

Regular School Board Meeting
April 18, 2016

Minutes of the Regular School Board Meeting of the Board of Trustees of the San Felipe Del Rio Consolidated Independent School District held Monday, April 18, 2016, in the Administrative Office Board Room, 205 Memorial Drive, Del Rio, Texas.

CALL TO ORDER AND ROLL CALL

Mrs. Cecilia Martinez-Lozano called this Regular School Board Meeting to order at 6:00 p.m.

Ms. Amy Haynes called roll and confirmed a quorum was present.

<u>Trustee</u>	<u>Present</u>	<u>Absent</u>	<u>Late Arrival</u>
Mr. Roberto Chavira	X		
Mr. Charles A. Garabedian	X		
Ms. Amy N. Haynes	X		
Mrs. Cecilia Martinez-Lozano	X		
Mr. Raymond P. Meza	X		
Mr. Joshua D. Overfelt	X		

Others present: Dr. Carlos H. Rios, Dr. Jorge Garza, Mrs. Yanakany Valdez, Mrs. Aidee Garcia, Dr. Patricia McNamara, Mr. Israel Carrera, Mrs. Sandra T. Hernandez, and others.

A few minutes of silence was observed for personal reflection.

The Pledge of Allegiance to the Flag of the United States of America was given.

RECOGNITIONS

- A. Recognition of Career & Technical Education (CTE) Students in Competitive Events, CTE Student Organizations, and those Students Advancing to World Competition.
(Mr. Roger Gonzalez)

Mr. Roger Gonzalez presented to the Board of Trustees and members of the audience the following Career & Technical Education (CTE) students and their sponsors who recently competed in a variety of events at the district, state, and regional level. They are as follows:

- San Felipe Memorial Middle School Robotics Program – Sponsor Mrs. Nerissa Winn
- Skills USA – Welding Trades – Mr. Todd Townsend
- Del Rio High School Robotics – Mr. Brad Billeaudeau, Mr. Bill Davis, Ms. Lauren Cardenas, Mrs. Linda Davis

REPORTS

- A. Facilities and Construction Report
(Mr. Israel Carrera)

Mr. Israel Carrera presented to the Board of Trustees and members of the audience the SFDRCIDSD Construction Update to include the following:

SFDRCIDSD Construction Update

- Cardwell Restrooms – Under Construction
- Del Rio Blended Academy – Under Construction
- Del Rio Blended Academy Project Timelines
- Career and Technical Education Center – Under Construction
- Career and Technical Education Center – Project Timelines
- Student Activity Center – Under Construction
- Student Activity Center Project Milestones

There was discussion regarding the completion date of the Cardwell Elementary restrooms, the expected substantial CTE completion date – July 8, 2016, and equipment move permit and date.

Mrs. Cecilia Martinez-Lozano stated that two people were not aware of the form to be filled out for Citizens comments and requested the board's consensus to allow them to speak. The consensus of the board was to allow them to speak. Only one person chose to speak.

CITIZENS TO BE HEARD

Rachel Beavan – Attendance Issues

CONSENT AGENDA

There were questions regarding the following consent agenda items:

Consent Agenda Item F2. – Consideration to approve Purchase Order over \$25,000.00 Close Up Foundation in the amount of \$36,240.00 for migrant students to travel to Washington, DC to attend the Close Up Civic Education Program. Mr. Charles Garabedian asked how many students were attending. Mrs. Yanakany Valdez responded by stating that there would be 20 migrant students and 2 sponsors, and that there is no cost for the sponsors.

Consent Agenda Item G1. – Consideration to approve Contract over \$5,000.00 with the Flippen Group in the amount of \$10,000.00 for the 2016-2017 convocation speaker. Mr. Charles Garabedian asked what the district normally spends for the convocation speakers in the last 2 to 3 years. Mrs. Yanakany Valdez responded by stating that last year the cost was \$12,000.00 and she did not have the price broken out from the previous years because they were from the Education Service Center Region 15. Mr. Garabedian asked if this was for a particular person. Dr. Carlos Rios responded by stating that Mr. Flip Flippen, owner of the company would be the guest speaker.

