

## Regular School Board Meeting

August 17, 2015

**Minutes of the Regular School Board Meeting of the Board of Trustees of the San Felipe Del Rio Consolidated Independent School District held Monday, August 17, 2015, in the Administrative Office Board Room, 205 Memorial Drive, Del Rio, Texas.**

### CALL TO ORDER AND ROLL CALL

Mrs. Cecilia Martinez-Lozano called this Regular School Board Meeting to order at 6:00 p.m.

Ms. Amy N. Haynes called roll and confirmed a quorum was present.

Trustee	Present	Absent	Late Arrival
Mr. Roberto Chavira	X		
Mr. Charles A. Garabedian	X		
Ms. Amy N. Haynes	X		
Mrs. Cecilia Martinez-Lozano	X		
Mr. Raymond P. Meza	X		
Mr. Joshua D. Overfelt	X		
Dr. Fernando Quiz	X		

Others present: Dr. Carlos H. Rios, Mrs. Yanakany Valdez, Dr. Jorge Garza, Mrs. Aidee Garcia, Dr. Patricia McNamara; Miguel Salinas and others

A few minutes of silence was observed for personal reflection.

The Pledge of Allegiance to the Flag of the United States of America was given.

### REPORTS

#### A. Status Update Elementary K-5 Bilingual Newcomer Academies (Mrs. Aidee Garcia)

Mrs. Aidee Garcia presented to the Board of Trustees and members of the audience the Status Update of the Elementary K-5 Bilingual Newcomer Academies. Mrs. Garcia presented the following:

##### Elementary K-5 Newcomer Center

- What has been Accomplished and Implemented
  - Identified how many students at each center
  - Identified how many teachers at each center (All Beginner/Intermediate teachers are bilingual certified)
- Assignment of Instructional Aides
- Transportation
- Enrolling Process
- ESL Strategist

- Curriculum

There was discussion regarding the monitoring process and documentation, Newcomer Academy timeline, student to teacher ratios (15:1) and assignment of instructional aides, clarification of completion of established bilingual curriculum, student and teacher ratio in non-bilingual classrooms (22:1), financial sustainability, clarification of recommendation from TEA on-site visit and official report, and number of teachers that are pulled from the classroom for curriculum writing.

Mr. Raymond Meza requested a report of the total number of days teachers were pulled out of class for training, curriculum writing for current year. Dr. Rios will provide this report in the board communique.

B. Status Update: Rezoning of Elementary Attendance Zones  
(Mrs. Yanakany Valdez)

Mrs. Yanakany Valdez presented to the Board of Trustees and members of the audience the Rezoning of Elementary Attendance Zones. Mrs. Valdez presented the following:

Rezone Process

- Implementation
- Communications
- Current Enrollment

There was discussion regarding reason for growth at Garfield, student transfers to another district, number of students that are picked up at 6:00 a.m., and number of students in the range of projections and re-evaluation at 2<sup>nd</sup> Six Weeks.

Mr. Raymond Meza requested a report of number of student transfers to another district. Dr. Rios will provide this report to Mr. Meza and also stated he will also track the number of students transferred back to the district after the Christmas break.

Dr. Carlos H. Rios to provide report on number of bus riders picked up before 6:00 a.m. in the board communique, as well as a transportation report to be presented at the September school board meeting.

Dr. Carlos H. Rios further stated he has meet with many parents who have not been approved for transfer requests and asked them to be patient and that their requests would be re-evaluated after the 2<sup>nd</sup> Six Weeks of school in order to get a clear picture of how many students are enrolled at each campus.

C. Status Update: TEA Preliminary On-Site Report of Findings  
(Mrs. Aida Gomez)

Mrs. Aida Gomez presented to the Board of Trustees and members of the audience the TEA Target Improvement Plan which included the following:

TEA Targeted Improvement Plan

- What has been Accomplished and Implemented

- Targeted Improvement Plan

There was discussion regarding the follow-up report, TEA point of contact regarding bilingual education, resources for bilingual teachers – C&I Dept., TEA knowledge of elimination of bilingual department, LPAC documentation monitoring and training – Ana Leyva, TEA required targeted actions plans and corrective action plans, clarification of certified staff and staff development, QTEL training, and evaluation of the role of instructional coaches and curriculum coordinators.

