
Note: Information and procedures related to enrollment in courses provided through the Texas Virtual School Network (TxVSN) can be found at <http://www.txvsn.org/>.

TXVSN COURSES

A student wishing to enroll in a course provided through the TxVSN must complete the District's enrollment form, obtain the school counselor's approval, and submit the form to the campus principal. [See EHDE(EXHIBIT)]

The school counselor will review the enrollment form to determine, in accordance with the requirements of the TxVSN, whether the student will be permitted to enroll in the course(s).

ELIGIBILITY

The campus principal will only deny enrollment in the following circumstances:

1. The course load is inconsistent with the student's graduation plan, requirements for college admissions, or requirements for earning an industry certificate, as applicable;
2. The enrollment period for the course has passed;
3. The student has not completed the necessary prerequisites for enrollment in the class; or
4. The District offers a substantially similar course.

The District reserves the right to choose the course provider for an approved course.

FEES

Except for enrollment during the summer, the District will pay the costs for up to three approved year-long courses or the equivalent per student so long as the requested courses do not cause the student to be enrolled in a course load that exceeds that of other students in the same grade.

If the student wishes to enroll in more than three year-long courses, he or she may do so by paying the full cost for the course, subject to the eligibility requirements above. [See EHBE(LEGAL)]

If the student wishes to enroll in a TxVSN course during the summer, the District will charge the course cost for enrollment in the summer course.

DISTANCE LEARNING NOT PROVIDED THROUGH TXVSN	A student requesting to enroll in a distance learning course not provided through the TxVSN, including a correspondence course, must submit a request no later than 30 days prior to the start date of the course and must obtain prior approval from the campus principal in order to receive credit for the course.
ELIGIBILITY	A student in grades 9-12 will be eligible to take correspondence/distance learning courses and earn credit toward graduation.
LIMITATIONS	<p>A student may earn a maximum of three state-required credits through non-TxVSN correspondence/distance learning courses and may be enrolled in only one such course at a time.</p> <p>The Superintendent or designee may waive limitations on an individual basis for extenuating circumstances.</p>
DEADLINE FOR GRADE SUBMISSION	For purposes of participation in the graduation ceremony only, the deadline to submit grades from correspondence/distance learning courses, other than the TxVSN, will be no later than 5 days prior to the date of the graduation ceremony.

Note: Because the District may receive grades from correspondence/distance learning courses after the class rank calculation date determined by EIC(LOCAL), the District should consider whether requiring a deadline for grade submission is appropriate if grades from correspondence/distance learning courses are included in the calculation of class rank.