A. Minutes from the Meetings
Recommended Action: Approval

1. March 12, 2016 – Special Called Workshop

2. March 21, 2016 – Regular School Board Meeting

B. Financial Statements

(Mrs. Yanakany Valdez)

Recommended Action: Approval

1. Consideration to approve Amendment for all Funds as of March 31, 2016.

C. Awarding of Bid/RFP/RFQ Items

(Mrs. Paula Johnson)

Recommended Action: Approval

1. Bid 16-10 Welders for CTE

D. Tax Refunds

(Mrs. Yanakany Valdez)

Recommended Action: Approval

1. Consideration to approve tax collection refunds in the amount of \$5,599.18 for the month of March 2016.

E. Donations

(Mrs. Yanakany Valdez)

Recommended Action: Approval

1. Del Rio Queen City Belles Booster - \$3,400.00 – Del Rio High School Belles Dance Team
2. Border Olympics, Inc. - \$100.00 – Del Rio High School Baseball Team
3. Border Olympics, Inc. - \$176.10 – Del Rio High School Boys Track Team
4. Chick-Fil-A Del Rio - \$227.80 – Dr. Lonnie Green Elementary
5. Chick-Fil-A Del Rio - \$150.06 – San Felipe Memorial Middle School CTE Robotics
6. Edison Martinez-Ruiz, DDS PA - \$100.00 – Del Rio High School Aircraft Tech Club
7. Gypsy Motorcycle Club - \$75.00 – Del Rio High School CTE Building Trades
8. Joch Construction Co. - \$1,500.00 – Department of Special Education
9. Knights of Columbus San Felipe Council - \$300.00 – Del Rio High School Aircraft Tech Club
10. Lifetouch - \$322.00 – Ruben Chavira Elementary
11. The Bank & Trust - \$1,000.00 – Del Rio High School Aircraft Tech Club
12. The Spot & Pro Shop - \$150.00 – Garfield Elementary
13. The Spot & Pro Shop - \$200.00 – Lamar Elementary
14. The Spot & Pro Shop - \$250.00 – Lamar Elementary
15. Mr. and Mrs. Frank Hernandez, Jr. – Eastern Redbud Tree valued at \$25.95 – Lamar Elementary Wildlife Habitat Project
16. Limon Trucking – 5 cubic yards of Sandy Loam Soil valued at \$150.00 – Lamar Elementary Wildlife Habitat Project
17. Frances F. Rodriguez – Drinks and Fruits valued at \$31.92 – Lamar Elementary Wildlife Habitat Project

F. Purchase Order over \$25,000.00

1. Consideration to approve the payment of Purchase Order over \$25,000.00 to AngelTrax in the amount of \$30,211.20 for bus cameras and recorders.
(Mr. Israel Carrera and Mr. Ruben Riojas)
Recommended Action: Approval

The initiative will be purchased using Transportation Department General Funds budget.

2. Consideration to approve the payment of Purchase Order over \$25,000.00 to Close Up Foundation in the amount of \$36,240.00 for migrant students to travel to Washington DC to attend the Close Up Civic Education Program.
(Dr. Oscar Garcia)
Recommended Action: Approval

The cost is \$1,812.00 per student (both sponsors will travel free of cost) and is included in the Migrant Program budget.

3. Consideration to approve the payment of Purchase Order over \$25,000.00 to RCI, Records Consultants, Inc. in the updated amount of \$56,994.10 for the imaging of the permanent student records.
(Mrs. Laura English)
Recommended Action: Approval

There are three phases to this project and the plan is to address one phase per year then integrate with annual processing. RCI identified more student records than the estimate provided for the October approval; Phase I will increase to \$56,994.10 from \$48,330.50 with budget combined from committed funds and general fund department budget. Records will be imaged as follows:

- Phase I – Student Records
- Phase II – Personnel Records
- Phase III – Financial Records

4. Consideration to approve Purchase Order over \$25,000.00 to Alamo Distributing, LLC in the amount of \$78,298.09 for welders in the CTE manufacturing/welding program.
(Mr. Roger Gonzalez)
Recommended Action: Approval

The purchase is for 13 Lincoln Aspect 375 welders for the CTE Welding program. The funding is included in the General Fund Commitments budget.

G. Contracts over \$5,000.00

1. Consideration to approve Contract over \$5,000.00 with the Flippen Group in the amount of \$10,000.00 for the 2016-2017 convocation speaker.
(Mrs. Aidee Garcia)
Recommended Action: Approval

The funds for this contract are included in the General Fund budget.