Dr. Carlos H. Rios stated it appears that the district is dismantling the bilingual department, but closer look at successful districts would show the bilingual department is part of the curriculum and instruction department. The strategy is that administration expanded the role of the curriculum and instruction department, but more importantly expanded the bilingual department to fully cover all the needs of the students. Dr. Rios further stated they are very excited about this will expect to see positive growth within the next two years.

D. Facilities Construction Update  
(Mr. Miguel Salinas and Mr. Israel Carrera)

Mr. Isreal Carrera presented to the Board of Trustees and members of the audience an update of the facilities construction projects to include the following:

- Cardwell Renovation of Restrooms – B Wing (Substantial Completion)
- Intercom Systems – DRFS, DRHS, Cardwell, Chavira, and SGLC (Completed)
- Del Rio Freshman School Canopies Phase I and II (Completed)
- Del Rio High School Old Gym & San Felipe Memorial Middle School Gym New Bleachers (Completed)
- Del Rio High School Roofing (Substantial Completion)
- San Felipe Memorial Middle School Roofing (Substantial Completion)
- Career and Technology Educational Center (Under Construction)
- Student Activity Center (Under Construction)

There was discussion regarding the Cardwell restrooms, fencing around the Del Rio Freshman campus, and demolition of the old Garfield.

E. 2015 TEA Accountability Report  
(Administrators, C&I Department, and Campus Staff)

Dr. Carlos H. Rios stated this report will be presented in four phases. The first phase will be the indices report which will be presented by Mrs. Angelica Sanchez, next will be the highlighting strides at Dr. Fermin Calderon Elementary and Lamar Elementary, the conclusion will be Mrs. Aidee Garcia providing the next steps for continued improvement.

Mrs. Angelica Sanchez presented the following:

The BIG Changes:

- Excluded from the 4 indexes and Distinction Designations
  - Math Grades 3-8

- STAAR and STAAR Alternative 2
- “Met Standard” Prerequisites
  - Index 3
  - Index 4
  - Either Index 1 or 2
- Index 1 Target
  - Moves from 55 to 60
- Index 1 – Student Achievement
- Index 2 – Student Progress
- Index 3 – Closing the Performance Gaps
- Index 4 – Postsecondary Readiness
- 2015 SFDRCIDSD Distinction Designations

Mrs. Briana Muraira, Mrs. Allison Mercier, Ms. Maytte Soliz, and Ms. Carrie Parsens of Dr. Fermin Calderon Elementary presented the following:

#### The Big Changes

- Communications
- Relationships
- Master Schedule
- Non-Negotiables
- Data-Driven Instruction
- Parent & Community Engagement
- Campus Culture & Environment

Ms. Grace Westlake, Mrs. Marta Galindo, Belinda Hernandez, and Ms. Jessica Voss of Lamar Elementary presented the following:

#### The Big Changes

- Plan of Action
- Planning Protocol
- Instructional Coach & Support Staff
- Common Goal for Student Success

Mrs. Aidee Garcia presented the following:

#### Next Steps

- Planning Protocol
- Guided Instruction
- Instructional Planning Documents
- Parent Portal
- Bilingual/ESL
- Collaboration

There was discussion regarding new teachers collaborating in planning protocol, successful teachers contributing in lesson plans, difference between planning protocol and 5E model, 5E Model lesson plan template, concern over number of walk-throughs and distraction to students, PSP providers and targeted improvement plans, PDAS,

and North Height's scores.

Mrs. Sandra Hernandez to provide to Mr. Charles Garabedian information regarding the 5E Model's application to non-science education.

Mr. Joshua D. Overfelt made the motion for a 5 minute recess at 8:40 p.m.

(Overfelt, Martinez-Lozano) all seven board members present voted "Aye"

The board reconvened at 8:45 p.m.

## CONSENT AGENDA

There were questions regarding the following consent agenda items:

Consent Agenda Item A1. – July 20, 2015 – Regular School Board Meeting. Mr. Charles Garabedian stated that there was an error on page 15 – need to remove the comma on item C.; page 17 – factual error - remove Erika Varela, she is properly added on item C.

