a step back and allow Laughlin AFB to work out issues with the federal government and once approval is obtained, administration will move forward with the recommendation.

Mrs. Cecilia Martinez-Lozano made the motion to table this item.

(Martinez-Lozano, Chavira) all six board members present voted “Aye”

- D. Consideration to approve the revised Paraprofessional Job Classification Listing.

(Dr. Patricia McNamara)

Recommended Action: Approval

Attendance Secretary – 220 days

There was discussion regarding TASB Salary Review looking into this change.

(Meza, Chavira) all six board members present voted “Aye”

- E. Consideration to approve the revised 2015-2016 School Calendar.

(Dr. Patricia McNamara)

Recommended Action: Approval

- Per TEA Communique, the 84<sup>th</sup> Legislature amended Texas Education Code, §25.081, by striking language requiring 180 days of instruction and replacing this language with a requirement that districts provide at least 75,600 minutes of instruction, including intermissions and recess. The bill also allows school districts to add minutes as necessary to compensate for minutes of instruction lost due to school closures caused by disaster, flood, extreme weather conditions, fuel curtailment, or another calamity. Therefore, the 2015 – 2016 District Calendar was revised to reflect the current number of instructional



minutes to be in full compliance with HB 2610 with a minimum of 75,600 minutes. As a note, Cardwell Elementary has 64,980 minutes and is in full compliance. Through advisement from TEA representative, Yolanda Walker, the requirement for Irene C. Cardwell Elementary is at least 37,800 minutes per prekindergarten guidelines.

(Overfelt, Chavira) all six board members present voted "Aye"

The board adjourned into executive session at 11:45 p.m.

### **CLOSED SESSION**

If, during the course of any duly posted meeting, the Board of Trustees determines that a closed or executive session is required regarding an item posted on the Agenda, that session will be held on any or all subjects and purposes permitted by Sections 551.071, 551.072, 551.073, 551.074, 551.076, 551.082, 551.084 of the Government Code (The Texas Open Meetings Act). If a final vote is required on any matter considered in the closed or executive session, it shall be taken either upon the reconvening of the public session covered by this notice or at a subsequent, duly posted, public meeting as the Board shall determine.

- A. Pursuant to 551.074 Discussion of Personnel or to Hear Complaints Against Personnel:
  2. Discussion of Personnel Report to include the following:
    - New Hires
    - District Vacancies: Retirements/Resignations/Reassignments
  3. Discussion of Salary Adjustments to include, but not limited to the following justifications:
    - Service Credit
    - Master's Degree
    - Stipends
  4. Discussion of Human Resources/Finance Coordinator
  5. Formative Evaluation of the Superintendent

The board reconvened into open session January 19, 2016 at 12:25 A.M.

### **RECONVENE TO OPEN SESSION**

The Board may vote upon, and/or take action as to, any or all of the items considered under "Closed Session".

- C. Consideration to approve the Personnel Report to include the following:
  - New Hires
  - District Vacancies: Retirements/Resignations(Dr. Patricia McNamara)  
Recommended Action: Approval

Amber Naseman – Buena Vista Elem – Grade 1 Teacher

Probationary

(Overfelt, Meza) all five board members present voted “Aye”

Mrs. Cecilia Martinez-Lozano excused herself from the meeting at 12:26 a.m. and did not vote on this agenda item or the following agenda items.

D. Consideration to approve Salary Adjustments to include the following justifications:

(Dr. Patricia McNamara)

Recommended Action: Approval

- Jessica Ponce – Salary Correction
- Liliana Keldie – Degree Change
- Belinda Rodriguez – Service Records
- Martin Cardenas – Stipend Addition
- Andrea Gonzalez – Stipend Additions (2)
- Janice Hardin – Stipend Addition
- Adrian Martinez – Stipend Addition
- Sarah Martinez – Stipend Addition
- Stephen Thomas – Stipend Addition
- Isabel Trevino – Stipend Additions (2)

(Meza, Chavira) all five board members present voted “Aye”

E. Consideration to approve the Human Resources/Finance Coordinator.

(Dr. Patricia McNamara)

Recommended Action: Approval

Amy Childress

Non-Chapter 21 Probationary Contract

(Overfelt, Chavira) all five board members present voted “Aye”

## **SUPERINTENDENT’S REPORT**

A. TASB workshop on board handbook.

Dr. Carlos H. Rios turned the floor to Mrs. Sandra T. Hernandez regarding her communication with TASB and possible dates for this workshop.

Mrs. Sandra T. Hernandez stated she has reached out to TASB Policy Leadership consultants and Mr. Phil Gore has advised her that a consultant has come to Del Rio in the past and is open during the month of March with the exception of the last week of March. Board members will be polled for the selection of a date.

B. Strategic Development Planning workshop by Education Service Center Region 13.

Dr. Carlos H. Rios stated the school district applied and received the Rural Schools Grant which is an extension of the TTIPS grant and that part of the grant is for administration to engage strategic development for the district. There will be a 2 day workshop and ESC Region 13 has indicated that they are available to facilitate. In

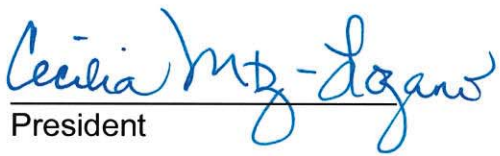


addition, this workshop only involves two to three board members and each board member will be contacted for possible participation. The available date is February 9-10, 2016.

Mr. Charles Garabedian made the motion to adjourn the meeting.

(Garabedian, Haynes) all five board members present voted "Aye"

The meeting adjourned on January 19, 2016 at 12:28 a.m.

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Secretary