(Overfelt, Chavira) Haynes, Martinez-Lozano, Meza voted "Aye"; Garabedian voted "Nay"; motion carried 5-1-0

CURRICULUM AND INSTRUCTION

- A. Consideration to approve Mrs. Cecilia Martinez-Lozano, Board President, sign the Head Start Continuance Funding Grant Application for the 2016-2017 fiscal year, and approve the submittal to the appropriate Head Start Headquarters, the, along with the Self-Assessment, Community Assessment, Training and Technical Assistance Plan, School Readiness and Campus Improvement Plan.

(Mrs. Linda Guanajuato-Webb)

Recommended Action: Approval

There was discussion regarding the possibility to apply for technical training – no, who were the program specialists, clarification if there is someone to write a grant.

(Meza, Chavira) all six board members present voted "Aye"

FACILITIES AND OPERATIONS

- A. Consideration to approve the "Lillie Castellano Tennis Complex" Schematic Design Phase and authorize administration to move forward with the Design Development Phase.

(Mr. Israel Carrera)

Recommended Action: Approval

There was discussion regarding the pitching area still being used by the baseball team, request to clean this area as much as possible, completion date for dedication ceremony, confirmation of wording as per approval from Coach Lillie Castellano, and dimensions of letters.

(Overfelt, Martinez-Lozano) all six board members present voted "Aye"

BUSINESS AND FINANCE

- A. Consideration to approve the modification and budget amendment for the 2015-2016 General Fund balance commitments.

(Mrs. Yanakany Valdez)

Recommended Action: Approval

The 2015-2016 commitments list was approved at the August 31st Special Called Board meeting. This request is to modify the general fund commitments for the following projects:

Increase allocation for current projects from insurance recovery:

- A. Reroofing Calderon Elementary (Insurance Recovery) (\$550,000.00)

- Cardwell : Restrooms (replace sinks, toilets, Dispensers, flooring, wall boards, and baseboards \$15,000

- Repurpose old North Heights as CTE Center (Auto/Electric/Building Trades) (Technology) \$260,000
- Blended Academy (Technology, Science Equipment, & Canopy) \$275,000

- B. Furniture for CTE High School & Blended Academy Add \$175,000
- Facilities: North Heights re-roofing (Insurance Recovery) (\$127,467.77)
 - Facilities: Cardwell re-roofing (Insurance Recovery) (\$47,532.23)

Increase allocation for current projects from completed projects:

- C. Convert old DRMS to Student Performing Center and Administration (Sound System & Landscaping) \$197,388.09
- Reroofing SFMMS- Science Wing & End Wings to Main Roof (Project Complete) (\$96,490.05)
 - Reroofing DRHS (Project Complete) (\$100,898.04)

- D. DRHS Softball Field Bleacher \$7,368.38
- Athletics: DRHS Softball Fields Dugouts (Project Complete) (\$7,368.38)

▪ Summary of functional changes:

- Function 11 \$ 175,000.00
- Function 41 \$ (5,000.00)
- Function 51 \$(907388.09)
- Function 81 \$732,388.09

There was discussion regarding the reallocation of funds due to insurance recovery funds, re-roofing at Cardwell Elementary and North Heights Elementary, Blended Academy, Student Activity Center sound system and landscaping, and wiring cost.

(Chavira, Overfelt) Haynes, Martinez-Lozano, Meza voted "Aye"; Garabedian voted "Nay"; motion carried 5-1-0

- B. Consideration to approve the 2016 Summer Food Service Program (SFSP) application.

(Mr. Javier Romero)

Recommended Action: Approval

There was discussion regarding which campuses would serve as Summer School locations – Del Rio High School, Del Rio Middle School, Lamar Elementary, and Garfield Elementary,

(Meza, Chavira) all six board members present voted "Aye"

HUMAN RESOURCES AND STUDENT SERVICES

- A. Consideration to approve the Response to Intervention (RTI) Director position, the revised Administrative Job Classification Listing and Job Description/Evaluation Forms.

(Dr. Patricia McNamara)

Recommended Action: Approval

- Response to Intervention (RTI) Director

- Pay Grade: 6A
- Days: 226
- Funding Source: 199 General Fund

There was discussion regarding clarification that this is a converted position not an added position, primary job duties of this position, comparable salary of reading specialist, Early Literacy Coordinator, reading remediation for students falling behind, parent support or lack thereof, and recruitment of reading teachers as part of grant.