Agenda Item Reconvene to Open Session A. – August 6, 2015 – Budget Workshop/Special Called Meeting. Mr. Charles Garabedian stated the name of Angelica Hernandez was typed twice, 1 to be removed.

Dr. Carlos Rios requested Dr. McNamara ensure all new hires were accurately listed on the August 6, 2015 minutes and report back to the board later in the meeting.

Consent Agenda Item F2. – Consideration to approve Purchase Order over \$25,000.00 with the Texas Association of School Board (TASB) in the amount \$685,576.00 for Property, Equipment, General Liability, Professional Legal Liability, Fleet, Worker's Compensation, and Unemployment Insurance. Mr. Charles Garabedian asked if the amount has changed from previous years. Mrs. Yanakany Valdez responded stating the unemployment insurance rate has reduced somewhat, but all other rates have remained the same.

Consent Agenda Item G1. – Consideration to approve Contract over \$5,000.00 with Weaver Technologies in the amount of \$5,520.00 for the installation of a new fiber cable to the Del Rio High School Library. Mr. Charles Garabedian stated as per memo for this agenda item, that someone from the roofing company broke the cable. If so, why isn't the roofing company paying for this item. Mr. Miguel Salinas responded to this question stating there is a process of which the district goes through with the architect, contractor, technology director and himself to determine final culpability. Mr. Salinas further stated the fiber cable was in poor condition and the contractor does have an obligation to inform his office or architect when they are going to move conduit, they failed to do this, but the conduit would have fallen apart no matter who handled it.

Consent Agenda Item G4. – Consideration to approve Contract and Purchase Order over \$25,000.00 with Stetson & Associates, Inc. in the amount of \$37,000.00 plus travel for staff development. – Mr. Charles Garabedian questioned the asterisk

notation indicating that they may charge the district for the rental car and mileage. Dr. Diana Aguirre responded by stating that this company travels by air to different locations throughout the country and possibly would need a rental car to get to a location, but they will be driving from San Antonio or Austin and she does not foresee this item to be billed to the district.

Consent Agenda Item F4. – Consideration to approve Purchase Order over \$25,000.00 with Sprint and the amount not to exceed \$35,982.00 for internet service for iPads from the Technology Lending Grant project. Mr. Joshua Overfelt asked what the average would be once the 1 GB per month is exceeded. Mr. Leslie Hayenga responded by stating these plans were upgraded to be in compliance with the grant recently received and they are not anticipating any overages, but are monitored on a regular basis.

Consent Agenda Item G5. – Consideration to approve Contract over \$5,000.00 with Edmentum Holdings, Inc. in the amount of \$7,500.00 for migrant program credit recovery licenses. Mr. Raymond Meza requested clarification that these licenses are for PLATO. Mrs. Aida Gomez responded and verified that these licenses were indeed for PLATO and that Edmentum Holdings, Inc. is the name of the company and that these licenses are more for migrant students and is a site license.

Mr. Charles Garabedian requested Consent Agenda Item G1. – Consideration to approve Contract over \$5,000.00 with Weaver Technologies in the amount of \$5,520.00 for the installation of a new fiber cable to the Del Rio High School Library, be pulled and voted upon separately.

A. Minutes from the Meetings  
Recommended Action: Approval

1. July 20, 2015 – Regular School Board Meeting – with corrections as noted.
2. August 6, 2015 – Budget Workshop/Special Called Meeting – with corrections as noted.

B. Financial Statements  
(Mrs. Yanakany Valdez)  
Recommended Action: Approval

1. Consideration to approve Amendment for all funds as of July 31, 2015.

C. Awarding of Bid/RFP/RFQ Items  
(Mrs. Paula Johnson)  
Recommended Action: Approval

1. Bid 16-02 Petroleum Products
2. Bid 16-03 Custodial and Janitorial Equipment

D. Tax Refunds  
(Mrs. Yanakany Valdez)  
Recommended Action: Approval

1. Consideration to approve tax collection refunds in the amount of \$2,505.42 for the month of July 2015.

E. Donations

(Mrs. Yanakany Valdez)

Recommended Action: Approval

1. Border Federal Credit Union - \$200.00 – Del Rio High School
2. Del Rio Housing Authority - \$57.00 – Del Rio High School
3. Target Corporation - \$50.00 – San Felipe Memorial Middle School
4. Veterans of Foreign Wars (VFW) - \$150.00 – Del Rio High School

F. Purchase Order over \$25,000.00

1. Consideration to approve payment of Purchase Order over \$25,000.00 with Atomic Learning in the amount of \$25,334.22 as a staff training program.

(Mrs. Aida Gomez)

Recommended Action: Approval

The renewal fee will be funded by the Title 1 Budget.

2. Consideration to approve payment of Purchase Order over \$25,000.00 with Texas Association of School Boards in the amount of \$685,576.00 for Property, Equipment, General Liability, Professional Legal Liability, Fleet, Worker's Compensation, and Unemployment Insurance and authorize the Superintendent to sign the contribution and coverage summaries through 2017-2018 year.

(Mrs. Yanakany Valdez)

Recommended Action: Approval

3. Consideration to approve the payment of Purchase Order over \$25,000.00 with Skyward in the amount of \$111,718.70 for student, Skylert, and food service annual license.

(Mrs. Michele Smith)

Recommended Action: Approval

The student and Skylert license fee is budgeted in general funds and the food program license is budgeted in the Child Nutrition funds.

4. Consideration to approve the payment of Purchase Order over \$25,000.00 with Sprint in the amount not to exceed \$35,982.00 for internet service for iPads from the Technology Lending Grant project.

(Mr. Leslie Hayenga)

Recommended Action: Approval

The budget is included with the 2015-2016 General Fund Technology Budget.

G. Contracts over \$5,000.00

2. Consideration to approve Contract over \$5,000.00 with Texas Association of School Board (TASB) in the amount of \$5,200.00 for conducting Employee Exit

Surveys and for the Superintendent to sign the contract.

(Dr. Patricia McNamara)

Recommended Action: Approval

3. Consideration to approve Contract over \$5,000.00 with Rosetta Stone in the amount of \$21,244.69 for online licenses and for the Superintendent to sign the contract.

(Mrs. Aida Gomez)

Recommended Action: Approval

The funding for this agreement is included in the Title I Federal Fund Budget.

4. Consideration to approve Contract and Purchase Order over \$25,000.00 with Stetson & Associates, Inc., in the amount of \$37,000.00 plus travel for staff development.

(Dr. Diana Aguirre)

Recommended Action: Approval

The budget is included in the State Special Education General Fund.

5. Consideration to approve Contract over \$5,000.00 with Edmentum Holdings, Inc. in the amount of \$7,500.00 for migrant program credit recovery licenses and for the Superintendent to sign the contract.

(Mrs. Aida Gomez)

Recommended Action: Approval

Funding is included in the Migrant Federal Funds Budget.

Mrs. Cecilia Martinez-Lozano made the recommendation to approve the Consent Agenda Items with the exception of G1., and make the necessary changes to the minutes of July 20, 2015 regular school board meeting to include the removal of a comma under the section of Human Resources Item C.; removal of the name of Erika Varela and information on Reconvene to Open Session Item A.; and on the minutes of August 6, 2015 – Budget Workshop/Special Called Meeting under Reconvene to Open Session Item A, striking the name of Angelica Hernandez due to duplicate name on minutes.

(Overfelt, Garabedian) Haynes, Martinez-Lozano, Meza, Chavira voted “Aye”; Quiz voted “Nay”; motion passed 6-1-0

#### G. Contracts over \$5,000.00

1. Consideration to approve Contract over \$5,000.00 with Weaver Technologies in the amount of \$5,520.00 for the installation of a new fiber cable to the Del Rio High School Library.

(Mr. Miguel Salinas and Mr. Leslie Hayenga)

Recommended Action: Approval

There was discussion regarding the temporary fix in place at this time and limited connectivity so the system is running very slow, the process of negotiating this cost with the contractor and timeline of closing the project, conduit being in poor repair, and culpability of roofer not contacting Mr. Salinas.



Mr. Charles Garabedian made the motion to approve this agenda item with the recommendation that administration informs the board of the final resolution of the dispute.