(Chavira, Martinez-Lozano) Haynes, Overfelt voted "Aye"; Meza, Garabedian voted "Nay"; motion carried 4-2-0

- B. Consideration to approve the employee job description and evaluation forms for the following departments:
(Dr. Patricia McNamara)
Recommended Action: Approval

Business

- Clerk, Budget Assistant
- Clerk, Purchasing

Campus

- Academic Support Specialist
- LVN

Maintenance

- Small Engine Repair Mechanic
- Welder

Transportation

- Lead Vehicle Mechanic
- Vehicle Mechanic
- Vehicle Mechanic Helper

Warehouse

- Warehouse Worker – Lead
- Warehouse Worker

(Chavira, Overfelt) all six board members present voted "Aye"

The board adjourned into executive session at 8:00 p.m.

CLOSED SESSION

If, during the course of any duly posted meeting, the Board of Trustees determines that a closed or executive session is required regarding an item posted on the Agenda, that session will be held on any or all subjects and purposes permitted by Sections 551.071, 551.072, 551.073, 551.074, 551.076, 551.082, 551.084, 551.087 of the Government Code (The Texas Open Meetings Act). If a final vote is required on any matter considered in the closed or executive session, it shall be taken either upon the reconvening of the public session covered by this notice or at a subsequent, duly posted, public meeting as the Board shall determine.

- A. Pursuant to 551.074 Discussion of Personnel or to Hear Complaints Against Personnel and 551.071 Private Consultation with the Board's Attorney

1. Level III Hearing – Marisela Maldonado
2. Discussion of Personnel Report to include the following:
 - New Hires
 - District Vacancies: Retirements/Resignations/Reassignments
3. Discussion of Salary Adjustments to include, but not limited to the following justifications:
 - Service Credit
 - Master's Degree
 - Stipends
4. Report from Superintendent and consult with counsel regarding attendance investigation
5. Sale of surplus real estate (5.46 acres located off of Jap Lowe Drive, Lot 4)

Mr. Joshua Overfelt and Ms. Amy Haynes excused themselves from the meeting during closed session.

The board reconvened into open session at 11:05 p.m.

RECONVENE TO OPEN SESSION

The Board may vote upon, and/or take action as to, any or all of the items considered under "Closed Session".

- A. Level III Hearing – Marisela Maldonado
(Mrs. Cecilia Martinez-Lozano)
Recommended Action: Approval

No action taken.

- B. Consideration to approve the bid offer by Mr. Jacob L. Kusenberger for the 5.46 acres located off of Jap Lowe Drive, Lot 4 at not less than fair market value of \$5,500.00 per acre.
(Mr. Israel Carrera)
Recommended Action: Approval

(Meza, Chavira) Martinez-Lozano voted "Aye"; Garabedian voted "Nay"; motion carried 3-1-0

- C. Consideration to approve the Personnel Report to include the following:
 - New Hires
 - District Vacancies: Retirements/Resignations
 (Dr. Patricia McNamara)
Recommended Action: Approval

Karen Driggers – Dr. Lonnie Green Elem – Grade 3 Teacher

Probationary

Kayla Riley – Dr. Lonnie Green Elem – Grade 2 Teacher

Probationary

(Garabedian, Chavira) all four board members present voted "Aye"

- D. Consideration to approve Salary Adjustments to include the following justifications:
(Dr. Patricia McNamara)
Recommended Action: Approval

Raul Noyola – Service Credit for 2014-2015

Raul Noyola – Service Credit for 2015-2016

Marisela Magadan – Bilingual Supplement

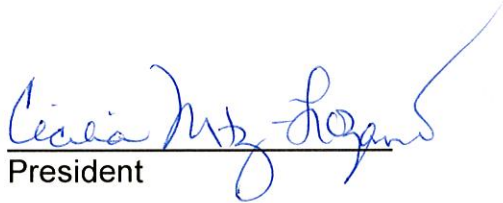
Ricardo Rios – Administrative Intern Supplement – Fine Arts (Pro-Rated Stipend Correction)

(Chavira, Meza) all four board members present voted "Aye"

Mrs. Cecilia Martinez-Lozano made the recommendation to adjourn the meeting

(Meza, Chavira) all four board members present voted "Aye"

The meeting adjourned at 11:11 p.m.



President



Secretary