(Garabedian, Martinez-Lozano) all seven board members present voted "Aye"

## **CITIZENS TO BE HEARD**

None

## **ADMINISTRATION**

- A. Consideration to approve the implementation of the San Felipe Del Rio CISD School Board Policy Review Committee.  
(Mrs. Sandra T. Hernandez)  
Recommended Action: Approval

The San Felipe Del Rio CISD Board Policy Review Committee will be chaired by a school board member, the committee's membership will include two additional school board members, a member of the Superintendent's Cabinet, a member of the administrative staff, and the Administrative Director.

(Chavira, Overfelt) all seven board members present voted "Aye"

- B. Consideration to approve the San Felipe Del Rio CISD School Board Policy Review Committee members.  
(Mrs. Cecilia Martinez-Lozano)  
Recommended Action: Approval

Mrs. Cecilia Martinez-Lozano made the motion to approve Mr. Joshua Overfelt, Ms. Amy Haynes and herself, Mrs. Cecilia Martinez-Lozano to represent the board on the San Felipe Del Rio CISD School Board Policy Review Committee.

Committee Members: Mrs. Cecilia Martinez-Lozano, Mr. Joshua Overfelt, Ms. Amy Haynes

(Martinez-Lozano, Chavira) all seven board members present voted "Aye"

## **BUSINESS AND FINANCE**

- A. Consideration to approve Memorandum of Understanding in accordance with Section 642(e)(5) of the Head Start Act, Head Start Agencies (grantees) are required to enter into a Memorandum of Understanding (MOU) with appropriate local entities and for the Superintendent to sign the Memorandums of Understanding.  
(Mrs. Linda Guanajuato-Webb)  
Recommended Action: Approval

MOU's for approval: Mi Escuelita Learning Center, Creative Learning Day Care, KD's Academy, Simply Kids Learning Center #1, Bright Minds Child Care and Learning, Noah's Ark Day Care, Learning Express Child Care #1, and Learning Express Child

Care #2.

(Chavira, Overfelt) all seven board members present voted "Aye"

- B. Consideration to approve First Reading of Board Policy DEC (Local) and DED (Local).  
(Mrs. Yanakany Valdez)  
Recommended Action: Approval

There was discussion regarding clarification of changes and deletions to these policies, and transfer days.

Mr. Roberto Chavira requested additional review of Board Policy DED (Local) and the number of donation days from one staff member to another staff member. Mrs. Martinez-Lozano stated the Board Policy Review Committee will research this policy further.

(Quiz, Overfelt) Haynes, Martinez-Lozano, Meza, Chavira voted "Aye"; Garabedian voted "Nay"; motion passes 6-1-0

- C. Consideration to approve the 2016 Val Verde County Appraisal District Budget.  
(Mrs. Yanakany Valdez)  
Recommended Action: Approval

There was discussion regarding salary adjustments and 2 year plan, voting results from other entities, and levels of training for appraisers.

(Martinez-Lozano, Meza) Quiz, Garabedian, Haynes, Overfelt voted "Aye"; Chavira voted "Nay"; motion passed 6-1-0

## **HUMAN RESOURCES AND STUDENT SERVICES**

- A. Consideration to approve the following title changes and the associated new job description/evaluation forms:
- Consideration to convert Instructional Coaches to Interventionists per a Title Change at each elementary and secondary campus and approve the job description/evaluation forms
  - Consideration to convert Instructional Coaches to Bilingual/ESL Strategists (187 and 220 Days) per a Title Change for each of the campus Bilingual Centers and to approve the job description/evaluation forms
  - Consideration to approve the revised Coordinator of Parent Community/Bilingual/ESL job description/evaluation forms

(Dr. Patricia McNamara)

Recommended Action: Approval

There was discussion regarding placement of a Bilingual/ESL Interventionist at several campuses, the number of instructional coaches, clarification of job description of Interventionist – does not say direct contact with students,

Mr. Charles Garabedian requested each item be voted upon separately.

- Consideration to convert Instructional Coaches to Interventionists per a Title Change at each elementary and secondary campus and approve the job description/evaluation forms, with corrections to Major Responsibilities and Duties item #4 – to include *service campus by providing students (Tier I, Tier II, Tier III) interventions through various models.*

(Overfelt, Chavira) Quiz, Haynes, Martinez-Lozano, Meza voted “Aye”; Garabedian voted “Nay”; motion passed 6-1-0

- Consideration to convert Instructional Coaches to Bilingual/ESL Strategists (187 and 220 Days) per a Title Change for each of the campus Bilingual Centers and to approve the job description/evaluation forms

(Overfelt, Martinez-Lozano) Quiz, Haynes, Meza, Chavira voted “Aye”; Garabedian voted “Nay”; motion passed 6-1-0

- Consideration to approve the revised Coordinator of Parent Community/Bilingual/ESL job description/evaluation forms

(Garabedian, Chavira) all seven board members present voted “Aye”

The board adjourned into executive session at 9:40 p.m.

### **CLOSED SESSION**

If, during the course of any duly posted meeting, the Board of Trustees determines that a closed or executive session is required regarding an item posted on the Agenda, that session will be held on any or all subjects and purposes permitted by Sections 551.071, 551.072, 551.073, 551.074, 551.076, 551.082, 551.084, 551.087 of the Government Code (The Texas Open Meetings Act). If a final vote is required on any matter considered in the closed or executive session, it shall be taken either upon the reconvening of the public session covered by this notice or at a subsequent, duly posted, public meeting as the Board shall determine.

#### **A. Pursuant to 551.074 Discussion of Personnel or to Hear Complaints Against Personnel:**

1. Discussion of Personnel Report to include the following:
  - New Hires
  - District Vacancies: Retirements/Resignations/Reassignments
2. Discussion of Salary Adjustments to include, but not limited to the following justifications:
  - Service Credit
  - Master's Degree
  - Stipends
  - MIP Adjustment
3. Discussion of District Chief of Police Position

The board reconvened into open session at 10:36 p.m.

### RECONVENE TO OPEN SESSION

The Board may vote upon, and/or take action as to, any or all of the items considered under "Closed Session".

A. Consideration to approve the Personnel Report to include the following:

- New Hires
- District Vacancies: Retirements/Resignations

(Dr. Patricia McNamara)

Recommended Action: Approval

Nicole Parker – DRMS – ELA Teacher	Probationary
Roberta Hernandez – DRMS – ELA Teacher	Probationary
Flor Almeda-Munoz – Chavira Elem – Grade 3 Bilingual Teacher	Probationary
Stacey Harris – Garfield Elem – Grade 3 Teacher	Probationary

Annette Girdy – DRMS – Counselor	Convert to 11 Month Multi-Year Term Contract
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Dolores Cowan – DRMS – Counselor	Convert to 11 Month Multi-Year Term Contract
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Debra Escamilla – Chavira Elem – Counselor	Continue Multi-Year Term Contract
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Nancy De La Rosa – Chavira Elem - Bilingual ESL Strategist	Continue Multi-Year Term Contract
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Rocio Pena – North Heights Elem - Interventionist	Continue Multi-Year Term Contract
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LuAnn Viesca – Garfield Elem - Interventionist	Continue Multi-Year Term Contract
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(Overfelt, Meza) all seven board members present voted "Aye"

C. Consideration to approve the District Chief of Police.

(Dr. Carlos H. Rios)

Recommended Action: Approval

Dwayne Maldonado

(Meza, Martinez-Lozano) Quiz, Haynes, Overfelt voted "Aye"; Chavira, Garabedian voted "Nay"; motion passed 5-2-0

Mr. Charles Garabedian stated all candidates that applied were good candidates and thanked all individuals involved, but would not be supporting any of the top candidates

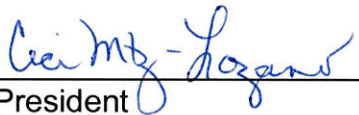
discussed, due to unresolved questions he has.


Dr. Carlos H. Rios thanked Mr. Lupe Costilla for assisting as Interim Chief of Police, and for his commitment to this district during his years of employment. Dr. Rios also asked Officer Costilla's subordinates to continue to provide the respect and to thank him for his commitment as well. Additionally, Dr. Rios stated Officer Costilla will remain as acting Chief until the hiring process has been completed for Mr. Maldonado.

Mrs. Cecilia Martinez-Lozano made the recommendation to adjourn the meeting

(Overfelt, Meza) all seven board members present voted "Aye"

The meeting adjourned at 10:40 p.m.

  
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President

  
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Secretary